



KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)
P.O.- KUWARITOL -782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org Tele-Fax: 03672-295517 website: www.kaliaborcollege.ac.in

Action Taken Report 2020-21

1. Based on the suggestions from teachers:

More ICT facilities required: Continuous efforts are being made to provide ICT facilities.

Upgrade (Medical facilities): To upgrade medical facilities in the college premises the initiatives taken are as follows:

- i. Provision for First Aid
- ii. Sufficient stock of medicine
- iii. Sphygmomanometer
- iv. Stand for Saline bottle
- v. Patient Bed & other required furniture

In addition to this, programmes on Mental Health and Hygiene are organized at least once a year to address problems relating to stress, anxiety etc.

Attendance of the students must be made compulsory: Following the Covid-19 lockdown, the academic institution and its respective departments have diligently implemented initiatives to foster consistent student attendance. To uphold this commitment, attendance registers are maintained meticulously by the departments. Prolonged absenteeism is actively discouraged, and in situations beyond students' control, a formal process is established wherein students must submit leave applications accompanied by requisite supporting documentation detailing the cause of their absence. Moreover, departments organize annual parent-teacher meetings, providing a platform to address and rectify attendance concerns. This matter is also systematically deliberated in mentor-mentee meetings, underscoring the institution's dedication to academic rigor and student engagement.

Improvement in Wi-Fi and Internet facilities in the campus required

- i. Initiatives have been taken and solutions were discussed with various service providers.
- ii. Currently, the coverage of WiFi encompasses the administrative section and the library. It is anticipated that this system will be progressively extended to encompass other academic and non-academic units in due course.

Emphasis on placement of students stressed

- i. To ensure and smoothen the process of placement the college has organised various career counselling, coaching programmes
- ii. NCC training
- iii. Internships (in B.Voc stream)

2. Based on the suggestions from Alumni:

1. Timely expansion and updating of the Alumni association ensured
2. Initiatives were taken for registration of alumni
3. Suggestion for organising developmental activities has been considered seriously and the college through different departments and cells organises such activities on a regular basis.



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3. Based on the suggestions from parents:

i. Recommendations aimed at enhancing placement and internship opportunities are under consideration, warranting further examination. Currently, placement initiatives are undertaken on a partial basis.

ii. Regarding the suggestion for enhanced parent-teacher-student interaction, interactive sessions and meetings are systematically organized by the departments at regular intervals, encompassing both formal and informal settings.

iii. In response to the proposal for the introduction of courses focusing on public speaking, human resource management skills, and soft skills, the college is actively making efforts to address this need.

4. Based on the suggestions from students:

i. As the feedback analysis reports shows, a high percentage of students are mostly satisfied with the overall academic and non-academic aspect of the college.


Principal
Kaliabor College
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Nagaon, Assam


Coordinator,
IQAC
Co-ordinator
Internal Quality Assurance Cell
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Action Taken Report 2021-22

1. Based on the suggestions from Parents:

- I. Proposal for Frequent and Regular Parent-Teacher Meetings: Recognizing the significance of regular Parent-Teacher meetings in facilitating constructive discussions and addressing critical issues pertaining to students' academic and non-academic dimensions, the college acknowledges the impracticality of frequent meetings at the present juncture. Despite the frequency, the institution remains committed to sustaining the regularity of these meetings, with a pledge to organize informal gatherings as deemed necessary.
- II. Recommendations on the Introduction of Geography and Hindi Subjects: The approval for such additions necessitates validation from the affiliating university.
- III. Enhancement of Drinking Water Facilities: Significant improvements have been implemented in drinking water facilities.
- IV. Students' Parking Arrangements: Initiatives have been undertaken to introduce and partially complete parking arrangements for students.
- V. Implementation of ICT-Enabled Classrooms: Ongoing efforts are being dedicated to this endeavor. Currently, the total ICT assets comprise 143 items/equipment, with plans for subsequent expansion in the future.

2. Based on the suggestions from Alumni

- I. Initiatives for timely expansion and updating are consistently undertaken in collaboration with stakeholders.
- II. Alumni Meetings on a Regular Basis: While not conducted routinely, formal and informal alumni gatherings are convened as needed.
- III. Developmental Activities for Students: The College, along with its departments and cells, makes dedicated efforts towards the implementation of developmental activities for students.
- IV. Strict Enforcement of Regular Class Attendance by Authority: The authority rigorously enforces regular attendance in classes.
- V. Promotion of Library Visits: Students are actively encouraged to visit the library, and alumni also contribute in kind, providing books, maps, artefacts for the museum and old question papers.
- VI. Initiative to Promote Satriya Culture: In pursuit of promoting Satriya culture, the college has facilitated the conservation of Sanchi Manuscripts (integral to Satriya culture), organized an Add-on certificate course on *Ankiya Bhaona Adhayan*, and conducted a workshop on the makeup art used in Bhaona.



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VII. Awareness Program on Education and Career Development: The College, along with the Career Council, Placement Cell, Entrepreneurship Development Cell, NCC unit, and the Departments of Bachelor of Business Administration, Economics, Education, Small Tea Garden Management, Tourism and Service Industry, has undertaken essential efforts to conduct awareness programs on education and career development.

3. Based on the recommendations of teachers:

- I. Special classrooms for certain departments suggested: proposal not clear
- II. Need more classroom facilities: Initiatives have been taken
- III. High speed internet connection in classroom suggested: Matter taken into consideration
- IV. No suitable attached toilet (ladies) in some departments: No action taken
- V. Clean urinal to be maintained: Cleaning ensured regularly

4. Based on the suggestions from students:

As the feedback analysis reports shows, a high percentage of students are mostly satisfied with the overall academic and non-academic aspect of the college.

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Coordinator,
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Action Taken Report 2022-23

1. Based on the recommendations from teachers:

- i. Proper and adequate classroom and reading material to be provided: initiatives taken but not up to the mark, suggestion regarding reading material (not clear, as such no initiative taken)
- ii. Students attendance register should be made at the earliest: Necessary action taken
- iii. Strategies and techniques for reducing absenteeism: The matter was stressed upon in the orientation programs for the newly enrolled students.
- iv. Minimum one ICT classroom for each and every department: Plans ongoing to provide all the necessary ICT equipment to all departments. In the meanwhile, the existing resources are ably shared and used by the different departments.
- v. More drinking water facilities: Initiatives taken
- vi. Extension of internet facilities to each and every department: The College is selected to be one of the institutions for joining with the scheme of Assam Knowledge Network for internet connectivity extended by AMTRON. OFC cable has been placed in library along with Wi-fi provision to the corridors of the department. Steps to cover the whole college campus under internet connectivity underway.
- vii. Need to establish a guest house in college campus: Not completed till date.
- viii. Fire extinguishers in each floor of the building: Full coverage hasn't been done, but measures to stop and prevent fire are in place.
- ix. Computers and internet facility in every department: Partly completed
- x. Waste chemical disposal system outside chemistry laboratory: Soak pit for disposing hazardous chemicals has been constructed.

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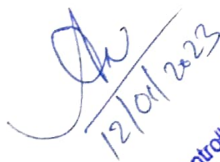
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2. Based on the suggestions of parents:

- i. Proper medical facilities suggested: Arranged accordingly
- ii. Regular Parent-Teacher Meet: Organised both centrally and department-wise.
- iii. Continuous evaluation of the students to be ensured: Necessary steps taken
- iv. Regular classes should be held: Already a continuing trend and initiatives for further improvements taken.
- v. Number and details of the visitors in the college campus to be maintained: Maintained by the security personnel guarding the gate.
- vi. More reading materials in the college library: Noted; necessary steps shall be taken in due course.



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Deputy Controller of Examinations
Gauhati University



Coordinator,
IQAC

Co-ordinator
Internal Quality Assurance Cell
Kaliabor College