



KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)

P.O. KUWARITOL -782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org Tele-Fax: 03672-295517 website: www.kaliaborcollege.org



KALIABOR COLLEGE

3rd CYCLE ASSESSMENT BY NAAC

Supporting Documents: Criterion -6

6.3.1



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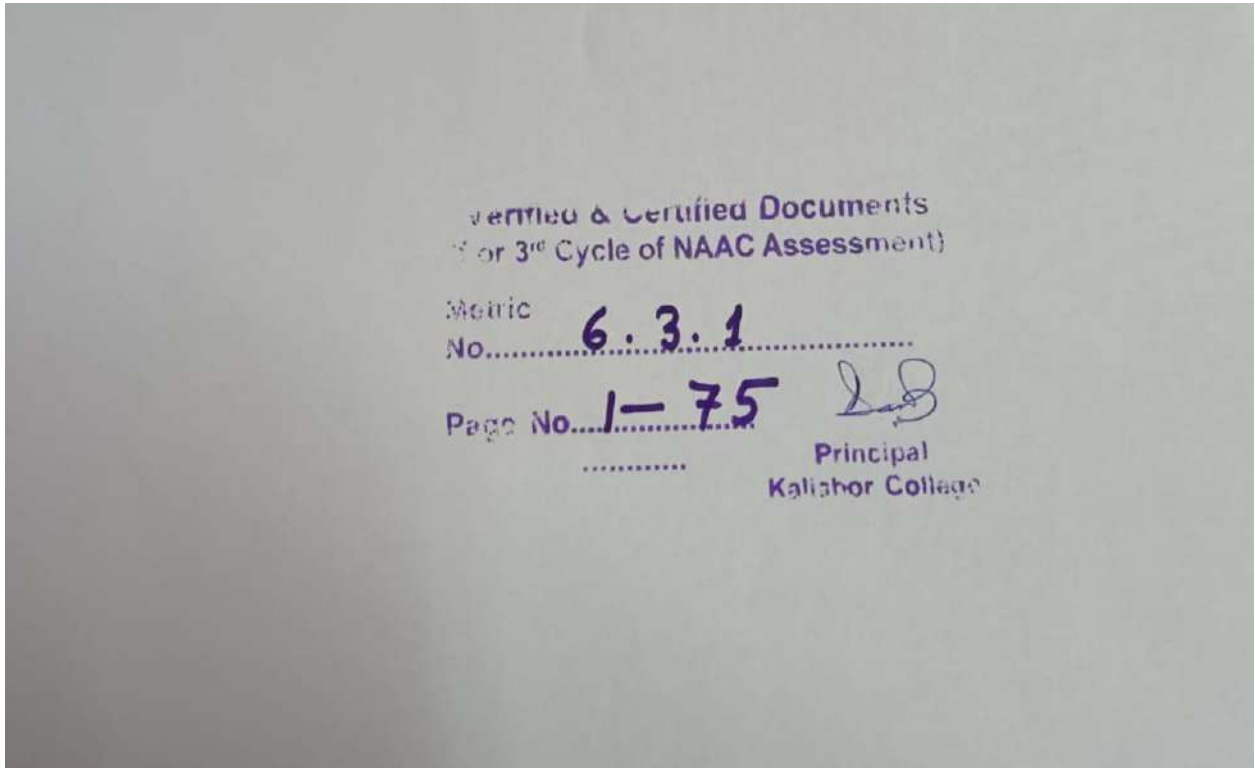


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GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA:.....GUWAHATI-781 019

No.G(B) UGC/API/1359/2014/ 16

Dated Kahilipara, the 13-10-2014

From:- Sri P. Jidung, *M.A.,M.PHIL,LL.B.,AES.*
Director, Higher Education, Assam
Kahilipara, Guwahati-19.

To:- The Principal (all)
..... College/ Mahavidyalaya
P.O.-..... District-.....

Sub:- Placement in Senior Scale, Selection Grade Scale and Associate Professor Scale
i.e. stage promotion from one stage to another stage.

Ref.:- *This office letter No.G(B)UGC.132/2010/Pt/54, dated 06-01-2014.*

Sir,

In continuation to this office letter mentioned under reference on the subject cited above, I would like to forward herewith a format for Assessment of API for necessary stage promotion in respect of Assistant Professors and Librarians of Colleges.

In this regards, it may be stated here that this format is applicable only for Assistant Professors and Librarians who are eligible to get stage promotion after 13-11-2013.

Yours faithfully



Director, Higher Education, Assam
Kahilipara, Guwahati - 19.

Memo No.G(B) UGC/API/1359/2014/
Copy to :

Dated Kahilipara, the 13-10-2014

- 1) The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6 for favour of kind information.
- 2) Guard file.

Director, Higher Education, Assam
Kahilipara, Guwahati - 19.

Name of the Institution.....

PBAS Proforma for Promotion under CAS

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (In Block Letters) :
2. Father's Name/Mother's Name:
3. Department :
4. Educational Qualification:
5. Current Designation & Grade Pay:
6. Date of last Promotion :
7. Which position and grade pay are you an applicant for under CAS?
8. Date of eligibility for promotion:
9. Date and Place of Birth:
10. Sex:
11. Marital Status:
12. Nationality :
13. Indicate whether belongs to SC/ST/OBC category:
14. Address for correspondence (with pin code)
15. Permanent Address (with pin code)

Telephone No:

Email:

16. Academic Qualifications (HSLC till Post Graduation):

Examination	Name of the Board/ University	Year of Passing	Division/ Class/ Grade	Subject
HSLC				
Intermediate (10+2)				
B.A/ B.Sc/ B.Com/ B.Mus/ Others				
M.A/M.Sc./M.Com/ M.Mus/ Others				
Other Examination If any.				

17. Research Degree (S)

Degrees	Title	Date of Award	University
M.Phil			
Ph.D./D.Phil.			
D.Sc/D.Litt			

18. Appointments held prior to joining this institution

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of leaving
		Joining	Leaving		

19. Posts held after appointment at this Institution

Designation	Department	Date of actual Joining		Grade
		From	To	

20. Period of teaching experience :

P.G. Classes (in years) ; U.G. Classes (in years)

21. Research Experience excluding years agent in M.Phil/Ph.D. (In years)

22. Field of Specialization under the Subject/Discipline (If Any)

a)

b)

Academic Staff College Orientation/Refresher Course/ Summer School/any other course attended:

Name of the Course	Place	Duration	Sponsoring Agency

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detail instructions of this PBAS proformas before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(From to)

(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, where necessary)

Sl.No.	Course	Level	Mode of teaching	Hours per week allotted	% of classes taken as per documented record

Lecture (L), Seminar (S), Tutorial,(T), practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score can be given)	
(b)	Teaching Load in excess of UGC norm (max score:10)	

(ii) Reading / Instructional materials consulted and additional knowledge resources provided to students.

Sl.No.	Course/paper	Consulted	Prescribed	Additional resource provided
API score based on Preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to students (max.score:20)				API Score

ii) Use of Participatory and innovative Teaching-Learning Methodologies/ Audio-visual teaching aid, Updating of subject Content, Course Improvement etc.

Sl.No	Short Description	API Score
	Total Score (Max Score:20)	

(iii) Examination Duties Assigned and Performed

Sl.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
	Total Score (Max:25)			

f

This is to certify that Dr/Mr/Ms. Assistant/associate Prof of .
 College attended all the allotted classes . He/ She gives regular instructions as per curriculum with the prescribed material, syllabus enrichment by providing additional resources to the student He/She carried out Semester/Annual Examination work as per duties allotted.

Signature of HOD
 Department:

CATEGORY :II

CO-CURRICULAR , EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES (From to)

Sl.No.	Type of Activities	API Score	
	i) Extension, Co-curricular 7field based activities		
	Total (max;20)		
	(ii). Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibilities	API Score
	Total		
	(iii)Professional Development Activities		
	Total		
	Total Score (i+ii+iii) (Max :25)		



CATEGORY : III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sl.No.	Title with page Numbers	Journal	ISSn/ISBN No.	Whether peer reviewed impact Factor, if any	No. Of co-author	Whether you are the main author	API Score

B (i) Articles/ Chapters published in Books

Sl.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed.	No. of co-authors	Whether you are the main author	API Score

ii) Full Papers in Conference Conferences Proceedings

Sl.No.	Title with page nos.	Details of conferences publication	ISSN/ISBN No.	No. of co-authors	Whether you are the main author	API Score

iii) Books published as single or as editor

Sl.No	Title with page nos.	Type of Book & authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

iii) Ongoing and completed Research Project and Consultancies**(c) (I & II) Ongoing project /Consultancies**

Sl.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(c) (iii & iv) Completed project/ Consultancies

Sl.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/patent as outcome	API Score

(D) Research Guidance

Sl.No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M.Phil or equivalent				
Ph. D. or equivalent				

(E) (i) Training Courses, Teaching-Learning-Evaluation technology programmes, Faculty Development Programmes (not less than one week duration)

Sl.No.	Programme	Duration	Organized by	API Score

(E) (ii) papers presented in Conferences, Seminars, Workshops, Symposia

Sl.No.	Title of the paper presented	Title of conference/Seminar	Organized by	Whether international/national/state/regional/college or university	API Score

E. (iii) Invited Lectures and Chairmanships at national or international conference/seminar etc.

Sl.No.	Title of Lecture/Academic Session	Title of Conference/Seminar etc	Organized by	Whether international / national	API Score

E.(iv). SUMMARY OF API SCORES

Sl.No.	Criteria	Last academic Year	Total-API Score for assessment period	Annual Av. API Score for Assessment Period.
i.	Teaching, Learning and Evaluation related activities			
ii	Co-curricular, Extension, professional development etc			
	Total I +II			
Iii	Research and Academic Contribution			

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl.No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS proforma.

***Signature of the Faculty with Designation
Place
Date :***

All the documents submitted by Dr/Mr/Ms/
Assistant/Associate Prof., College are verified and found
authentic. The API scores mentioned above are correct.

Signature of the Principal
..... College

Convener, IQAC Cell
.....College

N.B : The individual PBAS proformas for CAS promotion duly filled along with all enclosures, will be duly verified by the DPC and shall be placed before the Screening cum Evaluation Committee or selection Committee for Promotion.

Instructions for Filling up Part 8 of of the PBAS Proforma

Part B of the proforma is based on appendix-III, table-I of the UGC Regulations 2010

B (I) is based on API scoring for Category I of the Table. Details information for 2013-14 or assessment year is to be provided.

B (II) is based on Category II of the Table. Details information for 2013-14 or assessment year is to be provided.

B (III) is based on Category III of the Table. Details information for the entire assessment period is to be provided. The proforma is to be filled as per these tables and self-assessment scores given. For each category, even though several avenues of activities and their API scores are given provide choice/opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the table-1 of the UGC Regulations.

The self-assessment scores are further to be based on the indicators/activities given below:

CATEGORY: I **Teaching, Learning and Evaluation Related Activities**

(i) (a)

Lectures/Seminars/Practical's/Tutorials/Contact classes taken should be based on verifiable records. No. score should be assigned if a teacher has taken less than 80% of the assigned classes. University may give allowance for period of leave where alternative teaching arrangements have been made. Maximum score of 50 if there is 100% performance.	Max Score: 50
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(b)

If teacher has taken classes exceeding UGC norm, then two points to be assigned for	Max. Score: 10
---	-------------------

(ii)

Imparting of knowledge/instruction as per curriculum with the prescribed material (Text Book/ Manual etc0, syllabus enrichment by providing additional resources to students (100% Compliance=20 points)	Max Scores:20
--	---------------

(iii) Use of participatory and Innovative Teaching Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Indicators /Activities	Maximum Score
Updating of course, design of curriculum, 95 per single course)	10

Participatory & Innovative T/L Process with materials for problem based learning, case studies, Group discussions etc, (a) Interactive Courses: 5 points/each (b) Participatory Learning modules:5 points/each (c) Case studies;5 points/each	10
Use of ICT in T/L process with computer-aided methods like PowerPoint/Multimedia/Simulation/software's etc, (Use of any one of these in addition to chalk & Board : 5points	10
Developing and imparting Remedial/Bridge Courses (each activity :5 points)	10
Developing and imparting soft skills/communications and creations in music, performing and visual arts and other traditional areas (each activity : 5points)	10
Developing and imparting specialized teaching-learning programmes in physical education, library; innovative compositions and creations in music performing and visual arts and other traditional areas (each activity :5Points0	10
Organizing and conduction of popularization programmes/training courses in computer assisted teaching/web-based learning and e-library skills to students (a) Workshop/Training course :10points each (b) Popularization program :5points each	10
Maximum Aggregate Limit	20

(i) Examination Related work

Indicators	Max. Score
College/University end semester/annual Examination work as per duties allotted. (Invigilation-10 points; Evaluation of answer scripe-5 points question paper setting – 5points. (100% compliance=20points)	20
College/University examination/Evaluation responsibilities for internal/continuous assessment work as allotted (100% compliance =10 points)	10
Examination work such as coordination, or flying squad duties etc. (maximum of 5 or 10 depending upon intensity of duty) (100% a compliance =10 points)	10
Maximum Aggregate Limit B (iv)	25

CATEGORY :II Co-curricular, Extension and professional Development Related Activities

(i) Extension and Co-Curricular & Field based Activities

(ii)

Institutional Co-curricular activities for students such as field studies/educational tours, industry-implant training and placement activity (5 point each)	10
Positions held/Leadership role played in organization linked with extension work and National service Scheme (NSS), NCC,NSO or any other similar activity (each activity 10 points)	10
Students and staff Related Cultural and Sports Programmes, campus	10
Publications (departmental level 2 points, institutional level 5 points	
Community work such as value of national Integration, environment, Literacy, democracy, socialism, Human rights, Peace, Scientific temper, flood or, drought relief, small family norms etc (5 points each)	10
Maximum Aggregate Limit	20

(iii) Contribution to Corporate Life and Management of the Institution

Contribution to Corporate life in University/College through meeting, popular lectures, subject related events, articles in college magazine and University volumes (2 points each)	10
Institutional Governance responsibilities like, Vice principal, Dean director, Warden, Bursar, School Chairperson, IQAC Coordinator (10 point each)	10
Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee (5points each)	10
Responsibility for, or participation in committee for students welfare, Counseling and Discipline (5 each)	10
Organisation of Conference/Training as Chairman/Organization Secretary/Treasurer ; (a) International (10 points); national/regional (5 points) (b) As member of the organization committee (1 point each)	10
Maximum aggregate Limit	15

(iv) Professional Development related Activities

Indicators/Activities	Maximum Score
Membership in Profession related committee at state and national level a. At national level;3 points each b. At site level : 2 points each	10
Participation in subject associations, conferences, seminars without paper presentation (Each activity : 2 point)	10
Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, examination reforms, Institutional governance (each activity:5points)	10
Membership/Participation in State/ Central Bodies/Committees on Education, Research and national Development (5 each)	10
Publication of articles in newspapers, Magazines or other publications (not covered in category 3); radio talks; television programmes (1 point each)	10
Maximum Aggregate Limit	15

***** Teachers on Leave**

5. FIP holders shall have to produce an authentic certificate from appropriate authority certifying the candidates' uninterrupted and satisfactory progress of work for which he/ she has been duly engaged. In case the candidate avails earned leave/ maternity leave/ study leave/ any other leave during the period of assessment, he/ she shall have to produce necessary orders etc. from appropriate authority duly counter signed by the principal to get the benefit of API score for the period in leave. The



PBAS proforma for promotion under CAS must be filled up the college teachers in every year. The authority will verify and finalize the API scores and will keep ready for DPC, in due time.

Leave availed

Sl.No.	Type	From	To	Whether approved or not

NECESSARY INFORMATION

1) Assessment API

- (a) Assessment API for Less than 1 Year: The PBAS based on the API scores will be assessed for 1 year only with the minimum API scores. If a teacher is eligible for CAS Promotion from 14-11-2013 to 13-11-2014, API scores for one year will only be required for assessment.
- (b) Assessment API for 2 years: The PBAS based on the API scores will be assessed for 2 years only with the minimum API scales. If a teacher is eligible for CAS Promotion from 14-11-2013 to 13-11-2015, API scores for 2 years will only be required for assessment.
- (c) Assessment for full duration: The PBAS on API score will be required for assessment only with the minimum API scores category wise as mentioned in the Appendix Table.

2) Duration for Promotion:

From stage 1 to stage 2

- i) 4 years with Ph.D. (Awarded as per UGC guidelines)
- ii) 5 years with M.Phil Degree (Awarded as per UGC guideline)
- iii) 6 years regular service without Ph.D./M.Phil.
Teachers may score 10 points from either category I or category II to achieve the minimum score required under category I + II.
- iv) There must be a screening Committee for assessment of the API points in each Colleges as per UGC guideline.
- v) One OC and One RC/ Research methodology Course of 2/3 weeks duration without Ph.D.
- vi) With Ph.D. one OC.

From stage 2 to stage 3

- i) 5 years.
- ii) There must be a screening committee for assessment of the API points in each colleges as per UGC guidelines.
- iii) One Course/ Program from among the categories of Refresher Course, methodology workshops, Training- Learning Evaluation Programs, soft skills Development programs and faculty Development programs of 2/3 week duration.

From stage 3 to stage 4

- i) 3 years.
- ii) There must be a selection committee for final assessment of the marks for consideration for CAS promotion out of which the candidate must have obtained 50% of marks in the expert assessment, if, however on final assessment candidate do not either fulfill the minimum criteria under Rows III and IV of Table (A) and II (B) or obtain less than 50% in the

- expert assessment, they will be reassessed only after a minimum period of one year.
- iii) One Course/ Program from among the category methodology workshops, training, teaching-learning evaluation technology programs, soft skills development programs and faculty development programs of 1-week duration.
- iv) At least 3 publication in the entire period as Assistant Professor. However in the case of College teachers and exemption of 1 publication will be given to M.Phil holders and an exemption of 2 publications will be given to Ph.D. holder.
- v) Total marks = 100
- I) 20% - Contribution to research.
 - II) 60% - Assessment of domain knowledge and teaching practices.
 - III) 20% - Interview performance.

Minimum API scores required:

From stage 1 to stage 2

- I) Category I -75/ per year out of 125
- II) Category II-15/ per year out of 50
Minimum total average annual score under category I and II must not be less than 100 per year.
- III) Category III- average 5 point per year.
With Ph.D. (for assessment period) = 20
With M.Phil (for entire assessment period) = 25
Regular service without Ph.D., M.Phil (for entire assessment period) = 30

For stage 2 to stage 3

- i) Category I – 75/ per year out of 125.
- ii) Category II – 75/ per year out of 50.
Minimum total average annual score under category I and II must not be less than 100 per year.
- iii) Category III – average 10 point per assessment year.

For stage 3 to stage 4

- I) Category I : 75/ per year out of 125
- II) Category II : 15/ per year out of 50
Minimum total average annual score under category I and II must not be less than 100 per year.
- III) Category III : average 15 point per assessment year.

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GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR :: GUWAHATI-6

.....

EcfNo.391244/9

Dated Dispur, November, 2023

OFFICE MEMORANDUM

Subject : MAINTENANCE OF QUALITY MANDATE IN THE MATTER OF CAS PROMOTION OF FACULTY MEMBERS (ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR)

With a view to enhancing the Quality of Education across Higher Educational Institutions of the state as per the NEP-2020 mandate and to maintain the Quality of Teaching and Research to develop a positive education ecosystem in the state, the Government of Assam in Higher Education Department is pleased to issue the following guidelines to be followed in the matter of CAS Promotion of faculty members (Assistant Professor to Associate Professor).

The promotion criteria under the Career Advancement Scheme (CAS) laid down under these Guidelines shall be effective from the date of notification of these Guidelines.

1. The overall selection procedure shall incorporate a transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given the candidate's performance in different relevant parameters based on ANNEXURE-I.
2. The candidate shall offer himself or herself for assessment for promotion if he or she fulfils the minimum grading specified in the relevant Assessment Criteria and Methodology. The candidate shall have to submit an application along with the required Assessment Criteria and Methodology Proforma supported by all credentials as per the Assessment Criteria and Methodology guidelines and Annual Performance Assessment report to the concerned College authority for verification and validation.
3. The candidate can submit his or her application three months before the due date of the CAS promotion. The date of promotion shall be counted as:
 - If a candidate applies for promotion on completion of the minimum eligibility period and is successful, the date of promotion shall be from that of the minimum period of eligibility.
 - If, however, the candidate finds that he or she would fulfil the CAS promotion criteria, as defined in ANNEXURE A and B, at a later date and applies on that date and is successful, his or her promotion shall be affected from that date of the candidate fulfilling the eligibility criteria.
 - The candidate who fails in the first assessment shall be re-assessed only after one year. When such a candidate succeeds in the eventual assessment, his or her promotion shall be from the date of successful assessment.
4. To avoid any delay in holding the Screening cum Evaluation or Selection Committee meetings for various positions under the CAS, the College may initiate the process and complete the process within six months from the date of receipt of the application.
5. Further, to avoid any hardship, the candidates who fulfil all other criteria mentioned in these guidelines, as on and till the date on which these guidelines are notified, can be considered

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for promotion from the date of notification or after the date on which they fulfil these eligibility conditions.

6. The Screening cum Evaluation or Selection Committee specifications, as mentioned in ANNEXURE-B, shall apply to all Career Advancement promotions from Assistant Professor to Associate Professor and for equivalent cadres.
7. The CAS promotion from a lower stage to a higher stage of Assistant Professor shall be conducted through a "Screening-cum-Evaluation Committee", by following the criteria laid down in ANNEXURE-B.
8. The promotion under the CAS being a personal promotion to a faculty holding a substantive sanctioned post, the said post shall revert to its original cadre on his or her superannuation.
9. For the promotion under the CAS, the applicant teacher must be in the role and in active service of the College on the date of consideration by the Selection Committee.
10. The Director of Higher Education, Assam, shall issue an order after obtaining approval of the Department of Higher Education upon recommendation of the Assam College Services Recruitment Board or Departmental Promotion Committee in due concurrence of the related Government rules and notifications issued from time to time. The Assam College Services Recruitment Board or Departmental Promotion Committee shall sit as and when necessary but at least once every quarter.

Regarding CAS promotions of faculty members, the eligibility terms are mentioned in **ANNEXURE-A** and the selection process at **ANNEXURE B**.

Upon attainment of the promotion threshold (Level-13A), maintaining the level of Associate Professorship will be subject to fulfilment of certain conditions based on the Annual Performance Appraisal Index (APAI), as provided below, which will be subject to review by the Govt. and Assam College Teachers Recruitment Board. APAI will be assessed based on certain quantifiable performance indicators provided below:

1. Annual Academic Performance Audit and Research Output.
2. Annual Teaching-Learning and Mentorship report with feedback from stakeholders.
3. Annual participation in the corporate life of the college.
4. Annual Community Outreach with a quantifiable outcome or results.
5. Annual participation and successful completion of at least one Capacity Building programme or Professional Development Programme by UGC-HRDC or ARPIT (Annual Refresher Programme in Teaching) or Teaching Learning Centers or Faculty Development Centers under Pandit Madan Mohan Malviya National Mission on Teachers Training scheme.

In case of non-fulfilment of the above-mentioned conditions and receipt of non-satisfactory performance analysis, their position as Associate Professor may be reconsidered for further review. Accordingly, the matter will be placed before the Assam College Services Recruitment Board for necessary follow-up procedures, as decided by the Govt. from time to time.

Henceforth, the system of Annual Performance Appraisal Index (APAI) will apply to all the Associate Professors of all Provincialised or Govt. Model Degree Colleges or PDUAMs of Assam.

1/328839/2023

This Office Memorandum is issued in cancellation of Office Memorandum No. AHE.162/2012/Pt/47 dated 13-11-2013 and comes into force immediately.

This Office Memorandum will be applicable for Govt. Colleges also.

Signed by

(Narayan Karwar)
Secretary to the Govt. of Assam
Higher Education Department
Date: 08-11-2023 12:50:34

Memo No.391244/9-A

Dated Dispur, November, 2023

Copy to:

- 1) All Vice Chancellors of the Universities of Assam.
- 2) The Director of Higher Education, Assam, Guwahati-19 for information and follow-up action.
- 3) P.S to Hon'ble Minister, Education, Assam, Dispur, Guwahati-06
- 4) P.S to Hon'ble Adviser, Education, Assam, Dispur, Guwahati-06
- 5) P.S. to Secretary to the Govt. of Assam, Higher Education Department, Assam, Dispur, Guwahati-06
- 6) All Registrars of Universities of Assam.

By order etc.

Signed by

Nayan Kumar Pathak
Joint Secretary to the Govt. of Assam
Higher Education Department
Date: 08-11-2023 14:10:10

ANNEXURE-A**Table 1****ELIGIBILITY****I. Assistant Professor(Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)**

A	<p>Assistant Professors who have completed –</p> <ol style="list-style-type: none"> 1. four years of service and have a Ph.D. degree. <li style="text-align: center;">or 2. Five years of service and have an M.Phil. <li style="text-align: center;">or 3. Have PG Degree in Professional Courses, such as LLM, M.Tech., M.V.Sc., M.D. <li style="text-align: center;">or 4. Six years of service without a Ph.D. or M.Phil. or PG Degree in Professional courses.
B	<ol style="list-style-type: none"> 1. Attended one Orientation course of 21 days duration on teaching methodology or Faculty Induction Programme of 28 days; and
C	<ol style="list-style-type: none"> 1. Must complete a course or programme from any one of the following categories: <ul style="list-style-type: none"> • Completed one Refresher or Research Methodology Course • Any two of the following: Workshop or Syllabus Up-gradation Workshop or Training Teaching-Learning – Evaluation or Technology Programmes or Faculty Development Programmes of at least one week (5 days) duration • Any one of the following: MOOCs course (with e-certification) or development of e-contents in four quadrants or MOOCs course during the assessment period.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)

- 1) Assistant Professors who have completed five years of service in Academic Level 11 or Senior Scale.
- 2) Must have completed courses or programmes from any two of the following categories in the last five years of Academic Level-11 or Senior Scale:
 - Refresher Courses

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- Research Methodology course
- Workshops
- Syllabus Up Gradation Workshop
- Teaching-Learning-Evaluation
- Technology Programmes
- Faculty Development Programme
- Teaching-Learning- Evaluation
- Technology Programmes
- Faculty Development Programmes of at least two weeks (ten days) duration or completed two courses of at least one week (five days) duration in lieu of every single course or programme of at least two weeks (ten days) duration
- MOOCs course in the relevant subject (with e-certification)
- Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course
- Contribution towards conducting of a MOOCs course during the period of assessment.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

- 1) Assistant Professor who has completed three years of service in Academic Level 12/ Selection-Grade.
- 2) A Ph.D. degree in subject relevant/allied/relevant discipline.
- 3) Must completed any one course or programme amongst the following categories during the last three years:
 - Refreshercourses
 - Methodology courses
 - Workshop
 - Syllabus Up-gradation Workshop
 - Teaching-Learning-Evaluation
 - Technology Programme
 - Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every singlecourse
 - Completed one MOOC course (with e-certification)
 - Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course
 - Contribution towards the conduct of a MOOC course during the period of assessment.

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- 4) He/she gets a minimum 'satisfactory' grade in the annual performance assessment reports of at least two of the last three years of the assessment period, as mentioned in **Annexure A** (Table 2)

NOTE: Any of the above-mentioned Capacity Building Programmes/Professional Development Programmes can be done either at UGC-HRDC or ARPIT(Annual Refresher Programme in Teaching) or Teaching Learning Centers/Faculty Development Centers under Pandit Madan Mohan Malviya National Mission on Teachers Training scheme.

Table-2

ASSESSMENT CRITERIA AND METHODOLOGY**(For grading based on Annual Performance Assessment Report)**

S.No.	Activity	GradingCriteria
1.	Teaching: (Number of classes taught/total classes assigned) x 100% (Classes taught include sessions on tutorials, lab and other teaching related activities)	80% & above – Good 70% to 80% – Satisfactory Less than 70% – Not satisfactory
2.	Involvement in the University or College students related activities or research activities:	Involved in at least 3 activities – Good 1 or 2 activities – Satisfactory. Not involved in any activities – Not satisfactory. Note: The number of activities can be within or across the broad categories of activities
	<ul style="list-style-type: none"> Administrative responsibilities such as Head or Chairperson or Dean or Director or Co-Ordinator or Warden etc. 	
	<ul style="list-style-type: none"> Examination and evaluation duties assigned by the college or university or attending the examination paper evaluation. 	
	<ul style="list-style-type: none"> <i>Student-related</i> co-curricular, extension and field-based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. 	
	<ul style="list-style-type: none"> Organizing seminars or conferences or workshops, other college or university activities. 	
	<ul style="list-style-type: none"> Evidence of being actively involved in guiding Ph.D students. 	
	<ul style="list-style-type: none"> Conducting minor or major research projects sponsored by national or international agencies. 	
	<ul style="list-style-type: none"> At least one single or joint publication in a peer-reviewed or UGC list of Journals. 	

Overall Grading:**Good:** Good in teaching and satisfactory or good in activity at Sl.No.2.Or**Satisfactory:** Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.**Not Satisfactory:** If neither good nor satisfactory in overall grading**Note:** For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which the teacher has spent on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration, and the same shall be extrapolated for the entire period of assessment to arrive at the grading of

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the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his or her absence from his or her teaching responsibilities subject to the condition that such leave or deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution and government.

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The Annual Performance Assessment report of College teachers for the CAS promotion is based on the following criteria:

- I. Teaching-Learning and Evaluation:** The commitment to teaching based on observable indicators such as being regular to class, punctuality to class, remedial teaching and clarifying doubts within and outside the class hours, counselling and mentoring, additional teaching to support the college/university as and when the need arises, etc. Examination and evaluation activities like performing of examination supervision duties, question-papers setting for university or college examinations, participation in the evaluation of examination answer scripts, and conducting examinations for internal assessment as per the schedule to be announced by the institution at the beginning of each Academic Session and returning and discussing the answers in the class.
- II. Personal Capacity Development related to Teaching and Research Activities:** Attending orientation or refresher or methodology or Faculty Induction courses, Faculty Development Courses, Professional Development Courses, development of e-contents and MOOC, organising seminars or conferences or workshops or presentation of papers and chairing of sessions or guiding and carrying out research projects and publishing the research output in national and international journals etc.
- III. Administrative Support and Participation in Students' Co-curricular and Extra-curricular Activities.**

Table-3

(Minimum API requirement for the promotion of teachers under CAS in colleges (UG&PG))

S.No.		Assistant Professor (Level-10 to Level-11)	Assistant Professor (Level-11 to Level-12)	Assistant Professor (Level-12) to Associate Professor (Level-13A)
1	Research and Academic contribution (Category-III)	20 per assessment period	50 per assessment period	45 per assessment period
2	Expert assessment system	Screening cum Evaluation Committee and Departmental Promotion Committee	Screening cum Evaluation Committee and Departmental Promotion Committee	Selection Committee and Departmental Promotion Committee

METHODOLOGY FOR CALCULATING ACADEMIC/RESEARCH SCOPE

(Assessment must be based on evidence produced by the teacher such as – a copy of publications, project sanction letter, utilisation and completion certificates issued by the University and acknowledgements for patent filing and approval letters, student's Ph.D. award letter, etc.,)

S.N.	Academic/ResearchActivity	Faculty of Sciences, Engineering, Agriculture, Medical, Veterinary Sciences	Faculty of Languages, Humanities, Arts, Social Sciences, Library, Education, Physical Education, Commerce, Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC-CARE listed or SCOPUS INDEXED Journals	08 per paper	10 per paper
2.	Publications (other than Research papers)		
	(a)Books authored which are published y;		
	International Publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b)Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		

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	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula per course	02 per curricula per course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks per credit)	20	20
	MOOCs (developed in 4 quadrant) per module per lecture	05	05
	Content writer per subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course) (in case of MOOCs of lesser credits 02 marks per credit)	08	08
	(d) E-Content		
	Development of e-content in 4 quadrants for a complete course per e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module incomplete course per paper per e-book (at least one quadrant)	02	02
	Editor of e-content for complete course or paper or e-book	10	10
4	(a) Research guidance		
	Ph.D.	10 per degree awarded (05 per thesis submitted)	10 per degree awarded (05 per thesis submitted)
	M.Phil. or P.G or U.G. dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		
	Grant of More than Rs. 10lakhs	10	10
	Grant of Less than Rs. 10lakhs	05	05
	(c) Research Projects Ongoing:		
	Grant of More than Rs.10lakhs	05	05
	Grant of Less than Rs. 10lakhs	02	02
	(c) Consultancy	03	03
5	(a) Patents		
	International	10	10
	National	07	07
	(b)*Policy Document (Submitted to an International body/ organization like UNO, UNESCO, World Bank, International Monetary Fund etc. or Central Government or State Government)		
	International	10	10
	National	07	07
	State	04	04
	(c) Awards/Fellowship		
	International	07	07
	National	05	05

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6.	*Invited lectures, Resource Person, paper presentation in Seminars or Conferences or full paper in Conference Proceedings (Paper presented in Seminars, Conferences and also published as fullpaper in Conference Proceedings will be counted only once)		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-CARE listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor - 5 Points
- ii) Paper with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor > 10 - 30 Points

- (a) Two authors: 70% of the total value of publication for each author.
- (b) More than two authors: 70% of the total value of publication or the First or Principal or Corresponding author and 30% of the total value of publication for each of the joint authors.

Joint Projects: The Principal Investigator and Co-investigator would get 50% each.

Note:

- If the paper presented is part of an edited book or proceeding, it can be claimed only once.
- Publications submitted by the candidate for assessment shall have been published during that assessment period.
- For joint supervision of research students, the formula shall be 70% of the total score for the Supervisor and Co-supervisor. The supervisor and Co-supervisor both shall get 7 marks each.
- *For the purpose of calculating the research score of the teacher, the combined research score from categories 5(b) and 6 above shall have an upper capping of thirty per cent of the total research score of the teacher concerned.
- The research score shall be from a minimum of three categories out of six categories.

TABLE-A**(CONSTITUTION OF COMMITTEES)****1. THE “SCREENING–cum-EVALUATION COMMITTEE” FOR CAS PROMOTION OF ASSISTANT PROFESSOR OR EQUIVALENT CADRES IN LIBRARIANS OR PHYSICAL EDUCATION AND SPORTS FROM ONE LEVEL TO THE OTHER HIGHEST LEVEL (LEVEL10, 11, 12) SHALL CONSIST OF:**

- i) The Principal of the college;
- ii) Head or Teacher-in-charge of the Department concerned from the college;
- iii) Two subject experts in the subject concerned, nominated by the Vice-Chancellor from the university panel of experts;

NOTE: The quorum for the meeting shall be three, including one subject expert or a University nominee.

2. SELECTION COMMITTEE FOR CAS PROMOTION FROM ASSISTANT PROFESSOR (Level-12) to ASSOCIATE PROFESSOR (Level-13A) at the College Level shall consist of the following persons:

- i) The Chairperson of the Governing Body or his or her nominee, from amongst the members of the Governing body, shall be the Chairperson of the Selection Committee.
- ii) The Principal of the College.
- iii) The Head of the Department or Teacher in-charge of the concerned subject from the college.
- iv) Two University representatives nominated by the Vice-Chancellor, one of whom shall be the Dean of College Development Council or equivalent position in the University, and the other must be an expert in the concerned subject. In case of Colleges notified or declared as minority educational institutions, two nominees of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice-Chancellor of the affiliating university from the list of experts suggested by the relevant statutory body of the college of whom one should be a subject expert.
- v) Two subject experts not connected with the college are to be nominated by the Chairperson of the Governing Body of the College out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the university concerned. In case of colleges notified or declared as minority educational Institutions, two subject experts not connected with the University nominated by the Chairperson of the College Governing Body out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body.
- vi) An academician belonging to the SC or ST or OBC or Minority or Women or Differently-abled categories, if any of the candidates belonging to these categories is the applicant, to be nominated by the Vice Chancellor if any of the above members of the selection committee does not belong to that category.

NOTE: The quorum for the meeting shall be five, including two subject experts.

TABLE-B**(PROMOTION PROCEDURE)****1. FOR ASSISTANT PROFESSOR and equivalent cadres of Librarian or Physical**

Education and Sports (LEVEL-10, 11, 12)

Stage 1: The Screening-cum-Evaluation Committee on verification or evaluation of grades secured by the candidate through the Assessment Criteria, as per Annexure-A (Table 1), shall recommend to the Governing Body of the College about the suitability for the promotion of the candidate(s) under CAS for implementation.

Stage 2: The recommendation shall be forwarded by the Governing Body through the Principal within two weeks to the Government for verification of procedures of the constitution of Screening-cum-Evaluation Committee and evaluation process by the DEPARTMENTAL PROMOTION COMMITTEE, constituted by the Department of Higher Education to proceed for notification.

2. FOR ASSOCIATE PROFESSOR (LEVEL- 12 to LEVEL-13A)

Stage 1: The Selection Committee on verification/evaluation of grades secured by the candidate through the Assessment Criteria, as per Annexure-A (Table 1), shall recommend to the Governing Body of the College about the suitability for the promotion of the candidate under CAS for implementation.

Stage 2: The recommendation shall be forwarded by the Governing Body through the Principal within two weeks to the Government for verification of procedures of the constitution of the Selection Committee and selection process by the DEPARTMENTAL PROMOTION COMMITTEE, constituted by the Department of Higher Education to proceed for notification.

TABLE-C**(CAS PROMOTION CRITERIA)****I. Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)**

A teacher shall be promoted if;

- i) He or she gets a 'satisfactory' grade in the annual performance assessment reports of at least three or four or five of the last four or five or six years of the assessment period, as the case may be, as specified in Annexure-A (Table 1, 2, 3), and;
- ii) The promotion is recommended by the screening-cum-evaluation committee in accordance with these guidelines and approved by the Departmental Promotion Committee.

II. Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level-12)

A teacher shall be promoted if;

- i. He/she gets a 'satisfactory' grade in the annual performance assessment reports of at least four of the last five assessment periods, as specified in Annexure-A (Table 1, 2, 3), and;
- ii. The promotion is recommended by the screening-cum-evaluation committee in accordance with these guidelines and approved by the Departmental Promotion Committee.

III. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

A teacher shall be promoted if;

- i) He or she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of at least two of the last three years of the assessment period as prescribed in Annexure-A (Table 1, 2, 3), and

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ii) The promotion to the post of Associate Professor is recommended by the selection committee in accordance with these guidelines and approved by the Departmental Promotion Committee.

**GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR : GUWAHATI-6**

No.AHE.162/2012/Pt/47

Dated Dispur the 13th November, 2013

OFFICE MEMORANDUM

The Govt. of India vide their letter No.1-32/200-U II/UI(i), dated 31-12-2008 and letter number 1-32/2006-U.11(U.1(ii) dated 31-12-2008 allowed the University Grant Commission (UGC) pay scale to the teachers in the Universities and Colleges and the All India Council for Technical Education (AICTE) pay scale to teachers of the Engineering Colleges and other Technical Institutions w.e.f. 01-01-2006. As per new U.G.C. guidelines, the Career Advancement Schemes (CAS) promotion to the teachers and Librarians would be subject to the Academic Performance Indicator (API) criteria Performance Based Appraisal System (PBAS) norms laid out in these U.G.C. regulations, i.e., 30th June, 2010. In pursuance of the above, the Govt. of Assam has decided to issue a guideline regarding career advancement of college teacher in Assam.

Guidelines for Career Advancement Schemes (CAS) promotion of College Teachers (Assistant Professor as re-designated/ librarians /Non-Technical faculties of Engineering College/other Technical Institutions as per revised UGC guidelines dated 30-06-2010 to be effective from 01-01-2009.

1. In order to facilitate to implement of the Regulations 2010, in the Universities and Colleges in the Career Advancement Schemes (CAS) Promotion, the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) will be progressively and prospectively rolled out. Accordingly, the Performance Based Appraisal System (PBAS) based on the Academic Performance Indicator (API) scores of categories I and II as mentioned in these tables is to be implemented for one year only with the minimum annual scores as described in Table II(b) for college teachers. This annualized Academic Performance Indicator (API) scores can then be compounded progressively as and when the teacher becomes eligible for Career Advancement Schemes (CAS) promotion to the next cadre. Thus, if a teacher is considered for Career Advancement Schemes (CAS) promotion in 2009, one year Academic Performance Indicator (API) scores for the year 2008 alone will be required for assessment. In case of a teacher being considered for Career Advancement Schemes (CAS) promotion in 2010, two years average of Academic Performance Indicator (API) scores for these categories will be required for assessment and so on leading progressively for the complete assessment period. For Category III (research and academic contributions), Academic Performance Indicator (API) score for this category will be applied for the entire assessment period.

2. A teacher who wishes to be considered for promotion under Career Advancement Schemes (CAS) may submit in writing to the college, with three months in advance of the due date that he/she fulfils all qualifications under Career Advancement Schemes (CAS) and submits to the college the Performance Based Appraisal System (PBAS) proforma duly supported by all credentials as per the Academic Performance Indicator (API) guidelines set out in these Regulations. In order to avoid delays in holding Selection Committee meetings in various positions under Career Advancement Schemes (CAS), the college should immediately initiate the process of screening/selection and shall complete the process within six months from the date of application.

3. Candidates who do not fulfill the minimum score requirement under the Academic Performance Indicator (API) Scoring System proposed in the Regulations as per Tables II(A and B) of Appendix III or those who obtain less than 50% in the expert assessment of the selection process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed.

4. Career Advancement Schemes (CAS) promotions from a lower grade to a higher grade of Assistant Professor shall be conducted by the same "Screening-cum-Evaluation Committee" adhering to the criteria laid out as Academic Performance Indicator (API) score in Performance Based Appraisal System (PBAS).

6. Assessment of Academic Performance Indicator (API) scoring shall be processed and made by the IQAC cell of the respective colleges as per Appendix and Table prescribed by UGC.

7. The "Screening cum Evaluation Committee" for Career Advancement Schemes (CAS) promotion of Assistant Professors/equivalent cadres in Librarians/Physical Education from one AGP to the other higher AGP shall consist of:

(A) COMPOSITION:

- i) The Principal of the college;
- ii) Head of the concerned department from the college not below the rank of Associate Professor.
- iii) Two subject experts in the concerned subject nominated by the Vice Chancellor from the University panel of experts.

(B) DUTIES & FUNCTIONS:

- i) To verify API Score
- ii) To verify other relevant documents
- iii) To report their findings for consideration of the Selection Committee.

8. The quorum for these committees mentioned above shall be three including the one subject expert/ university nominee need to be present.

9. All the selection procedures outlined above, shall be completed on the day of the selection committee meeting. Wherein the minutes are recorded along with PBAS scoring proforma and recommendation made on the basis of merit and duly signed by all members of the selection committee in the minutes.

10. Career Advancement Schemes (CAS) promotions being a personal promotion to the incumbent teacher holding a substantive sanctioned post, on superannuation of the individual incumbent, the said post shall revert back to its original cadre.

11. The incumbent teacher must be on the role and active service of the Universities/Colleges on the date of consideration by the Selection Committee for Selection/ Career Advancement Schemes (CAS) Promotion.

12. Candidates shall offer themselves for assessment for promotion, if they fulfill the minimum Academic Performance Indicator (API) scores indicated in the appropriate Academic Performance Indicator (API) system tables by submitting an application and the required Performance Based Appraisal System (PBAS) proforma. They can do so three months before the due date if they consider themselves eligible. Candidates who do not consider themselves eligible can also apply at a later date.

13. In the final assessment, if the candidates do not either fulfill the minimum Academic Performance Indicator (API) scores in the criteria as per Performance Based Appraisal System (PBAS) proforma or obtain less than 50% in expert assessment, wherever applicable, such candidates will be reassessed.

14. The Director of Higher Education, Assam shall issue order after obtaining approval of the Committee comprising Commissioner & Secretary/Secretary, Higher Education Department, (Chairman), Director of Higher Education, Assam, (Member Secretary) and Sr. F.A., Higher Education (Member) will scrutinize, verify and approve the promotional cases. The Committee shall sit as and when necessary but at least once in every quarter.

Assistant Professor/ Librarian and equivalent cadre will be eligible for stage promotion through a procedure if he/she has fulfilled the following conditions:

CAREER ADVANCEMENT SCHEME (CAS): TIME SPAN

1. (a) Assistant Professor with AGP of Rs.6000 to (stage 1 to 2) Rs.7000

DURATION

- i) 4 years with Ph.D. (off campus Degree not admissible)
- ii) 5 years with M.Phil (off campus Degree not admissible)
- iii) 6 years regular service without M.Phil.Ph.D.

(b) Minimum Requirement for Career Advancement Scheme (CAS) from stage I to stage II

- i) Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) Appendix III.
- ii) One Orientation and one Refresher/ Research Methodology Course of 2/3 weeks duration.
- iii) Screening cum Verification process for recommending promotion.

(Appendix-III – Table : III)

2. Assistant Professor with AGP of Rs.7000 to (stage 2 to 3) Rs.8000.

DURATION: 5 years

- i) Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) of Appendix III.
- ii) One course / programme from among the categories of refresher courses, methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of 2/3 week duration.
- iii) Screening cum Verification process for recommending promotion.
(Appendix-III – Table: II(B)).

3. Assistant Professor with AGP of Rs.8000 to (stage 3 to 4) Rs.9000

Duration : 3 years

- i) Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) of Appendix III.
- ii) At least three publications in the entire period as Assistant Professor (twelve years). However, in the case of College teachers, an exemption of one publication will be given to M. Phil. holders and an exemption of two publications will be given to Ph. D. holders.
- iii) One course / programme from among the categories of methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of minimum one week duration.
- iv) A selection committee process as stipulated in the UGC regulation and in Table II(B) of Appendix III. (Appendix-III – Table: II(B))

APPENDIX-III TABLE –II(B)				
		Assistant Professor/equivalent cadres Stage 1 to Stage 2 (AGP Rs.6000/- to Rs.7000/-)	Assistant Professor equivalent cadres Stage 2 to Stage 3 (AGP Rs.7000/- to Rs.8000/-)	Assistant Professor equivalent cadres Stage 3 to Stage 4 (AGP Rs.8000/- to Rs.9000/-)
I	Teaching-learning, Evaluation Related Activities (Category-I)	75/Per year Out of 125	75/Per year Out of 125	75/Per year
II	Co-curricular, Extension and Profession related activities (Category-II)	15/Per year Out of 50	15/Per year Out of 50	15/Per year
III	Minimum total average annual Score under Categories I and II	100 (I+II) Per year	100 (I+II) Per year	100 (I+II) Per year
IV	Research and Academic contribution (Category III)	5/Per year 20/25/30 Assessment period:- From the date of achieving Stage 1 to the due date for Stage 2 (4 years period for the teachers possessing Ph.D. in the relevant subject at entry level in addition to NET/SLET/SLE; 5 years for the teachers possessing M.Phil in the relevant subject at entry level in addition to NET/SLET/SLT; and 6 years for the teachers who does not have Ph.D./ M.Phil Degree in the relevant subject at entry level)	10/Per year 50/Assessment period:- From the date of achieving Stage 2 to the due date for Stage 3 (5 years period)	15/Per year 45/Assessment period:- From the date of achieving Stage 3 to the due date for Stage 4 (3years period)
	Expert Assessment System	Screening cum Evaluation Committee & Departmental Promotion Committee	Screening cum Evaluation Committee & Departmental Promotion Committee	Selection Committee & Departmental Promotion Committee
V	Total Marks in the Expert Assessment Minimum required marks for promotion is 50	No separate Marks. Screening Committee to verify API Scores. Thereafter, the Departmental Promotion Committee will recommend the name of the selected teacher to the Governing Body for promotion.	No separate Marks. Screening Committee to verify API Scores. Thereafter, the Departmental Promotion Committee will recommend the name of the selected teacher to the Governing Body for promotion	Contribution to Research-20 marks Assessment of domain knowledge and teaching practices-60 marks Interview performance-20 marks

This is issued in partial modification/ additions to clause (G) of the Govt. Notification issued vide No.FPC.16/99/11, dated 18th September, 1999.

The guidelines notified above should be read with notifications, amendments and guidelines issue by UGC from time to time in this regard.

Sd/-
(H.K.Sharma, IAS)

Commissioner & Secretary to the Govt. of Assam

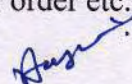
Memo No.AHE.162/2012/Pt/47-A

Dated Dispur the 13th November,2013

Copy forwarded for information to:

1. The Principal Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
3. OSD to Minister Education, Assam, Dispur, Guwahati-6.
4. P.S. to Additional Chief Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-6.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
7. The Under Secretary to the Govt. of Assam, Finance (PRU) Department, Dispur, Guwahati-6.
8. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
9. The Director of Technical Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
10. The Director of Education, BTC, Kokrajhar, Assam.
- ✓ 11. The President/General Secretary, Assam College Teachers' Association, Solapara, Guwahati-8.

By order etc.;


Deputy Secretary to the Govt. of Assam
Higher Education Department



**GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR : GUWAHATI-6**

No.AHE.162/2012/Pt/47

Dated Dispur the 13th November, 2013

OFFICE MEMORANDUM

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Guidelines for Career Advancement Schemes (CAS) promotion of College Teachers (Assistant Professor as re-designated/ librarians /Non-Technical faculties of Engineering College/other Technical Institutions as per revised UGC guidelines dated 30-06-2010 to be effective from 01-01-2009.

1. In order to facilitate to implement of the Regulations 2010, in the Universities and Colleges in the Career Advancement Schemes (CAS) Promotion, the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) will be progressively and prospectively rolled out. Accordingly, the Performance Based Appraisal System (PBAS) based on the Academic Performance Indicator (API) scores of categories I and II as mentioned in these tables is to be implemented for one year only with the minimum annual scores as described in Table II(b) for college teachers. This annualized Academic Performance Indicator (API) scores can then be compounded progressively as and when the teacher becomes eligible for Career Advancement Schemes (CAS) promotion to the next cadre. Thus, if a teacher is considered for Career Advancement Schemes (CAS) promotion in 2009, one year Academic Performance Indicator (API) scores for the year 2008 alone will be required for assessment. In case of a teacher being considered for Career Advancement Schemes (CAS) promotion in 2010, two years average of Academic Performance Indicator (API) scores for these categories will be required for assessment and so on leading progressively for the complete assessment period. For Category III (research and academic contributions), Academic Performance Indicator (API) score for this category will be applied for the entire assessment period.

2. A teacher who wishes to be considered for promotion under Career Advancement Schemes (CAS) may submit in writing to the college, with three months in advance of the due date that he/she fulfils all qualifications under Career Advancement Schemes (CAS) and submits to the college the Performance Based Appraisal System (PBAS) proforma duly supported by all credentials as per the Academic Performance Indicator (API) guidelines set out in these Regulations. In order to avoid delays in holding Selection Committee meetings in various positions under Career Advancement Schemes (CAS), the college should immediately initiate the process of screening/selection and shall complete the process within six months from the date of application.

3. Candidates who do not fulfill the minimum score requirement under the Academic Performance Indicator (API) Scoring System proposed in the Regulations as per Tables II(A and B) of Appendix III or those who obtain less than 50% in the expert assessment of the selection process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed.

4. Career Advancement Schemes (CAS) promotions from a lower grade to a higher grade of Assistant Professor shall be conducted by the same "Screening-cum-Evaluation Committee" adhering to the criteria laid out as Academic Performance Indicator (API) score in Performance Based Appraisal System (PBAS).

6. Assessment of Academic Performance Indicator (API) scoring shall be processed and made by the IQAC cell of the respective colleges as per Appendix and Table prescribed by UGC.

7. The "Screening cum Evaluation Committee" for Career Advancement Schemes (CAS) promotion of Assistant Professors/equivalent cadres in Librarians/Physical Education from one AGP to the other higher AGP shall consist of:

(A) COMPOSITION:

- i) The Principal of the college;
- ii) Head of the concerned department from the college not below the rank of Associate Professor.
- iii) Two subject experts in the concerned subject nominated by the Vice Chancellor from the University panel of experts.

(B) DUTIES & FUNCTIONS:

- i) To verify API Score
- ii) To verify other relevant documents
- iii) To report their findings for consideration of the Selection Committee.

8. The quorum for these committees mentioned above shall be three including the one subject expert/ university nominee need to be present.

9. All the selection procedures outlined above, shall be completed on the day of the selection committee meeting. Wherein the minutes are recorded along with PBAS scoring proforma and recommendation made on the basis of merit and duly signed by all members of the selection committee in the minutes.

10. Career Advancement Schemes (CAS) promotions being a personal promotion to the incumbent teacher holding a substantive sanctioned post, on superannuation of the individual incumbent, the said post shall revert back to its original cadre.

11. The incumbent teacher must be on the role and active service of the Universities/Colleges on the date of consideration by the Selection Committee for Selection/ Career Advancement Schemes (CAS) Promotion.

12. Candidates shall offer themselves for assessment for promotion, if they fulfill the minimum Academic Performance Indicator (API) scores indicated in the appropriate Academic Performance Indicator (API) system tables by submitting an application and the required Performance Based Appraisal System (PBAS) proforma. They can do so three months before the due date if they consider themselves eligible. Candidates who do not consider themselves eligible can also apply at a later date.

13. In the final assessment, if the candidates do not either fulfill the minimum Academic Performance Indicator (API) scores in the criteria as per Performance Based Appraisal System (PBAS) proforma or obtain less than 50% in expert assessment, wherever applicable, such candidates will be reassessed.

14. The Director of Higher Education, Assam shall issue order after obtaining approval of the Committee comprising Commissioner & Secretary/Secretary, Higher Education Department, (Chairman), Director of Higher Education, Assam, (Member Secretary) and Sr. F.A., Higher Education (Member) will scrutinize, verify and approve the promotional cases. The Committee shall sit as and when necessary but at least once in every quarter.

Assistant Professor/ Librarian and equivalent cadre will be eligible for stage promotion through a procedure if he/she has fulfilled the following conditions:

CAREER ADVANCEMENT SCHEME (CAS): TIME SPAN

1. (a) Assistant Professor with AGP of Rs.6000 to (stage 1 to 2) Rs.7000

DURATION

- i) 4 years with Ph.D. (off campus Degree not admissible)
- ii) 5 years with M.Phil (off campus Degree not admissible)
- iii) 6 years regular service without M.Phil.Ph.D.

(b) Minimum Requirement for Career Advancement Scheme (CAS) from stage I to stage II

- i) Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) Appendix III.
- ii) One Orientation and one Refresher/ Research Methodology Course of 2/3 weeks duration.
- iii) Screening cum Verification process for recommending promotion.

(Appendix-III – Table : III)

2. Assistant Professor with AGP of Rs.7000 to (stage 2 to 3) Rs.8000.

DURATION: 5 years

- Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) of Appendix III.
- One course / programme from among the categories of refresher courses, methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of 2/3 week duration.
- Screening cum Verification process for recommending promotion.
(Appendix-III – Table: II(B)).

3. Assistant Professor with AGP of Rs.8000 to (stage 3 to 4) Rs.9000

Duration : 3 years

- Minimum API scores using PBAS scoring proforma enclosed as per the norms provided in Table II(A)/II(B) of Appendix III.
- At least three publications in the entire period as Assistant Professor (twelve years). However, in the case of College teachers, an exemption of one publication will be given to M. Phil. holders and an exemption of two publications will be given to Ph. D. holders.
- One course / programme from among the categories of methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of minimum one week duration.
- A selection committee process as stipulated in the UGC regulation and in Table II(B) of Appendix III. (Appendix-III – Table: II(B))

APPENDIX-III TABLE –II(B)				
		Assistant Professor/equivalent cadres Stage 1 to Stage 2 (AGP Rs.6000/- to Rs.7000/-)	Assistant Professor equivalent cadres Stage 2 to Stage 3 (AGP Rs.7000/- to Rs.8000/-)	Assistant Professor equivalent cadres Stage 3 to Stage 4 (AGP Rs.8000/- to Rs.9000/-)
I	Teaching-learning, Evaluation Related Activities (Category-I)	75/Per year Out of 125	75/Per year Out of 125	75/Per year
II	Co-curricular, Extension and Profession related activities (Category-II)	15/Per year Out of 50	15/Per year Out of 50	15/Per year
III	Minimum total average annual Score under Categories I and II	100 (I+II) Per year	100 (I+II) Per year	100 (I+II) Per year
IV	Research and Academic contribution (Category III)	5/Per year 20/25/30 Assessment period:- From the date of achieving Stage 1 to the due date for Stage 2 (4 years period for the teachers possessing Ph.D. in the relevant subject at entry level in addition to NET/SLET/SLE; 5 years for the teachers possessing M.Phil in the relevant subject at entry level in addition to NET/SLET/SLT; and 6 years for the teachers who does not have Ph.D./ M.Phil Degree in the relevant subject at entry level)	10/Per year 50/Assessment period:- From the date of achieving Stage 2 to the due date for Stage 3 (5 years period)	15/Per year 45/Assessment period:- From the date of achieving Stage 3 to the due date for Stage 4 (3years period)
	Expert Assessment System	Screening cum Evaluation Committee & Departmental Promotion Committee	Screening cum Evaluation Committee & Departmental Promotion Committee	Selection Committee & Departmental Promotion Committee
V	Total Marks in the Expert Assessment Minimum required marks for promotion is 50	No separate Marks. Screening Committee to verify API Scores. Thereafter, the Departmental Promotion Committee will recommend the name of the selected teacher to the Governing Body for promotion.	No separate Marks. Screening Committee to verify API Scores. Thereafter, the Departmental Promotion Committee will recommend the name of the selected teacher to the Governing Body for promotion	Contribution to Research-20 marks Assessment of domain knowledge and teaching practices-60 marks Interview performance-20 marks

This is issued in partial modification/ additions to clause (G) of the Govt. Notification issued vide No.FPC.16/99/11, dated 18th September, 1999.

The guidelines notified above should be read with notifications, amendments and guidelines issue by UGC from time to time in this regard.

Sd/-
(H.K.Sharma, IAS)

Commissioner & Secretary to the Govt. of Assam

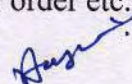
Memo No.AHE.162/2012/Pt/47-A

Dated Dispur the 13th November,2013

Copy forwarded for information to:

1. The Principal Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
3. OSD to Minister Education, Assam, Dispur, Guwahati-6.
4. P.S. to Additional Chief Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-6.
5. P.S. to Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
7. The Under Secretary to the Govt. of Assam, Finance (PRU) Department, Dispur, Guwahati-6.
8. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
9. The Director of Technical Education, Assam, Kahilipara, Guwahati-19 for information and necessary action. He is also requested to inform all concern.
10. The Director of Education, BTC, Kokrajhar, Assam.
- ✓ 11. The President/General Secretary, Assam College Teachers' Association, Solapara, Guwahati-8.

By order etc.;


Deputy Secretary to the Govt. of Assam
Higher Education Department



GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA:.....GUWAHATI-781 019

No.G(B) UGC.132/2010/Pt./44

Dated Kahilipara, the 14-11-2013

From:- Sri P. Jidung, *M.A.,M.Phil,LL.B.,AES.*
Director, Higher Education, Assam
Kahilipara, Guwahati-19.

To:- The Principal,
..... College/ Mahavidyalaya
P.O.-..... District-.....

Sub:- Govt. Office Memorandum.


Ref.:- 1) Govt. letter No.AHE.162/2012/Pt/46, dated 13-11-2013
2) Govt. letter No.AHE.162/2012/Pt/47, dated 13-11-2013.

Sir,

In inviting a reference to the subject cited above, I like to forward herewith the Govt. Office Memorandum bearing No.AHE.162/2012/Pt/46, dated 13-11-2013 and No.AHE.162/2012/Pt/47, dated 13-11-2013 in connection with the guidelines for Career Advancement Benefits to the Teachers/ Librarians of Provincialised Colleges of Assam.

The guidelines notified above should be read with notifications, amendments and guidelines issued by the UGC from time to time in this regards.

Yours faithfully



Director, Higher Education, Assam
Kahilipara, Guwahati – 19.

Memo No.G(B) UGC.132/2010/Pt./44-A

Dated Kahilipara, the 14-11-2013

Copy to:

- 1) The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6.
- 2) Guard file.


Director, Higher Education, Assam
Kahilipara, Guwahati – 19.



OFFICE OF THE PRINCIPAL KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)
P.O. - KUWARITOL - 782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org

Tele-Fax: 03672-295517





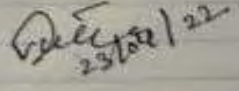
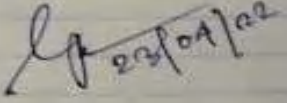
website: www.kaliaborcollege.org

Governing Body Resolution for Promotion of Staff

Promotional Committee

Sub: Post: 23/04/22
Incumbent: Dr. Dilip Kr. Sonowal 11-00 AM.
Associate Professor.

Signatures:

1. Sri Bivas Ch. Phukan, President GB
Chairman
2. Dr. Hiranya K. Chaliha.
Principal 
3. Dr. Syddiqul Patilak.
V.C.'s nominee 
23/4/22
4. Dr. Nripom Ch. Das
V.C.'s nominee 
23/04/2022
5. Dr. Ranjit K. Mazindar
Subject Expert 
23/4/2022
6. Dr. Susaran Nath
Subject Expert 
23/04/22
7. Sri Gopal Mili
Assistant Prof. - Sanskrit. 
23/04/22



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Tele-Fax: 03672-295517

website: www.kaliaborcollege.org

(7)

Interview for Promotion of Assistant Professor
Department of History

Date - 02-06-11 Time - 10.30 AM.

Members Present	Signature
1. Principal Dr. H.K. Kalita.	
2. Subject Expert :- Sri Mridul Saikia	
3. Subject Expert :- Subhash Sarma	
4. Head, Sri IN Mahanta	

The committee considered the application of Mrs. Sarada Upadhyaya & Sri Nripen Ch. Das for placement in UGC Selection Grade & Senior Scale respectively.

After verifying all documents and records it recommends their placement as -

- 1) Mrs. Sarada Upadhyaya - Refined date in UGC Senior Scale - Placement in UGC Selection Grade.
- 2) Sri Nripen Ch. Das. - Placement in UGC Senior Scale - 18/01/03
UGC Selection Grade 18/01/08

Principal
Kaliabor College
Kuwaritol- 782137
Nagaon, Assam



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website: www.kaliaborcollege.org

**WELFARE MEASURES FOR TEACHING AND
NON-TEACHING STAFF**



OFFICE OF THE PRINCIPAL
KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)
P.O. - KUWARITOL - 782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org

Tele-Fax: 03672-295517

website: www.kaliaborcollege.org

Date: 25/01/2019

Governing Body Meeting

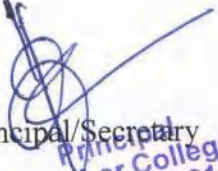
The Governing Body Meeting presided over by the GB Chairman held on 25/01/2019 has taken following resolution(s):

Resolution -6: The Governing Body of Kaliabor College has unanimously resolved to initiate individual life insurance policy as proposed by the Principal for the welfare of non-permanent teaching and non-teaching staffs under Golden Jubilee Insurance Policy not exceeding Rs. 600/- (Six Hundred) only per month. The entire expenditure of such policy shall be borne by the college with following terms and conditions.

- The purpose of the life insurance policy is welfare of the non-permanent teaching and non-teaching staffs only.
- The benefit of life insurance policy shall extend to the non-permanent teaching and non-teaching staffs only.
- Those who has completed successfully one year of service shall be eligible for this scheme.
- The college will stop paying premium against such policy if the policy holder leaves this college for his own and other cause.

Sd-

(P. C. Goswami)
Chaiman, Governing Body
Kaliabor College


Principal/Secretary
Kaliabor College
Kuwaritol- 782137
Nagaon, Assam



KALIABOR COLLEGE

☎: 03672-211255

(Affiliated to Gauhati University, UGC recognized & NAAC accredited)

P.O. Kuwaritol - 782137 : Nagaon : Assam

Email : principal @kaliaborcollege.org

Tele-Fax : 03672-276535

website : www.kaliaborcollege.org

KC.62/LIC/19/03

Date 20/06/2019

From:-

Dr. H.K. Chaliha, Principal,

Kaliabor College.

To

The Branch Manager,
Life insurance corporation of India,
Nagaon Branch, Nagaon(Assam)

Sub:- Deposit of LIC Premium for the Month of May/2019
against code No-0001948048.

Sir,

Please find herewith two Cheque of AGVB, Ktl Branch Ch. NO- 010142 amounting Rs.23,426.00 premium of this institution for the month of May/2019 for favour of your Needful action.

Receipts of the same may kindly acknowledged.

With regards.

Enclosed:-

1. Demand List
2. Cheque Details:-
 - a) AGVB Ktl.Br.23,426.00

Yours sincerely

(H.K. Chaliha)

Principal
Kaliabor College
Kuwaritol, Nagaon, Assam



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ASSAM
10410138 10410138 10410138 10410138 10410138
10410138 10410138 10410138 10410138 10410138

DATE: 05/19/19
TIME: 10:00 AM
SSS COLLECTION RECEIPT

May 19
1st month

XXXXXXXXXX23426.00 BY CHEQUE
Cheque No. 1042 Cheque Date 20/05/2019
Received by: [Name] In Cash and/or
In Cheque from:

Amount of Collection Amount: 23426.00
Towards the following
Collection Number: 1017

P.A. Code: 1001948048
Sub-P.A. Code:
Due Date (From): 05/2019
Due Date (to): 05/2019

Rupees Twenty three thousand four hundred twenty six only

Receipt of payment made by cheque is subject to realization of the cheque

THE PRINCIPAL
KALIABOR COLLEGE
PO, KALIABOR
DT, NAGAONI, ASSAM

Signature

Consolidated State Duty paid vide Assam
OFFICE No. AN/REGD/56/2009/56 dt. 09.01.2015
ASK OFFICIALS AT INFO-CENTRE HELP DESK

NEW POLICY FOR NON SANCTIOND STAFF PAID BY COLLEGE FUND
FOR THE MONTHS MAY.2019

Sl.No	Name	Policy No	Nos	Amtt	Amtt.	
1	Aradhana Dutta	486711063	1	589.00	589.00	1
2	Anuradha hazam	486711074	1	599.00	599.00	1
3	Asif Iqubal Ahmed	486711073	1	622.00	622.00	1
4	Bhaskar Jyoti Pachani	486711058	1	600.00	600.00	1
5	Bhabesh Sarmah	486711054	1	612.00	612.00	1
6	Bhabani Upadhayaya	486711064	1	643.00	643.00	1
7	Babita Bazfore	486711084	1	624.00	624.00	1
8	Chandra mohan Haz	486711047	1	612.00	612.00	1
9	Dipanjali Saikia	486711059	1	594.00	594.00	1
10	Barnali Sarmah	486711051	1	608.00	608.00	1
11	Gita Das	486711083	1	612.00	612.00	1
12	Hemanta Tamuli	486711062	1	618.00	618.00	1
13	Kalyani Das	486711082	1	613.00	613.00	1
14	Kabyajyoti Hazarika	486711048	1	627.00	627.00	1
15	Monisha Goswami	486711057	1	618.00	618.00	1
16	Mayauri Hazarika	486711050	1	604.00	604.00	1
17	Nabanita Sarmah	486711061	1	605.00	605.00	1
18	Puskar Baruah	486711056	1	624.00	624.00	1
19	Pranju Jyoti Borah	486711065	1	613.00	613.00	1
20	Parag Nath	486711060	1	624.00	624.00	1
21	Prassana Thakur	486711053	1	605.00	605.00	1
22	Pranami Borthakur	486711052	1	570.00	570.00	1
23	Runu Das	486711085	1	612.00	612.00	1
24	Rinju Bharali	486711046	1	618.00	618.00	1
25	Sagarsing Gayari	486711055	1	610.00	610.00	1
26	Uttam Borah	486711072	1	596.00	596.00	1
27	Violina Gogoi	486711049	1	613.00	613.00	1
28	Arun Biswas	486712073	1	597.00	597.00	1
29	Bhumi Choudhuri	486712072	1	609.00	609.00	1
30	Babi Pachani	486712080	1	613.00	613.00	1
31	Biren Pachani	486712084	1	608.00	608.00	1
32	Putul Basumtari	486712081	1	605.00	605.00	1
			32	19517.00	19517.00	32

Principal

Principal
Kaliabor College
Kuwaritai, Nagaon, Assam

19,517.00
3909.00

23,426.00

কলিয়াবৰ মহাবিদ্যালয়
KALIABOR COLLEGE
"A" Grade



Affiliated to Gauhati University, UGC Recognized & Provincialised

KC.62/LIC/23/ 07

Date 13/10/2023

From:-

Dr. Uttam Kr. Baruah,
Principal,
Kaliabor College.

To
The Branch Manager,
Life insurance corporation of India,
Nagaon Branch, Nagaon (Assam)

Sub:- Deposit of LIC Premium for the Month of SEPT./23.
against code No-0001948048.

Sir,

Please find herewith a cheque of AGVB, Kuwaritol Branch Cheque No-733751 Date 13/10/2023 amounting Rs. 18,632/- premium of this institution for the month of SEPT. /23 for favour of your Needful action.

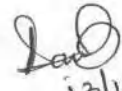
Receipts of the same may kindly acknowledged.

With regards.

Enclosed:-

1. Demand List

Yours sincerely


13/10/23
(Dr. U.K. Baruah)
Principal

Principal
Kaliabor College
Kuwaritol, Nagaon, Assam



FEA-1
2023-24

भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA
मंडल / DIVISION : गुवाहाटी / GUWAHATI

5332139

Sept/23

शाखा Branch : 68163
लिथि Date : 488
क्रम संख्या Tr. No :

PG & DIST-NAGAON (ASSAM)
Email : bo 488@licindia.com
Pin:782001 Ph:03672-23070

\$\$\$ COLLECTION RECEIPT

निम्नलिखित के लिये सधन्यवाद पाया
Received with thanks Rs. *****18632.00
Cheque No. 733751 Cheq Date 13/10/2023
NIL
bv Cash
नकद और / या चेक द्वारा
In Cash and/or
In Cheque from

THE PRINCIPAL

श्रीमान/ सुश्री/ श्री Smt./Ms./Sri.
Towards the following

Collection Amount	18632.00
Collection Number	1670
P.A. Code	0001948048
Sub-P.A. Code	
Due Date (From)	10/2023
Due Date (to)	10/2023

Rupees Eighteen thousand six hundred thirty two only

चेक द्वारा भुगतान होने पर जारी की गयी रसीद चेक की रकम मिलने पर वैध होगी।
Receipt of payment made by cheque is issued subject to realisation of the cheque

हस्ताक्षर/ Signature

THE PRINCIPAL
KALIABOR COLLEGE
PO. KALIABOR
DT. NAGAON, ASSAM

GOOD NEWS! FOR ANY QUERY/PROBLEM DIAL 1251 TO TALK TO OFFICIALS AT INFO CENTRE HELP DESK >

SHRI CHITRY VEE FUHRIS P.U. DEHML-511867/192/6995 D.T. 30.09.2023 20 LAC 6/23



অসম গ্ৰামীণ বিকাশ বেঙ্ক
ASSAM GRAMIN VIKAS BANK

KUWARITUL Branch
PO-KUWARITUL DIST NAGAON, ASSAM
KUWARITUL 782137
IFSC CODE: PUNB00KRBAGE

Valid for three months only

1	3	1	0	2	0	2	3
D	D	M	M	Y	Y	Y	Y

Pay

A/C Payee

LICI, Nagaon Bdr

या धारक को Or Bearer

रुपये Rupees

Eighteen thousand Six hundred Thirty
Two only

अदा करें।

₹ 18632.00

खा न
A/C No

7254010000804

KUW

PAYABLE AT PAR AT ALL BRANCHES

Sand
13/10/22
S PUJI KALIABOR COLLEGE

Please sign above
Principal
Kaliabor College
Kuwaritol, Nagaon, Assam

⑈ 733751⑈ 782116513⑈ 000804⑈ 31

OFFICE OF THE PRINCIPAL; KALIABOR COLLEGE; KUWARITOL; NAGAON; ASSAM
NEW PLOICT FOR NON-SANCTIONED STAFF
FOR THE MONTH SEPT./2023 PA CODE 0001948048

Sl. No	Name	Policy No	Amount
1	Mrs Anuradha Hazam	486711074	586.00
2	Asif Iqubal Ahmed	486711073	608.00
3	Mr. Bhaskar Jyoti Pachani	486711058	587.00
4	Mr. Bhabani Upadhayaya	486711064	629.00
5	Mrs Babita Bazfore	486711084	610.00
6	Mrs Dipanjoli Saikia	486711059	581.00
7	Dr. Barnali Sarmah	486711051	595.00
8	Mrs Geeta Das	486711083	599.00
9	Mr. Hemanta Tamuli	486711062	604.00
10	Mr. Puskar Baruah	486711056	610.00
11	Mr. Pranjujyoti Borah	486711065	600.00
12	Mr. Prassana Thakur	486711053	592.00
13	Mrs Runu Das	486711085	599.00
14	Mr. Uttam Borah	486711072	583.00
15	Mr. Arun Biswas	486712073	584.00
16	Mr. Bhumi Choudhury	486712072	596.00
17	Mrs Babi Pachani	486712080	600.00
18	Mr. Biren Pachani	486712084	595.00
19	Mr. Putul Basumtari	486712081	592.00
20	Mr. Hemanta Tamuli	485541103	455.00
21	Mr. Hemanta Tamuli	486703146	582.00
22	Mr. Hemanta Tamuli	486704971	850.00
23	Mr. Putul Basumtari	485540981	1055.00
24	Mr. Prassana Thakur	486710780	430.00
25	Mr. Dulal Borah	486716184	907.00
26	Mr. Akash Bazfore	486718999	588.00
27	Mr. Dulal Borah	486719000	628.00
28	Mr. Pranjal Pachani	486718084	587.00
29	Mrs Radhika Borah	486718998	583.00
30	Mr. Putul Basumtari	486718984	617.00
		Total	18632.00

Rupees Eighteen thousand six hundred thirty two only

[Signature]
13/10/23
Principal

Principal
Kaliabor College
Kuwaritol, Nagaon, Assam



OFFICE OF THE PRINCIPAL
KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)
P.O. - KUWARITOL - 782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org

Tele-Fax: 03672-295517

website: www.kaliaborcollege.org

Date: 10/10/2018

Governing Body Meeting

The Governing Body Meeting presided by the GB Chairman held on 10/10/2018 has taken following resolution(s):

Resolution No -4: The Governing Body of Kaliabor College has unanimously resolved to pay Rs. 1000/- to each and every Grade III and IV employees as ex-gratia on the eve of Durga Puja. The Principal of the college is authorised to take necessary action.

Sd-

(P. C. Goswami)
Chairman, Governing Body
Kaliabor College

Principal/Secretary

Principal
Kaliabor College
Kuwaritol-782137
Nagaon, Assam

Ex-Gratia - Durga puja

Welfare Measures for staff

১৭

এই আবেদনটিতে উল্লিখিত বিষয় সংক্রান্ত সকল বিষয়

সংক্রান্ত বিবেচনা করা হবে।

এই আবেদনটিতে উল্লিখিত বিষয় সংক্রান্ত সকল বিষয়

- Plan & Estimate ও বাকি কার্যক্রমের ব্যয় করা হবে

সংক্রান্ত প্রকল্পের ব্যয় হবে।

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত সকল বিষয় সংক্রান্ত সকল বিষয়

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত সকল বিষয় সংক্রান্ত

(৩) অর্থের সুবিধা (ব্যাংক অ্যাকাউন্ট) করা হবে

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত সকল বিষয় সংক্রান্ত

এই

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত সকল বিষয় সংক্রান্ত

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

- IT, Digital Signature এর ব্যয় (E-Tender)

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত সকল বিষয় সংক্রান্ত

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত

এই আবেদনটিতে উল্লিখিত সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত

সকল বিষয় সংক্রান্ত
২০/০/২০

Principal
Kahabol College
Kuwartol, Nagon, Assam

OFFICE OF THE PRINCIPAL: KALIABOR COLLEGE: KUWARITOL: NAGAON: ASSAM

FESTIVAL ALLOWANCE FOR BIHO

For Non-Sanction Staff of Science Department & Others.

Sl.No.	Name of the Employees	Designation	A/C NO	Amount	sign
1	Mrs. Rinju Bharali	Asstt.Prof.	725401 0005866	1000.00	Rinju
2	Md. Asif Iqbal Ahmed	Asstt.Prof.	7254010038483	1000.00	
3	Dr, Barnali Sarmah	Asstt.Prof.	7254010038650	1000.00	
4	Miss Dipanjali Saikia	Asstt.Prof.	7254010044642	1000.00	
5	Miss Mayuri Hazarika	Asstt.Prof.	7254010049090	1000.00	
6	Mr. Debajit Sarkar	Asstt.Prof.	7262010002039	1000.00	
7	Mr. Champak Gogoi	Asstt.Prof.	7254010053853	1000.00	
8	Mr. Amit Dutta	Asstt.Prof.	7254010053969	1000.00	
9	Mr. Soumitra Paul	Asstt.Prof.	7054010072511	1000.00	
10	Miss Latashree Kalita	Asstt.Prof.	7254010058867	1000.00	
11	Mr. Bhaskar Dutta	Asstt.Prof.	7254010058195	1000.00	
12	Miss Anurudha Hazam	Asstt.Prof.	7254010044730	1000.00	
13	Mrs Kabita Nath Borah	Asstt.Prof.	7254010054065	1000.00	
14	Mr. Jadumoni Rajkhowa	Asstt.Prof.	7254010054180	1000.00	
15	Mr. Anjan Kumar Sarmah	Asstt.Prof.	7254010055718	1000.00	
16	Miss Moromi Konta	Asstt.Prof.	7254010056081	1000.00	
17	Mr Bidish Borah	Asstt.Prof.	7254010056586	1000.00	
18	Mr. Rahul Yadav	Asstt.Prof.	7254010056911	1000.00	
19	Miss Udipta Borah	Asstt.Prof.	7254010037147	1000.00	
20	Mrs Sangita Saikia	Asstt.Prof.	7254010058256	1000.00	
21	Miss Juri Saikia	Asstt.Prof.	7254010058131	1000.00	
22	Mr. Ajoy Dahal	Asstt.Prof.	7254010058405	1000.00	
23	Syeda Nilufar Rahman	Asstt.Prof.	7254010058858	1000.00	
24	Mr. Abhijit Sonowal	Asstt.Prof.	7010010123617	1000.00	
25	Miss Meghna Borah	Asstt.Prof.	7254010059130	1000.00	
26	Miss Gongotri Hazarika	Asstt.Prof.	7254010059352	1000.00	
27	Miss Silpa Bhagawati	Asstt.Prof.	7254010059413	1000.00	
28	Miss Rumi Saikia	Asstt.Prof.	7258010076553	1000.00	
29	Mrs Mondita Saikia	Asstt.Librarian	7040010084358	1000.00	
30	Sri. Hemanta Tamuly	Jr. Asstt.	725401 0008320	1000.00	
31	Sri Arun Biswas	Jr. Asstt.	7254010049364	1000.00	
32	Ms. Mousumi Das	Lib. Asstt.	7254010006515	1000.00	
33	Sri Puskar Boruah	Gr-IV	7254010028608	1000.00	
34	Sri Bhabani Upadhayaya	Gr-IV	7254010032902	1000.00	
35	Mr. Chandra Mohan Hazarika	Gr-IV	7254010045076	1000.00	
36	Mr. Prasanna Thakur	Gr-IV	7254010044873	1000.00	
37	Mr. Pranjujyoti Borah	Gr-IV	7254010003110	1000.00	
38	Sri Bhaskar Pachani	Gr-IV	7254010045094	1000.00	
39	Mr. Pranjal Pachani	Gr-IV	7254010030904	1000.00	
40	Sri Dulal Borah	Guard	7254010007321	1000.00	
41	Sri. Putul Basumatari	Electrician	725401 0018735	1000.00	
			Total=	41000.00	

Rupees forty one thousand only

Date: 03/05/2023

[Signature]
Principal,

Principal
Kaliabor College
Kuwaritol, Nagaon, Assam



OFFICE OF THE PRINCIPAL
KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)

P.O. - KUWARITOL - 782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org

Tele-Fax: 03672-295517

website: www.kaliaborcollege.org

Date: 21/10/2022

Governing Body Meeting

The Governing Body Meeting presided over by the GB Chairman held on 21/10/2022 has taken the following resolution:

Resolution – 8 (a): After discussion on the appeal for salary hike from the non-sanctioned teaching and non-teaching staff, the Governing Body of Kaliabor College has unanimously resolved to hike the salary of the non-sanctioned teaching and non-teaching staff of Kaliabor College as stated below w.e.f 01/11/2022. The meeting also fixed Rs. 9000/- (Nine thousand) entry level salary of non-sanctioned teachers for UG Programme and Rs. 6000/- (Six Thousand) for non-sanctioned non-teaching staff at entry level. This salary hike will not cover non-sanction teachers of PG and STGM programme.

Teaching staff- (Joined after 01/01/2010) Rs. 1,500/- (One Thousand five Hundred) per month on current salary

Teaching staff- (Joined before 01/01/2010) Rs. 3,000/- (Three Thousand) per month on current salary

Non-teaching staff- Grade III (Joined before 01/01/2010) Rs. 2,500/- (Two thousand five Hundred) per month on current salary

Non-teaching staff- Grade III (Engaged Computer and Software) Rs. 2000/- (Two Thousand)

Grade IV and Sweeper- Rs. 1,000/- (One Thousand) per month on current salary

Sd-

(Mr. Biren Phukan)
Chairman, Governing Body
Kaliabor College

Principal/Secretary

Principal
Kaliabor College
Kuwaritol- 782137
Nagaon, Assam

স্বাধীনতা সঙ্গীত - ১৯৫০ - ১৯৫৫ - বিচিত্র - বিহীন - স্বাধীনতা সঙ্গীত
বিচিত্র - স্বাধীনতা - ১৯৫০ - ১৯৫৫ - বিচিত্র - বিহীন - স্বাধীনতা সঙ্গীত
স্বাধীনতা - ১৯৫০ - ১৯৫৫ - বিচিত্র - বিহীন - স্বাধীনতা সঙ্গীত
স্বাধীনতা - ১৯৫০ - ১৯৫৫ - বিচিত্র - বিহীন - স্বাধীনতা সঙ্গীত

- ১) কলিকাতা বিশ্ববিদ্যালয় - Digital Library System
কম্পিউটার - ২০,০০০.০০ টকা শুধু শুধু কম্পিউটার
- ২) IRLC - স্বাধীনতা সঙ্গীত - Festival Incentive
স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত

বিচিত্র - স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত
স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত
স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত

- স্বাধীনতা (স্বাধীনতা - স্বাধীনতা সঙ্গীত) - স্বাধীনতা - ২,০০০.০০ টকা
 - স্বাধীনতা (২০০০ স্বাধীনতা - স্বাধীনতা সঙ্গীত) - স্বাধীনতা - ৬,০০০.০০ টকা
 - স্বাধীনতা (২০০০ স্বাধীনতা - স্বাধীনতা সঙ্গীত) - স্বাধীনতা - ২,০০০.০০ টকা
 - স্বাধীনতা (software - স্বাধীনতা সঙ্গীত) - স্বাধীনতা - ২,০০০.০০ টকা
 - স্বাধীনতা (স্বাধীনতা - স্বাধীনতা সঙ্গীত) - স্বাধীনতা - ২,০০০.০০ টকা
- স্বাধীনতা - স্বাধীনতা - Entry level - স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত
স্বাধীনতা - ২,০০০.০০ টকা স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত
স্বাধীনতা - ২,০০০.০০ টকা স্বাধীনতা সঙ্গীত - স্বাধীনতা সঙ্গীত

স্বাধীনতা - স্বাধীনতা - স্বাধীনতা - স্বাধীনতা - স্বাধীনতা - স্বাধীনতা
স্বাধীনতা - স্বাধীনতা - স্বাধীনতা - স্বাধীনতা - স্বাধীনতা - স্বাধীনতা

Principal
Kulias College
Kuwailol, Itanagar, Assam

AD-HOC PAY FOR THE MONTH OF OCT./2022

98

Non-Sanction Staff

Sl No	Name of Employees	Designation	Fixed Pay	Increment		Grand Total	Less Deductions			Net July Bank	Total Bank	Net Bank	Signature
				in	Abn.		ADP	ODL	LC				
1	Mr. Raju Bharali	Asstt. Prof.	12300			12300					12300	12300	[Signature]
2	Mr. Asif Iqbal Ahmed	do	9800			9800					9800	9800	[Signature]
3	Dr. Barnali Sarma	do	13500		0	13500					13500	13500	[Signature]
4	Miss Dipanshi Sarkar	do	12500			12500					12500	12500	[Signature]
5	Sri. Hemanta Tamuly	Lab. Asstt.	10800			10800			100		8913	8913	[Signature]
6	Sri Puskar Baruah	Gr-IV	7050			7050					7050	7050	[Signature]
7	Sri Patal Biswas	Exec.	6150			6150			100		5095	5095	[Signature]
8	Sri Shabani Upadhyaya	Gr-IV	6450			6450					6450	6450	[Signature]
9	Sri Prasanna Thakur	Gr-IV Night	6050			6050			430		5620	5620	[Signature]
10	Sri Chandra Mohan Hazarika	Lab. Br.	5350			5350	1000	1000	582		3768	3768	[Signature]
11	Miss Mayuri Hazarika	Asstt. Prof. BBA	12500		0	12500					12500	12500	[Signature]
12	Mr. Arun Bhowmik	Lab. Asstt. BCA	9050			9050					9050	9050	[Signature]
13	Mr. Pranjyoti Borah	Night Choki dar	6050			6050					6050	6050	[Signature]
14	Mr. Debajit Sarkar	Asstt. Prof. M.Com	15000			15000					15000	15000	[Signature]
15	Mr. Champak Gogoi	Asstt. Prof.	8000			8000	20/10	2000			6000	6000	[Signature]
16	Sri Prajwal Pachari	Gr-IV	4650			4650					4650	4650	[Signature]
17	Mr. Amit Dutta	Asstt. Prof. BCA	12000		0	12000					12000	12000	[Signature]
18	Mr. Soumitra Paul	Asstt. Prof. M.Com	7000		0	7000					7000	7000	[Signature]
19	Miss Latashree Kalita	Asstt. Prof. BCO	7500		0	7500					7500	7500	[Signature]
20	Mr. Bhaskar Dutta	Asstt. Prof. BBA	11000		0	11000					11000	11000	[Signature]
21	Mrs Anuradha Hazam	Asstt. Prof.	12500			12500					12500	12500	[Signature]
22	Mrs Kabita Nath Borah	Asstt. Prof.	10000			10000					10000	10000	[Signature]
23	Mr. Jadamoni Raikhowa	Asstt. Prof.	20000		0	20000					20000	20000	[Signature]

24	Mr. Bhaskar Pachari	Gr-IV	5200		5200				1200	1200		
25	Mr. Anjan Kr. Sarmah	Asstt. Prof. BCA	11500		11500				11500	11500		
26	Miss Monomi Kanta	Asstt. Prof.	15000		15000				15000	15000		
27	Mr. Bilish Borah	Asstt. Prof.	7500		7500				7500	7500		
28	Mr. Rahul Yadav	Asstt. Prof. BCA	20000		20000				20000	20000		
29	Sri Dulal Borah	Guard	5700		5700		527		4773	4773		
30	Miss Aparna Saikia	Asstt. Prof. Edu	15000		15000				15000	15000		
31	Miss Bhagyashree Das	Asstt. Prof. M.Com	11000		11000				11000	11000		
32	Miss Uditra Borah	Asstt. Prof. Pol.Sci	7000		7000				7000	7000		
33	Mrs Sangita Saikia	Asstt. Prof. EDU	15000		15000				15000	15000		
34	Miss Juri Saikia	Asstt. Prof. Hist	7000		7000				7000	7000		
35	Mr. Ajoy Dahal	Asstt. Prof. phy	7500		7500				7500	7500		
36	Syeda Nilufar Rahmani(BOT)	Asstt. Prof.	7000		7000				7000	7000		
37	Miss Rumi Saikia (EDU)	Asstt. Prof.	6000		6000				6000	6000		
38	Mr. Abhijit Sonowal(Phy)	Asstt. Prof.	7000		7000				7000	7000		
39	Miss Mandita Saikia	Asstt. Lib. 8000/-pm	8000		8000				8000	8000		
40	Ms. Mousumi Das	6000/-PM Lib. Asstt.	6000		6000				6000	6000		
41	Miss Meghna Borah w.e.f 23.05.22	Asstt. Prof. Dty	7500		7500				7500	7500		
42	Miss Alangkrita Gorwami w.e.f 16.10.22	Asstt. Prof. Ass. 7500/-PM	3870		3870				3870	3870		
43	Miss Gonggobri Hazarika w.e.f 01.08.22(3)	Asstt. Prof. Bio-Tech 20000/-pm	10000		10000				30000	30000		
44	Miss Priyanka Pegu w.e.f. 16.09.22	Asstt. Prof. Edu 25000/-pm	15000		15000				22500	22500		
Total			422970		422970	0	3000	0	44881	0	442589	442589

Cost Book 29

AD-HOC-PAY FOR THE MONTH OF NOV/2022

(100)

VAS

Non-Sanction Staff

Sl. No.	Name of Employee	Designation	Reg. No.	Increment		Grand Total	Less Deductions			Av. Pay	Total		Remarks
				in	Adv.		Adv.	SSA	LC		Av. Pay	Bank	
1	Mr. Raju Bhandari	Asst. Prof.	11300			11300					11300	11300	<i>[Signature]</i>
2	Mr. Asif Iqbal Ahmed	Asst. Prof.	11300			11300					11300	11300	<i>[Signature]</i>
3	Dr. Samad Sayma	Asst. Prof.	15000		0	15000					15000	15000	<i>[Signature]</i>
4	Miss Dipanjali Kalita	Asst. Prof.	14000			14000					14000	14000	<i>[Signature]</i>
5	Sri. Hemanta Tamuly	Lab. Asst.	11300			11300			100		11413	11413	<i>[Signature]</i>
6	Sri Pankaj Boruah	Gr-IV	8050			8050					8050	8050	<i>[Signature]</i>
7	Sri Patal Basumaty	Exec.	7150			7150					6095	6095	<i>[Signature]</i>
8	Sri Bhawan Lipadhyay	Gr-IV	7450			7450					7450	7450	<i>[Signature]</i>
9	Sri Prasanna Thakur	Gr-IV Night	7050			7050			430		6620	6620	<i>[Signature]</i>
10	Sri Chandna Mohan Hazarika	Lab. Asst.	6350			6350	500	1000	562		4768	4768	<i>[Signature]</i>
11	Miss Mayuri Hazarika	Asst. Prof. BBA	14000		0	14000					14000	14000	<i>[Signature]</i>
12	Mr. Arun Bhowmik	Lab. Asst. BCA	11050			11050					11050	11050	<i>[Signature]</i>
13	Mr. Manojyoti Borah	Night Chok. Asst.	7050			7050					7050	7050	<i>[Signature]</i>
14	Mr. Debajit Sarkar	Asst. Prof. M.Com	15000			15000					15000	15000	<i>[Signature]</i>
15	Mr. Champak Gogoi	Asst. Prof.	9500			9500	20/18	2000			7500	7500	<i>[Signature]</i>
16	Sri Pranjal Pachari	Gr-IV	5650			5650					5650	5650	<i>[Signature]</i>
17	Mr. Anil Dutta	Asst. Prof. BCA	11500		0	11500					11500	11500	<i>[Signature]</i>
18	Mr. Soumitra Paul	Asst. Prof. M.Com	8500		0	8500					8500	8500	<i>[Signature]</i>
19	Miss Latashree Kalita	Asst. Prof. ZOO	9000		0	9000					9000	9000	<i>[Signature]</i>
20	Mr. Bhaskar Dutta	Asst. Prof. BBA	12500		0	12500					12500	12500	<i>[Signature]</i>
21	Mrs Anuradha Hazari	Asst. Prof.	14000			14000					14000	14000	<i>[Signature]</i>
22	Mrs Kabita Nath Borah	Asst. Prof.	11500			11500					11500	11500	<i>[Signature]</i>
23	Mr. Saurmoni Rajkhowa	Asst. Prof.	20000		0	20000					20000	20000	<i>[Signature]</i>

24	Mr. Bhaskar Pachari	Gr-IV	6200		6200	10/1	1000	(10)	9200	9200	haha		
25	Mr. Anjan K. Samah	Asstt. Prof. BCA	13000		13000				13000	13000			
26	Miss Moromi Kanta	Asstt. Prof	15000		15000				15000	15000			
27	Mr. Bidish Borah	Asstt. Prof.	9000		9000				9000	9000			
28	Mr. Rahul Yadav	Asstt. Prof. BCA	20000		20000				20000	20000	2000		
29	Sri Dulal Borah	Guard	6700		6700			927	5773	5773			
30	Miss Aparna Saikia	Asstt. Prof. Edu	15000		15000				15000	15000			
31	Miss Uditra Borah	Asstt. Prof. Pol.Sci	8500		8500				8500	8500			
32	Mrs Sangita Saikia	Asstt. Prof. EDU	15000		15000				15000	15000			
33	Miss Juri Saikia	Asstt. Prof. Hist	8500		8500				8500	8500			
34	Mr. Ajoy Dahal	Asstt. Prof. phy	9000		9000				9000	9000			
35	Syeda Nilufar Rahman(BOT)	Asstt. Prof.	8500		8500				8500	8500			
36	Miss Rumi Saikia (EDU)	Asstt. Prof.	7500		7500				7500	7500			
37	Mr. Abhijit Sonowal(Phy)	Asstt. Prof.	9000		9000				9000	9000			
38	Miss Mandita Saikia	Asstt. Lib 8000/-pm	9000		9000				9000	9000			
39	Ms. Mousumi Das	6000/-PM Lib. Asstt.	7000		7000				7000	7000			
40	Miss Meghna Borah w.e.f 23.05.22	Asstt.Prof. Chy	9000		9000				9000	9000			
41	Miss Alangkrita Goswami	Asstt.Prof. Ass.	7500		7500				7500	7500			
42	Miss Gonggotri Hazarika	Asstt.Prof. Bio-Tech	11500		11500				11500	11500			
43	Miss Priyanka Pegu w.e.f 16.09.22	Asstt.Prof. Edu. 15000/-pm	15000		15000				15000	15000			
44	Miss Chinmoyee Hazarika w.e.f 16.10.22	Asstt.Prof. Math 7500/-pm	11370		11370				11370	11370			
5	Miss Silpa Bhagawati w.e.f 16.10.22	Asstt.Prof. Sociology 7500/-pm	11370		11370				11370	11370			
Total=			488840	0	0	488840	0	4000	0	4881	0	479959	479959

Cash Book 33

Principal
Kharabara College
Kharabara, Hojai, Assam



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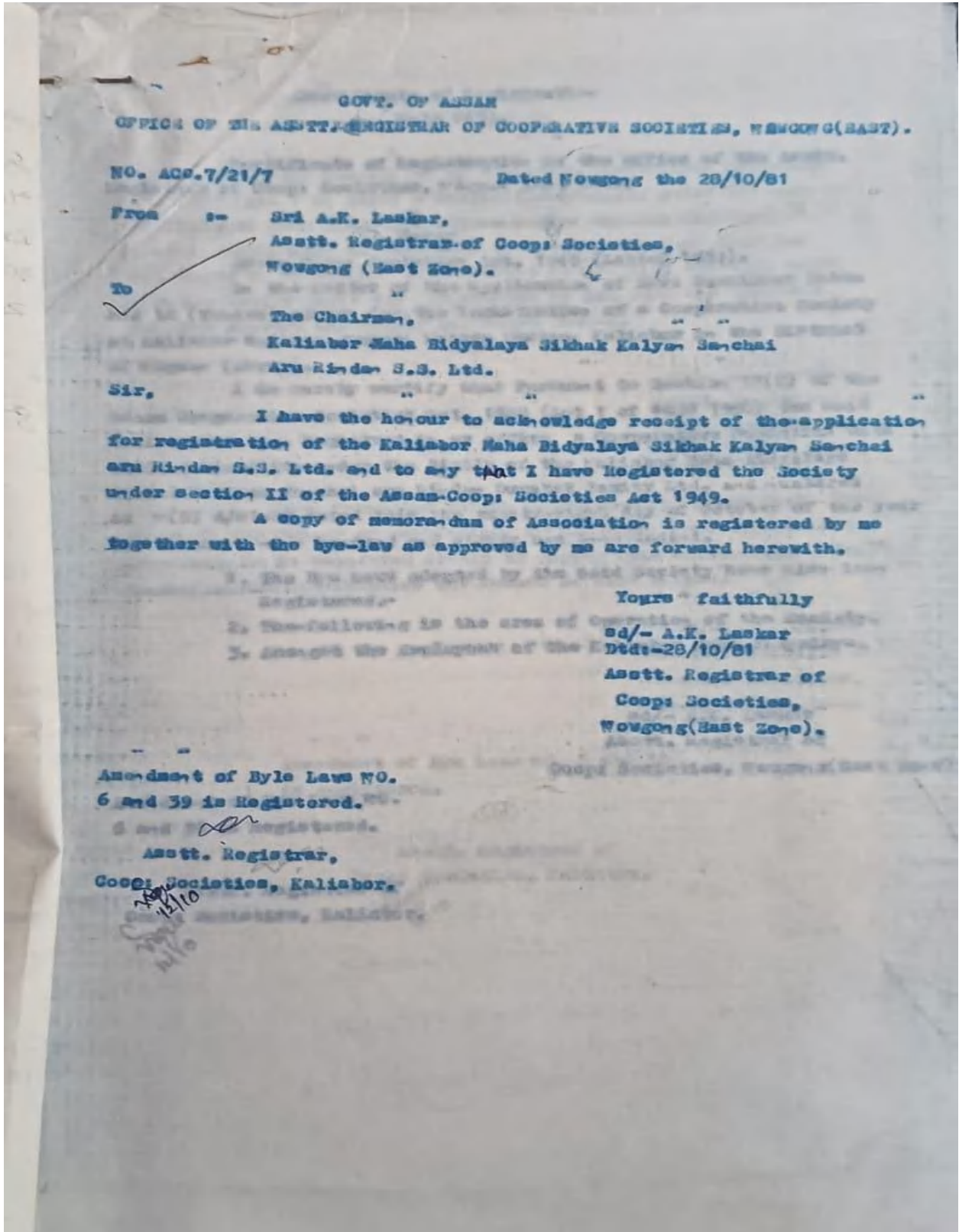
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website: www.kaliaborcollege.org

THRIFT AND CREDIT SOCIETY





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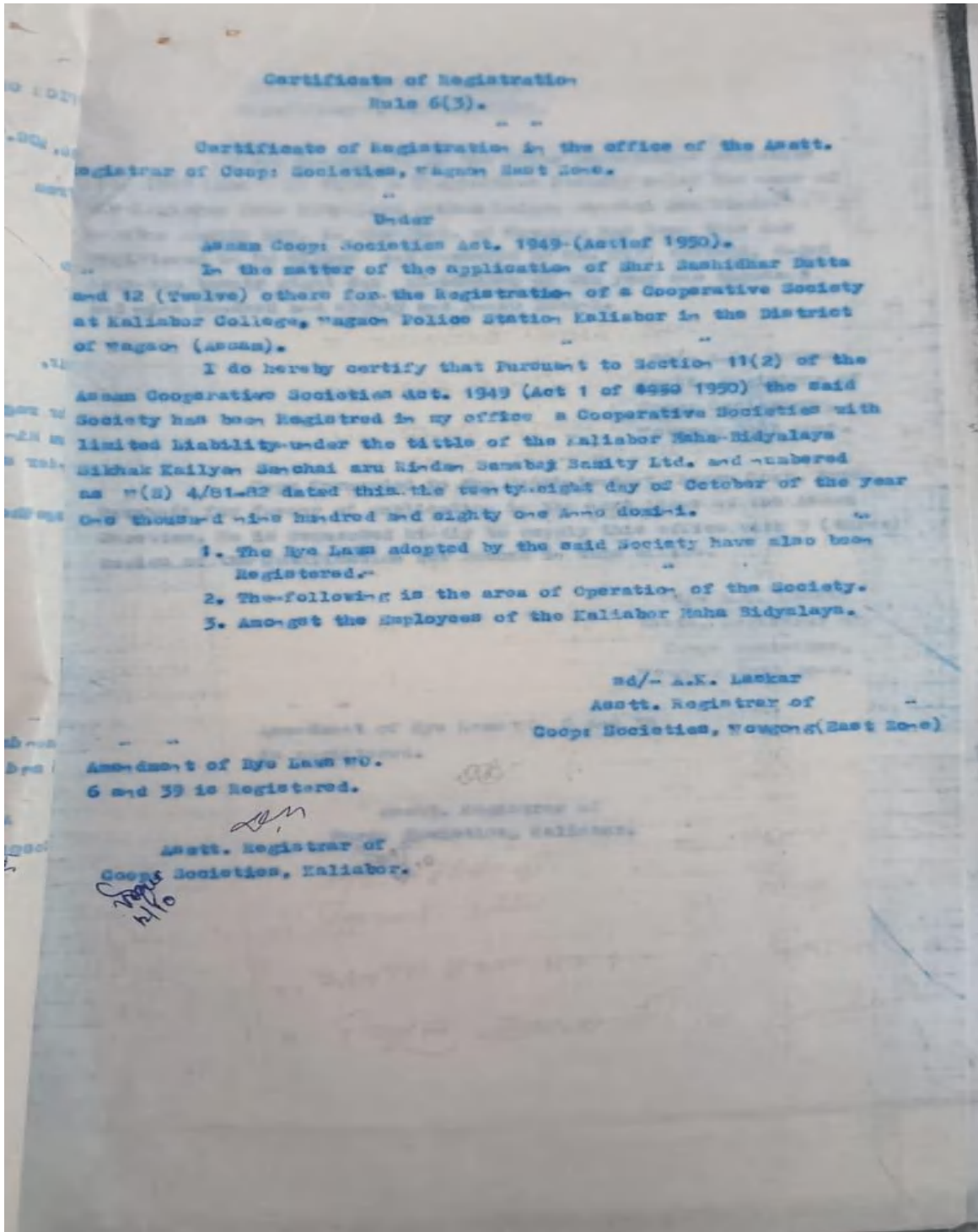
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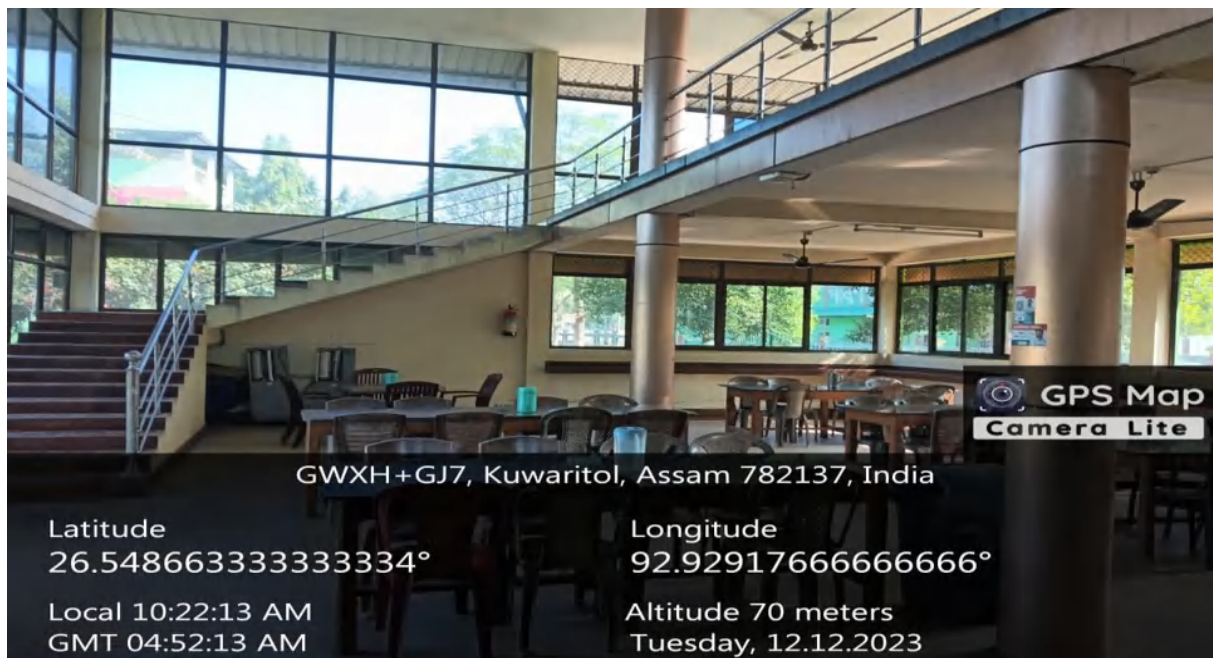
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COLLEGE CANTEEN



COLLEGE CANTEEN





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STAFF COMMON ROOM





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Financial support to teaching and non-teaching staff for attending seminar, conference and training programme

To,
The Principal
Kaliabor College

Date: 04-02-2023

Sub: Request for extending financial support to attended the NCC Refresher course at Kamptee, Maharashtra.

Sir,

With due respect and humble submission, I beg to state that I need to attend the NCC Refresher course at Kamptee, Maharashtra schedule to be held from 6th February to 25th February, 2023 organized by Officers Training Academy, Kamptee, Maharashtra. Sir, In this regard, I am thankful to you to allow me for attending the course. Further, I also would like to intimated you that the organizer will provide the Third AC railway fare along with the DA @ Rs. 130 per Day during the days of Train journey. Further, a Mess dues of Rs. 313 will be paid for the remaining days of the training session. Sir, with utmost regard, the organizers has provided a guideline for bringing the pre arrangement of clothing and equipment that needs to be carried (list attached as enclosure). This will include a lot of financial expenditure. Further for the betterment of our academic curriculum, I have booked my flight ticket which will cut my journey from six days to two days so that I can further dedicate my service to the students of my department. Sir, In this regard I shall be ever grateful to you if you kindly extend me the financial support from the college to meet the overall expenditure.

Thanking you,

Yours sincerely,
(Dr. Dilip Kumar Sonowal)
Assistant Professor, Kaliabor College and
Associate NCC Officer, Kaliabor College NCC

41

PAID & CANCELLED

B Fund
NCC
Passed For Payment Rs. 15,000/- (Rupees Fifteen thousand)
Sanctioned Rs. 15000/-
Subject to approval of A.C.
4/2/23
Principal Kaliabor College 782137 Nagaon Assam
Received by Dilip Kumar Sonowal 04/02/2023
Rs. 15,000/- (Rupees Fifteen thousand)
4/02/23
Kc/Payment/B Fund/23/39

Encl.
1. List of Clothing & Eqpt to be brought by Trainees
2. Air tickets

AGVB ASSAM GRAMIN VIKAS BANK

KUWARITOL Branch
PO-KUWARITOL DIST-NAGAON, ASSAM
KUWARITOL 782137
IFSC CODE: PUNGBR88

Valid for three months only
04022023
D D M M Y Y Y Y

Pay Dr. Dilip Kumar Sonowal या धारक को Or Bearer

रुपये Rupees FIFTEEN THOUSAND ONLY

अदा करें। ₹ 15,000.00

A/C No. 7254010059246

KUW
PAYABLE AT PAR AT ALL BRANCHES

Principal
Kaliabor College
Kuwaritol, Nagaon, Assam

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Tele-Fax: 03672-295517

website: www.kaliaborcollege.org

The Principal
Kaliabor College, kuwaritol-782137, Nagaon, Assam

Sub: Request to extend financial support incurred for presenting my Research paper at North Eastern Hill University (NEHU), Shillong.

Sir,

With due respect and humble submission, I would like to state that I have attended and presented my research paper at IASLIC 29th National seminar held at NEHU Shillong from on 15-17th March, 2023 organized by Central Library, NEHU, Shillong and Indian Association of Special Libraries and Information Centres (IASLIC), Kolkata. The topic of my presentation was "Role of ICT Cell of ACLA for supporting the Teaching-Learning Process in the Colleges of Assam: A study based on Pandemic activities". The seminar was originally scheduled to be held from 24-26th November 2022 but due to sudden security issues between the border part of Assam and Meghalaya it was later postponed to 15-17th March, 2023.

Sir, it will be great academic support if you kindly extend financial assistance which was incurred while registration of the National Seminar.

Details of Registration

Registration Fee	Rs. 4500
Delegation Fee	Rs. 300
Total	Rs. 4800 (Rupees Four Thousand Eight Hundred only).

Sir, I shall be ever grateful and thankful to you if you kindly extend the financial support incurred during the programme.

Account Number: 0631010398688 IFSC code: PUNB0063120
Beneficiary name: Birender Pal
Bank and Branch, Punjab National bank, Dhakuakhana Branch

Thanking you

Yours Faithfully
Birender Pal
(Dr. Birender Pal)
Librarian
Kaliabor College

*4800.00
419.00
Rs. 5219.00*

Date: 27/03/2023

*Birender Pal
03/04/2023*

PAID & CANCELLED

To S/A - amount on per

Enclosure:

1. Payment slip for Registration from online SBI of Rs. 4500
2. Received for Delegation Fee of Rs. 300
3. Certificate of presenting paper

Valid for three months only
03042023
D D M M Y Y Y Y

AGVb

KUWARITOL BRANCH
PO-KUWARITOL, DIST-NAGAON, ASSAM
KUWARITOL 782137
IFSC CODE: PUNB00RBAGB

Pay Dr. Birender Pal या धारक को Or Bearer.

रुपये Rupees Five Thousand Two hundred Ninety
only अदा करें। ₹ 5219.00

A/C No. 725401000804

VOID

KUW
PAYABLE AT PAR AT ALL BRANCHES

733540 7821165131 000804 31

B
9/4/23
S PUJI KALIABOR COLLEGE
Please sign above
Principal
Kaliabor College
Kuwaritol, Nagaon, Assam



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FINANCIAL SUPPORT FOR PUBLICATION OF BOOK

Sl. No.	Title of the Book	Name of the Author	Year of Publication
1	Orchids of Nagaon	Dr. Basitha Kalita Chiranjeev Bezbaruah	2019
2	A Handbook on Tea Culture	Smikhya Bhuyan Jadumoni Rajkhowa	2019
3	Focus		2019
4	Uddipon		
5	Kaliaboror Silalipi Tamralipl Etyadi	Bipul Chandra Bhattacharya	2019
6			



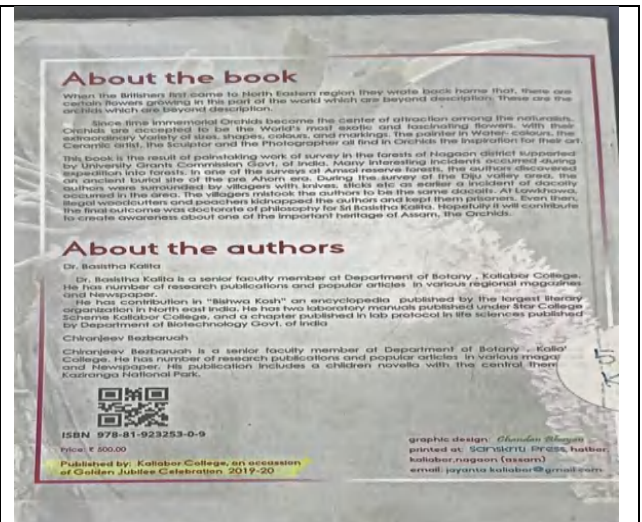
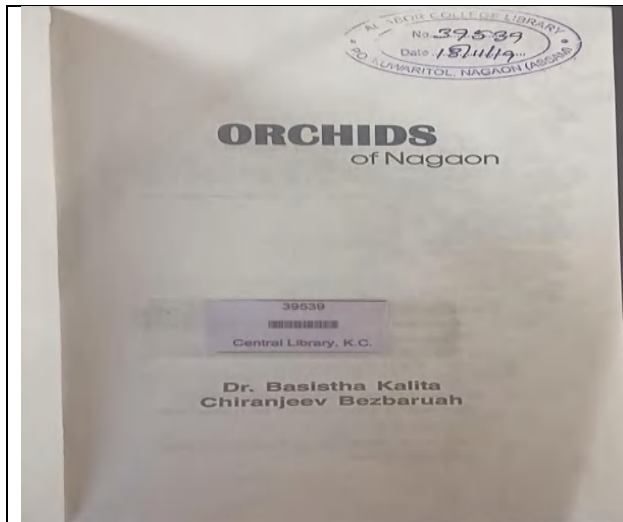
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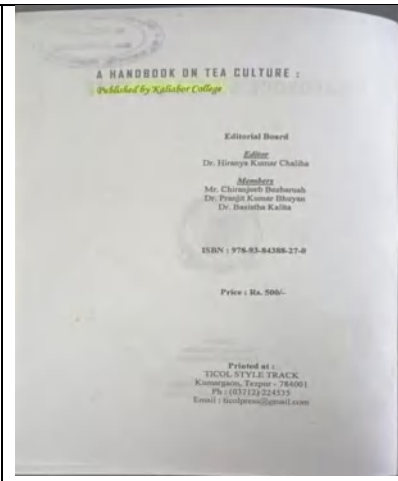
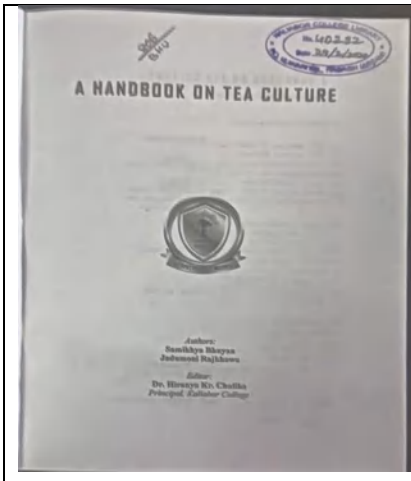
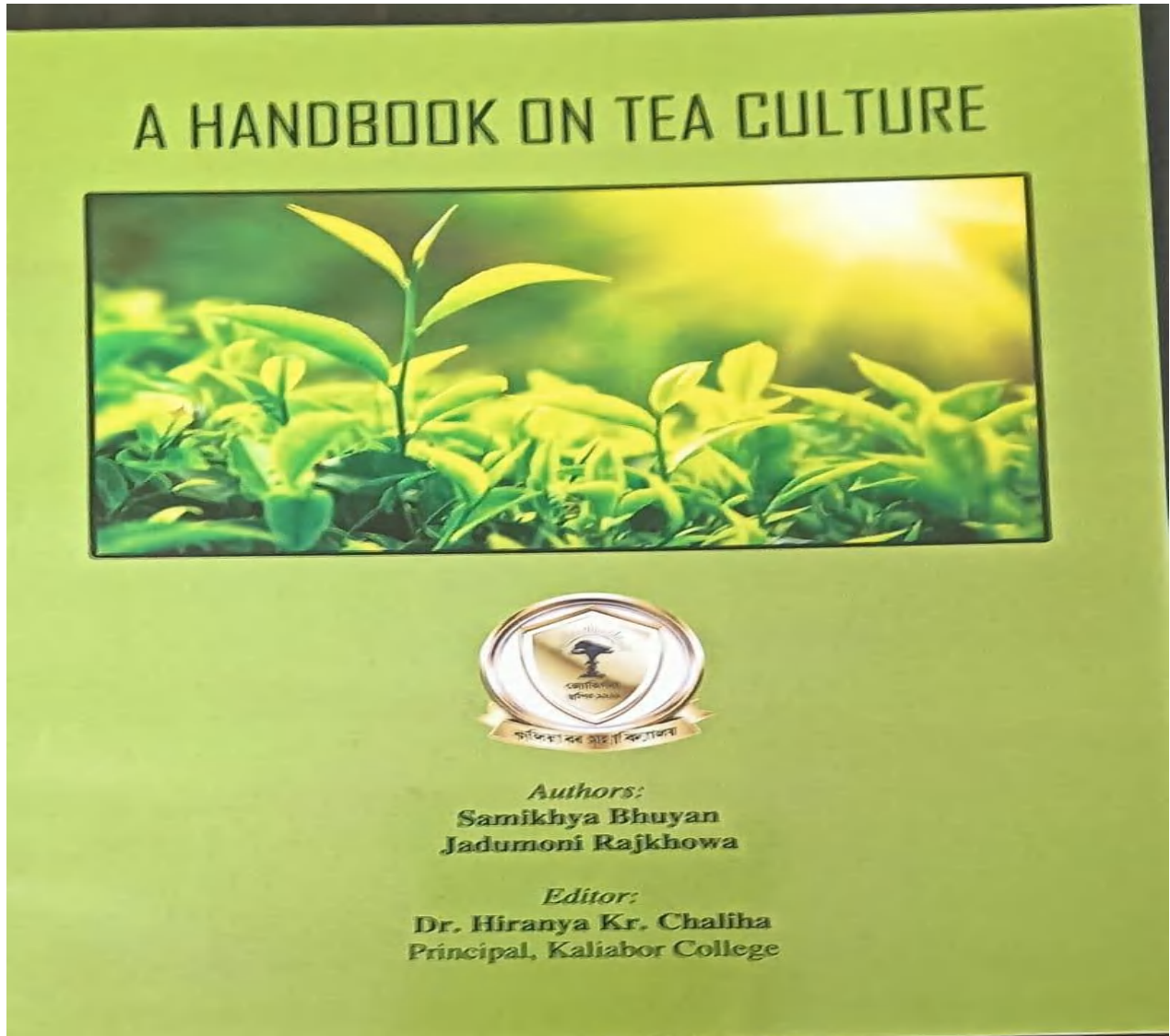
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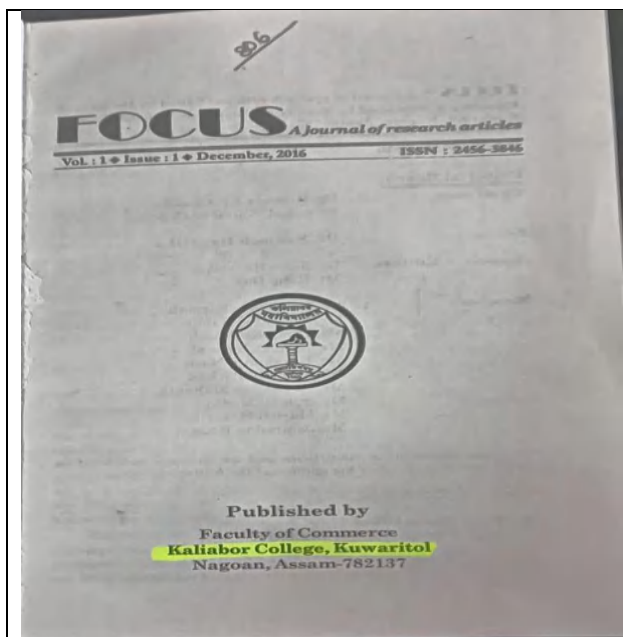
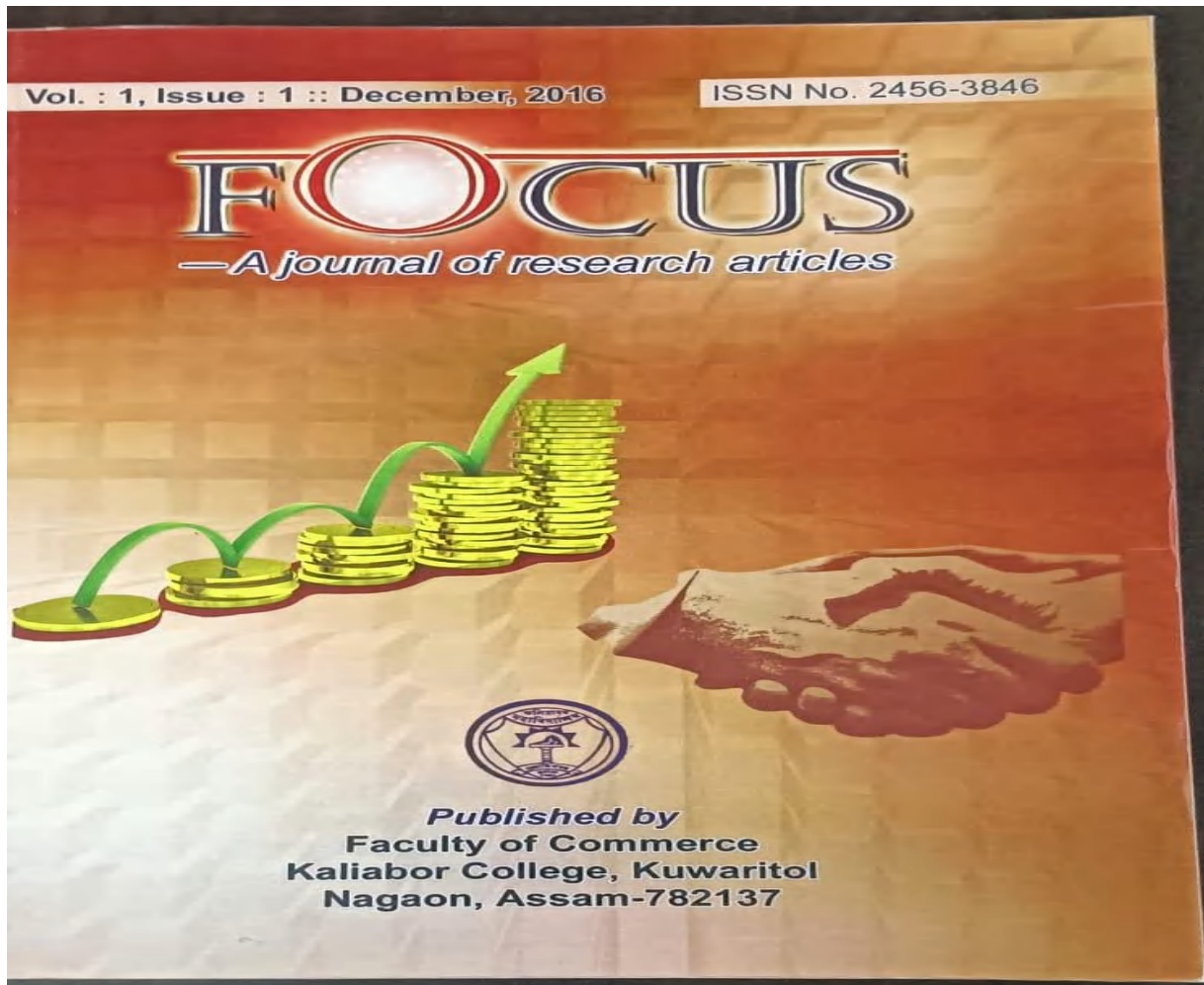
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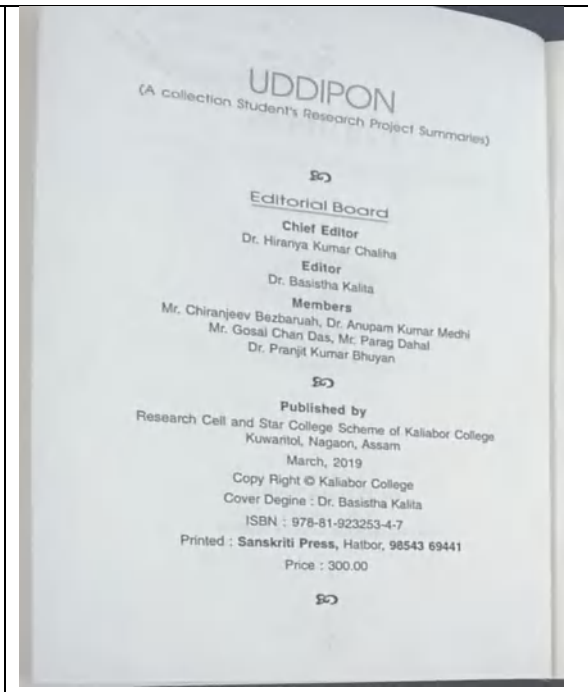
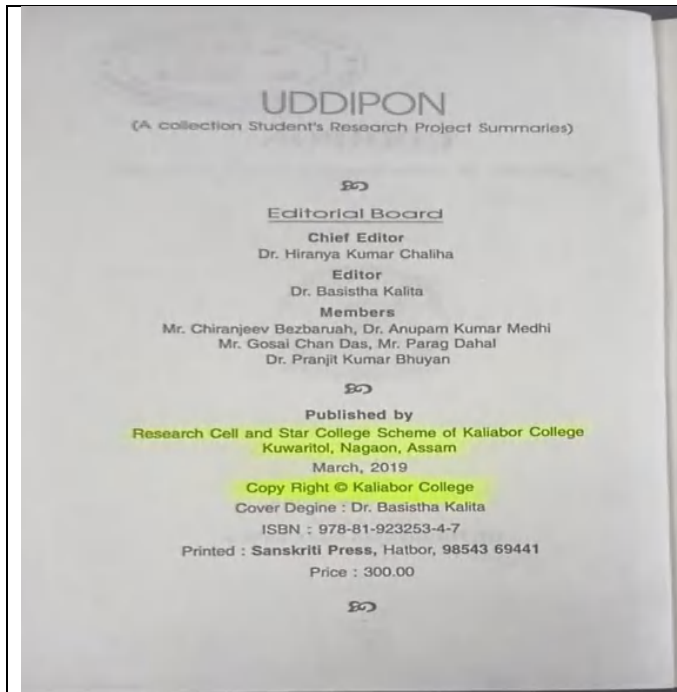
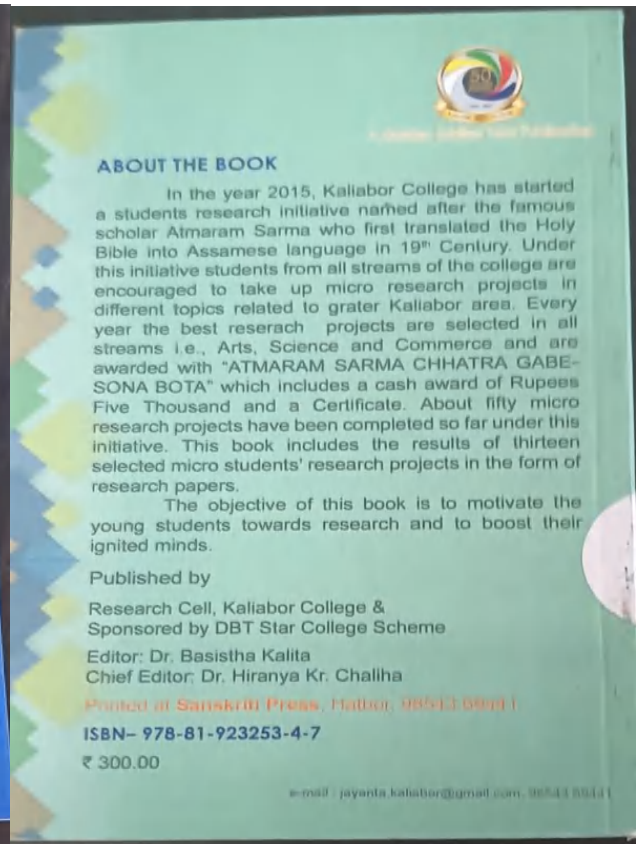
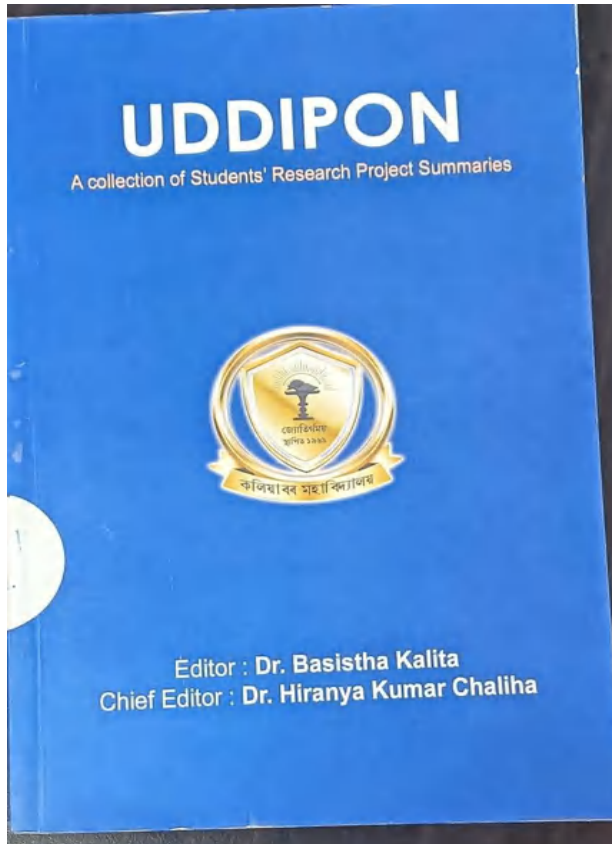
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