



OFFICE OF THE IQAC KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)

P.O. - KUWARITOL - 782137: NAGAON: ASSAM

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POLICY ON CO-CURRICULAR ACTIVITIES

Best Department Award Based on College Week Results

1. Objective:

To recognize and incentivize departments that demonstrate exceptional performance and active participation during the annual College Week celebrations. This award aims to foster healthy competition, promote departmental unity and encourage engaging activities.

All academic departments of the college are eligible to participate and compete for the "Best Department Award."

2. Criteria for Evaluation:

- a. Total score will be counted based on prizes won in different events. (Group & Single)
- b. Scores will be awarded as:
 - a. in case of an individual event, 10, 7 and 5 points for Gold, Silver & Bronze medal respectively
 - b. In case of a group event, 20, 15 and 10 for Gold, Silver & Bronze medal respectively
- c. The respective secretary from the student's union will be responsible for preparation of the participant's and winner's list. The same sheet should be submitted to the concerned portfolio in-charge for future use.
- d. The same process will be followed in case of participation in youth festival (zonal & university) as well as in any other co-curricular activity.
- e. The aforementioned areas must be reflected in the college magazine, published by the student's union.

3. Evaluation Process:

A committee will be formed before every college week to decide the best department in co-curricular activities

4. Award and Recognition:

- a. The winning department will be awarded a trophy and a certificate in the prize distribution ceremony on the closing day of the college week.



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b. The department will be recognized in college publications and official communications.

5. Amendment

This policy document may be reviewed and amended periodically by the college administration to ensure its effectiveness and relevance.

Dr. Uttam Kumar Baruah,
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