



Kaliabor College

Career Counselling and Placement Cell

Email: career@kaliaborcollege.ac.in
Website: www.kaliaborcollege.ac.in

Reference No: CPC/KC/2025/notice/1

Date: 03-03-2025

It is hereby informed that a **Campus Placement Drive** will be conducted on **10-03-2025** by **GreenDots Solution Private Limited** and **Rishiraj Hotel, Nagaon** at 12.30 PM in Mahabahu Conference Hall. Interested and eligible students of **Kaliabor College** are invited to attend the interview at the scheduled date and time. They must bring a copy of their CV to the interview. Details have been provided below:

GreenDots Solution Private Limited

Job Position: Sales Executive

Location: Guwahati

Number of Vacancies: 02

Basic Requirements:

1. Fresh Graduate from any stream.
2. Preferably having a 2-wheeler with a valid driving license.

Job Profile:

The Sales Executive is expected to:

1. Visit client places to generate business and maintain a proper pipeline through cold calls.
2. Attend client inquiries and references received through the official system.
3. Travel to outstation locations from Guwahati for business development purposes. Preferred locations include Nagaon, North Guwahati, Biswanath Chariali, and Shillong.

Salary and Reimbursements:

1. Salary will be offered during the training period, details of which will be briefed during the interview.
2. Upon confirmation, salary increments will be based on performance and learning during the training period.
3. Outstation allowances, 2-wheeler allowances, and fuel reimbursements will be provided as per company policy.
4. Additional benefits of ESIC and PF will be provided after confirmation.



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Additional Notes:

1. Employees are required to arrange for their own accommodation and food

Hotel Rishiraj, Nagaon

Job Profile and Requirements:

1. Asst. Manager Food & Beverage (who can lead the department / driving the business / improving the guest service / should have knowledge about the operation and technical) Minimum qualification - Graduate with relevant experience 7-8 years in same field
2. Asst. Manager House Keeping (Being a manager he/she would be able to handle the department / to maintain the cleaning & hygiene of the guest room as well as the hotel / must have knowledge about the use of chemical / cleaning process / and basic job knowledge about the operation work) Minimum qualification - Graduate / minimum 5-6 years' experience
3. Sous Chef (Need to do creativity / should have job knowledge about different cuisines / Specialised in Indian / Chinese) Minimum qualification - Graduate with Culinary skill / 8-10 years of experience in same field
4. Guest service associate Front Office (UG students can apply)
5. Guest service associate House Keeping (UG students can apply)
6. Snr Guest service associate Food & Beverage Service (UG students can apply)
7. BAR man (UG students can apply)
8. Sales Executive - Minimum Qualification - Graduate with 02-3 years of experience

Number of Vacancies:

10 (Tentative)

Dr. Uttam Kr. Baruah

Principal

Kaliabor College

Principal

Kaliabor College

Kuwaritol- 782137

Nagaon, Assam

Dr. Pradip Mochahary

Coordinator

IQAC

Co-ordinator

Internal Quality Assurance Cell

Kaliabor College

Mr. Ujjal Sut

Convenor

Career Counselling and

Placement Cell

Convenor

Career Counselling and Placement Cell

Kaliabor College