1st Meeting of Academic Council, 2026

Venue: Kolong Conference Hall, Kaliabor College (Autonomous)

Date: 07/05/2026

Mode: Offline

The first meeting of the Academic Council of Kaliabor College (Autonomous) was held under the chairmanship of Dr. Uttam Kumar Baruah, Principal, with the following agenda:

1. Discussion & Approval of Existing Programmes.
2. Discussion & Approval of New Programmes (Undergraduate Programme in Geography, Major in Sociology, Post Graduate Programmes in Assamese & Botany).
3. Discussion & Approval of Academic Regulations from the Academic Session 2026–27.
4. Discussion & Approval of Examination Regulations from the Academic Session 2026–27.
5. Approval of BoS Members (2 Subject Experts from outside the parent university)
6. Discussion & Approval of Syllabi and Intake Capacity.
7. Discussion & Approval of Academic Calendar
8. Discussion & Approval of Holiday List
9. Any other related matter:

At the outset, Dr. Uttam Kr. Baruah, Principal of the college, welcomed all members of the Academic Council (AC). He introduced the Hon'ble Vice-Chancellor's nominees, Dr. Bimal Kr. Kar and Dr. Dhrubajyoti Sharma, and requested the internal members to introduce themselves. Thereafter, the Member Secretary, Mr. Chiranjeev Bezbaruah, requested the Principal to chair the meeting. The Principal accepted the request, and the meeting commenced.

Discussion-1: Discussion & Approval of Academic Regulations:

first agenda item was the discussion and approval of the existing UG and PG programmes. However, the Hon'ble VC's nominees suggested that the discussion should begin with the Academic Regulations of Kaliabor College (Autonomous). Prof. Kar, Hon'ble VC's nominee, reviewed the regulations and offered suggestions for textual corrections. Mr. Chiranjeev Bezbaruah took note of these and confirmed that the suggestions would be incorporated.

Resolution-1: **(KC/39/AC/26/01)**: The Academic Regulations of the Kaliabor College (Autonomous), 2026 was approved with minor modifications and accepted.

Discussion-2: Discussion and Approval of Existing Programmes:

The Council was informed about the existing courses, including the self-financing courses offered by the college. A discussion was then held regarding the renaming of the B.Voc in 'Small Tea Garden Management' to 'Tea Garden Management.'

Prof. Bimal Kar expressed the view that the term 'Small' was highly relevant in the present context, given the large number of small tea gardens in Assam. However, Mr. Chiranjeev Bezbaruah pointed out that many applicants perceived the course as being exclusively for small tea gardens, assuming it did not fulfil the requirements of larger estates. He noted that tea gardens in the Kaliabor area were also reluctant to accept these students for internships due to the course's specific nomenclature. Prof. Dhrubajyoti Sharma, Hon'ble VC's nominee, suggested that changing the name would help increase student enrolment.

After a thorough discussion, the Council concluded that the title 'Tea Garden Management' would be more informative and relevant. Consequently, the Council approved the continuation of all existing courses and formally approved renaming the 'Small Tea Garden Management' course to 'Tea Garden Management'.

Resolution 2: **(KC/39/AC/26/02)**: **The Council approved all existing programmes (BA, BSc, B.Com, Biotechnology, BBA, BCA, STGM, and TSI) to continue running under Kaliabor College (Autonomous) starting from the Academic Session 2026-27. Additionally, the B.Voc. course 'Small Tea Garden Management' was officially renamed to 'Tea Garden Management'.**

Discussion-3: Approval of New Programmes (Undergraduate Programme in Geography, Major in Sociology, Post Graduate Programmes in Assamese & Botany):

The Member Secretary placed a proposal for the discussion and approval of several new UG and PG courses to be introduced under a self-financing mode. The Chairperson informed the Council that the college had already obtained permission from the Government of Assam to offer Geography at the UG level and a PG programme in Assamese. Additionally, the college planned to introduce a PG programme in Botany and a UG Major in Sociology. He assured the members that all requirements regarding classrooms, faculty and infrastructure for these subjects were already in place. The members welcomed the initiative and approved the proposals.

Furthermore, a discussion was held regarding the offering of the fourth-year in degree programmes. The Hon'ble VC's nominees informed the Council that Gauhati University (GU) had already issued a Standard Operating Procedure (SOP) for this and the college needed to apply accordingly. The Chairperson suggested that departments could proceed, provided they fulfilled the terms and conditions outlined in the SOP. The Council proposed that selected departments- namely History,

Education, Commerce and Economics- should apply to GU for fourth-year permission. However, the Heads of the Economics and Commerce departments decided to review the course structure within their respective departments before making a final decision.

Resolution 3: (KC/39/AC/26/03): The Academic Council resolved to introduce UG programmes in Geography and Sociology (Major). The Council also approved the introduction of an M.Sc. in Botany and an M.A. in Assamese, starting from the academic year 2026-27.

Discussion-4: Discussion & Approval of Examination Regulations, 2026:

The examination regulations framed by Kaliabor College (Autonomous) were presented for discussion and approval. The Controller of Examinations, Dr. Dhruba Jyoti Borah and the Deputy Controller of Examinations, Mr. Pratyosh Gogoi, briefed the Council on the newly designed regulations.

Mr. Gogoi made a presentation on the Examination Regulations. The codes and the regulations concerning the engagement of question paper setters, moderators and examiners were explained and discussed. The Council reviewed the provisions for the internal and external marking systems, with special focus on the minimum 75% attendance requirement for student examination eligibility. Mr. Gogoi explained the criteria for allotting internal marks and the provisions for consolidating them with the marks secured in the written examinations. The 75% attendance rule was discussed extensively. After considering the members' suggestions, the Council decided that students with less than 75% attendance would be dealt with firmly to deter future occurrences. The bifurcation of marks per paper for class attendance, to be included in the Internal Marks Component was decided as follows:

More than 95%: 5 marks
90% – to less than 95%: 4 marks
85% to less than 90%: 3 marks
80% to less than 85%: 2 marks
75% to less than 80%: 1 mark
Less than 75%: 0 marks

The Scaling Down of internal marks with the marks obtained in the main examination was also thoroughly discussed. Mr. Gogoi proposed that if there is a gap of 20% or more between a student's internal marks and main examination marks, the internal marks would be reduced and equalized based on the main examination performance. Dr. Dhrubajyoti Sharma, Hon'ble VC's nominee, inquired whether this equalization process would be complex and cumbersome to implement. In

response, Mr. Gogoi assured the Council that the system had already been verified, was hassle-free and could be suitably adopted.

After threadbare discussion, the council approved the Examination Regulations of Kaliabor College (A).

Resolution 4: (KC/39/AC/26/04): The Academic Council approved the Examination Regulations of Kaliabor College (Autonomous) and unanimously resolved to adopt them from the academic year 2026-27.

Discussion-5: The next agenda item was the approval of the Boards of Studies (BoS) for each subject and programme. The proposed lists for the Boards of Studies were presented to the Council. The composition of each BoS included the Head of the Department (HoD) and faculty members of the college, two subject experts from outside the parent university nominated by the Academic Council, one subject expert nominated by the Hon'ble Vice-Chancellor of Gauhati University, one representative from the industry or corporate sector, and one alumnus nominated by the Principal. Prof. Bimal Kar, Hon'ble VC's nominee, requested the concerned departments to ensure that the members nominated by the Academic Council were selected from different universities.

Resolution 5: (KC/39/AC/26/05): The Academic Council approved the Board of Studies of Kaliabor College (A) with effect from the academic year 2026-27.

Discussion-6: Discussion & Approval of Syllabus and Intake Capacity: A discussion was held regarding the framing of syllabi and the intake capacity for the new programmes. The Hon'ble VC's nominees and experts suggested that the college could follow the syllabus model of Gauhati University (the parent university) when preparing the syllabi for these programmes. They noted that the Gauhati University syllabi could also be adopted in toto, provided prior approval was obtained from the Registrar of Gauhati University.

Dr. Moromi Goswami, the Governing Body's (GB) nominee, suggested mapping the courses based on programme outcomes. She also recommended reviewing the college's existing 'Mission' statement. Furthermore, Mr. Ranjit Borah suggested the introduction of more skill-based courses that are relevant to the local context.

Resolution 6: (KC/39/AC/26/06): The Academic Council approved the current intake capacity for all existing programmes. Additionally, the intake capacities for the newly introduced programmes and subjects were fixed as follows: PG in Botany (10), PG in Assamese (20), Major in Geography (40) and Major in Sociology (30).

Discussion-7: Discussion & Approval of Academic Calendar

The proposed academic calendar was presented for review and approval. Mr. Joy Prakash Medhi placed the calendar before the Council for discussion. After reviewing the document, Dr. Uttam Kumar Baruah, Principal and Chairman of the Council, suggested changing the date for the declaration of results from February to the last week of January. The Hon'ble VC Nominees suggested for the removal of the Celebration of Teachers Day from the proposed academic calendar.

Resolution 7: (KC/39/AC/26/07): The Academic Calendar of the college was approved and accepted.

Discussion-8: Discussion on Holiday List

The proposed holiday list was presented to the Council for finalization. After reviewing the list, the Council proposed declaring Biswakarma Puja a regular holiday instead of a restricted holiday. It was decided that the Holiday List be prepared from the month of January to December.

Resolution 8: (KC/39/AC/26/08): The Holiday List of the college was approved and accepted.

Discussion 9: A discussion was also held regarding the admission procedure for PG programmes. The Council suggested that the college could either accept the Gauhati University Entrance Test or conduct its own separate entrance test under Kaliabor College (Autonomous).

Discussion-10: Any other matter

The following matters were discussed and resolved under 'Any Other Matter':

1. Dr. Uttam Kumar Baruah, Principal, nominated the Vice-Principal as the Chairperson of the Board of Studies for the newly introduced Department of Geography.
2. The College Librarian was appointed as the Chairperson of the Board of Studies for the Multidisciplinary Course (MDC) in Library, Information, and Media Science.

Dr. Uttam Kumar Baruah	Mr. Chiranjeev Bezbaruah	Prof Bimal Kumar Kar	Prof. Dhruba Pratim Sharma
Principal	Member Secretary	Hon'ble VC's Nominee	Hon'ble VC's Nominee
Principal Kaliabor College Autonomous Kuwaritol, Nagaon, Assam	Member Secretary Kaliabor College (Autonomous)	Hon'ble V.C.'s Nominee Academic Council	Hon'ble V.C.'s Nominee Academic Council