



Reference No:

Date:

### Kaliabor College

### Career Counselling and Placement Cell

### Plan of Action

### Academic Session 2025–26

As per the meeting of the CCPC held on 19-05-2025, and the suggestions received from the IQAC during the presentation of Plan of Action on 20-05-2025 the following proposals have been forwarded to the competent authority for consideration and pursual.

### Career Counselling

#### 1. Coaching Programmes

The Career Counselling and Placement Cell will continue the existing **NET/SLET** coaching programme. In addition, the Cell plans to introduce new coaching initiatives for **SSC/Banking** and Civil Service examinations. All coaching programmes will be conducted in **hybrid mode**, combining both online and offline formats, and will be open to all interested students seeking competitive exam preparation.

#### 2. Personality and Skill Development

To enhance the employability and holistic development of students, the Cell will organize sessions focused on **personality development, life skills, and soft skills**. These initiatives are intended to build communication abilities, increase self-confidence, and prepare students for both academic and professional settings.

#### 3. Skill Improvement Week (SIW)

A dedicated **Skill Improvement Week** will be observed during which students will be trained in essential skills. Key training components will include **biodata or resume writing, OMR sheet filling, PowerPoint preparation and presentation, and basic Excel operations, etc.** After the completion of training, students will undergo structured evaluation to assess their understanding and practical application of the skills acquired.

#### **4. MoUs with Institutions**

To expand opportunities for training and career readiness, the Cell proposes to sign Memorandums of Understanding (MoUs) with reputed institutions. In this academic session, two such collaborations are planned — one with **Mahapurush Srimanta Sankardeva Welfare Trust (MSSWT)** and the other with **Aranyak**. These partnerships will facilitate joint initiatives in skill development, capacity building, and academic exposure.

#### **5. Student Seminar with International Delegates**

In collaboration with the Department of Economics of Kaliabor College, MSSWT, and Aranyak, the Cell proposes to organize the second edition of the Students' Seminar tentatively in November 2025. The event will feature participation from **international ambassadors and research scholars**. The objective is to provide students with academic exposure, global perspectives, and an enriched understanding of career possibilities through international interaction.

#### **6. General Career Counselling**

The Cell proposes to conduct one **general career counselling session** per semester involving experts from various fields and dimensions so that students can get ideas about various career opportunities.

#### **7. Time to Time Career Update**

The Cell proposes to conduct regular career sessions with the students so that they can stay informed and updated about job openings and higher education opportunities.

#### **8. Connecting School Initiative**

The Cell proposes to connect with schools and school students to inform them about the various programmes, initiatives, and courses offered by Kaliabor College.

## **Placement and Progression**

### **1. Placement Drive**

The Cell conducted a Placement Drive where three firms participated and recruited students of our college. In this academic session also, we propose to conduct similar placement opportunities.

### **2. PPS (Placement and Progression Survey)**

The Cell proposes to conduct a general **PPS** to understand the socio-economic background of the students graduating from Kaliabor College and their progression to higher studies and placement.

### **3. Certificate Course**

The Cell aims to offer certificate or add-on courses related to various emerging fields to enhance student skills and employability.

### **4. Self Employment**

The Cell actively promotes self-employment and self-reliance. In this academic session, we propose to establish a **Mushroom Cultivation Centre** in the college. The CCPVs have already participated in a Mushroom Cultivation Workshop at Darrang College.

### **5. General Parent-Teacher-Alumni Meet**

The CCPC aims to conduct a General **Parent-Teacher-Alumni Meet** in the next academic session. This initiative will help in gathering important information related to student progression, placement outcomes, and will also encourage alumni engagement and contributions to the institution.

### **6. Employment Exchange Registration**

The CCPC aims to set up a registration desk in collaboration with the Employment Office to facilitate the registration of students with the Employment Exchange. This initiative will enable the Cell to systematically track student progress over time and ensure timely access to employment-related opportunities and updates.

In addition to the aforementioned plans, the Career Counselling and Placement Cell (CCPC) intends to conduct various regular programmes such as observation of important days, in-

