

# KALIABOR COLLEGE (AUTONOMOUS)

## GUIDELINES FOR SPOT ADMISSION INTO UNDERGRADUATE (UG) PROGRAMMES (2026–27)

Issued in pursuance of DHE, Govt. of Assam Notification No: 75718/11/2026(1) dated 12th June, 2026

In order to comply with the mandate of the Directorate of Higher Education (DHE), Government of Assam, for ensuring a seamless, rapid, and transparent admission environment, the college authority hereby establishes the following institutional operational policies and strict guidelines for handling UG Spot Admissions via the Samarth Portal.

### 1. Key Timelines and Batch-Wise Daily Schedule

The Spot Admission round will be physically conducted at the college campus premises from 15th June to 17th June, 2026. To handle rigorous documentation under absolute time limitations, the operational window each day is strictly segregated into two separate batches:

Session / Batch		Activity Window	Procedural Details & Actions Required
BATCH 1	Morning	09:30 AM – 10:30 AM	Collection of hardcopy Application Forms and original credentials directly from physically reported candidates.
	Scrutiny	10:30 AM – 11:00 AM	Immediate online data validation and sorting on the Samarth Portal. Forms are systematically mapped against vacant major/minor slots.
	Allotment/ Admission	11:00 AM Onwards	Physical spot document verification desk calls. Successful error-free candidates are immediately locked and awarded seats.
BATCH 2	Afternoon	12:00 PM – 01:00 PM	Collection of hardcopy Application Forms for the afternoon cycle from newly arrived/reported candidates.
	Scrutiny	01:00 PM – 02:00 PM	Rapid portal validation, verification check, and automated merit sorting against remaining institutional vacancies.
	Allotment/ Admission	02:00 PM Onwards	Final batch-wise physical verification calls and portal seat freezing. Process continues until daily targets/vacancies are exhausted.

**IMPORTANT NOTICE:** "Admissions will be processed on a **First-Come, First-Served basis within each reporting batch, strictly subject to Merit Score** and seat availability as per Govt. Reservation Rules."

### 2. Candidate Eligibility & Strict Barring Rules

- Absolute Barring of Previously Admitted Students:** Any applicant who has already successfully secured, accepted, or frozen an admission seat during the regular **Round 1 or Round 2** allocation cycles will strictly **NOT** be entertained for the Spot Admission round under any context or claim.

- **Fresh Registration Compliance:** Unregistered candidates must initiate a fresh profile creation sequence on the Assam State Higher Education Admission Portal (<https://assamadmission.samarth.ac.in/>) starting from 13th June until 17th June, 2026 (strictly closing at 4:00 PM), prior to presenting themselves at the college counters.

### 3. Strict Form Scrutiny & Instant Disqualification Criteria

---

**CRITICAL OBLIGATION:** Because the college admission committee must meticulously cross-verify applicant records across parallel online portal interfaces and hardcopy bundles under acute, compressed daily timelines, the institutional workflow allows for exactly zero rectification buffers. Forms presenting errors, inconsistencies, or structural omissions will be summarily rejected and dismissed on the spot. The corresponding seat will be instantly passed forward to the next deserving candidate in line.

- **Exact Name Spelling Matching:** The character-by-character spelling of the candidate's name must perfectly align across the Samarth Online Profile, Class 12 Certificate/Marksheet, and the applicant's Aadhaar Card. Any variance or missing initial mandates immediate form dismissal.
- **Accurate Academic Data Input:** Submission of an incorrect, altered, or unverified aggregate percentage of Class 12 marks will instantly disqualify the form from entry during portal evaluation.
- **Pre-Declared Fee Waiver Selection:** The selection for Fee Waiver status must be explicitly and correctly indicated during the online portal phase. Profiles **cannot** be shifted from 'Paid' to 'Free/Fee Waiver' at the physical desk due to rigid data-lock timings.
- **Incomplete Forms/Enclosures:** Forms lacking mandatory photocopies or failing to showcase authentic original credentials at the physical call desk will be canceled on the spot.

### 4. Mandatory Documents Required for Verification

---

- Printed Copy of the Final Samarth UG Application Form.
- Original Aadhaar Card (For exact character-by-character spelling validation).
- Admit Card and original Marksheet of Class 10 (HSLC / CBSE).
- Marksheet and Pass Certificate of Class 12 (Higher Secondary).
- Domicile Certificate / Permanent Residence Certificate (PRC) of Assam.
- Valid, competent-authority issued Caste Certificate (OBC / MOBC / SC / ST) if applicable. OBC/MOBC pools must explicitly feature an active, up-to-date Non-Creamy Layer (NCL) certification.
- Anti-Ragging Undertaking (download the format from <https://www.antiragging.in/>)
- Student's ABC/ APPAR ID (Selecting Kaliabor College as HEI).
- Screenshot of ABC ID linked to Samarth Portal

### 5. Strict Guidelines on Fee Waivers and Financial Processing

---

- **Mandatory Portal Upload & Original Inspection:** Candidates seeking free admission benefits must ensure that their parental **Ration Card** is actively uploaded on the Samarth portal. The completely valid, authentic **Original Copy** must be physically presented for inspection. Photostat copies or phone-based images will be flatly rejected.
- **Alternative Income Validation:** In the structural absence of a parental Ration Card, an active Income Certificate issued exclusively by the designated **Revenue Circle Officer** must be produced and uploaded.
- **Exclusion Criteria:** Applicants whose parents are employed across State Government, Central Government, or various Public Sector Undertakings (PSUs) are strictly excluded from the Fee Waiver scheme.
- **Physical Endorsement Safeguard:** To eliminate duplicate, multi-institutional free claims, the college will apply a permanent, non-reversible ink endorsement stamp to the reverse side of the student's original Class 12 marksheet at the moment of fee waiver approval.
- **Paid-Category Processing:** For paid allocations, dues must be cleared strictly through digital frameworks (UPI, Credit/Debit Cards, Net Banking) at the accounting counter. Cash handling is strictly minimized.

## 6. Guidelines Regarding Academic Gap Candidates

Applicants possessing a legitimate temporary cessation in their ongoing academic progression following the successful completion of their Higher Secondary (Class 12) examinations are eligible to contest for vacant slots under the following provisions:

- **Maximum Ceiling:** The maximum allowable continuous break period is restricted to **3 Years** for standard regular Undergraduate entry tracks.
- **Notarized Affidavit Requirement:** Candidates must furnish an original Notarized Affidavit executed on non-judicial stamp paper, explicitly detailing the definitive reasons for the gap (e.g., medical issues or competitive test preparation) and confirming that they did not register at any other parallel institution.

## 7. Campus Code of Conduct and Discipline

To preserve administrative focus, ensure safety, and allow smooth auditory tracking of public name calls, all candidates and accompanying guardians must strictly maintain decorum:


- **Polite and Civil Interaction:** Every applicant must act with civility, patience, and absolute politeness towards institutional volunteers, office assistants, and the faculty verification board.
- **Crowd Containment:** Crowding, huddling, or gathering aggressively around verification tables, servers, or secure data entry perimeter lines is heavily prohibited.
- **Acoustic Order:** Shouting, high-decibel talking, and loud noises within academic/administrative corridors are strictly barred. General compliance ensures announcements are heard accurately by all.

## 8. Program-wise & Subject-wise Seat Vacancy Details

Following are the official, live institutional seat vacancy positions across various Undergraduate streams. Candidates are highly encouraged to check these numbers prior to locking their preferences in the batch application sheets:

Program	Vacancy	Program	Vacancy
BA - ASSAMESE	15	BA - ECONOMICS	20
BA - EDUCATION	14	BA - ENGLISH	14
BA - GEOGRAPHY	15	BA - HISTORY	12
BA - POLITICAL SCIENCE	25	BA - SOCIOLOGY	13
BA - MINOR	Available	BCOM - ACCOUNTANCY	37
BCOM - FINANCE	14	BCOM - MARKETING MANAGEMENT	20
BSC - BOTANY	12	BSC - CHEMISTRY	9
BSC - MATHEMATICS	11	BSC - PHYSICS	12
BSC - STATISTICS	14	BSC - ZOOLOGY	13
BSC - MINOR	Available	BBA - BBA	11
BCA - BCA	23	BSC - BIOTECH	17
BVOC - STG	17	TSI - TSI	22

Date: 13/06/2026

  
Principal  
Kaliabor College (A)  
**Principal**  
**Kaliabor College (Autonomous)**  
Kuwaritol : Nagaon : Assam