



OFFICE OF THE PRINCIPAL
KALIABOR COLLEGE
(Affiliated to Gauhati University, UGC recognized)
P.O.- KUWARITOL -782137: NAGAON: ASSAM

Email: kaliaborcollege@gmail.com

Tele-Fax: 03672-295517 website: www.kaliaborcollege.ac.in



KALIABOR COLLEGE

3rd CYCLE ASSESSMENT BY NAAC

CRITERION 6

1. 6.5.2- Academic and Administrative Audit (AAA) and follow-up action taken



OFFICE OF THE PRINCIPAL
KALIABOR COLLEGE
(Affiliated to Gauhati University, UGC recognized)
P.O.- KUWARITOL -782137: NAGAON: ASSAM

Email: kaliaborcollege@gmail.com

Tele-Fax: 03672-295517 website: www.kaliaborcollege.ac.in

CONTENT PAGE

Sl. No	Description	Page No
1.	NIRF -2020-21	1-6
2.	NIRF -2021-22	7-14
3.	ACADEMIC AND ADMINISTRATIVE AUDIT 2021-22	15-26
4.	ACTION TAKEN ON ACADEMIC AND ADMINISTRATIVE AUDIT 2021-22	27-28
5.	ACADEMIC AND ADMINISTRATIVE AUDIT 2022-23	29-38

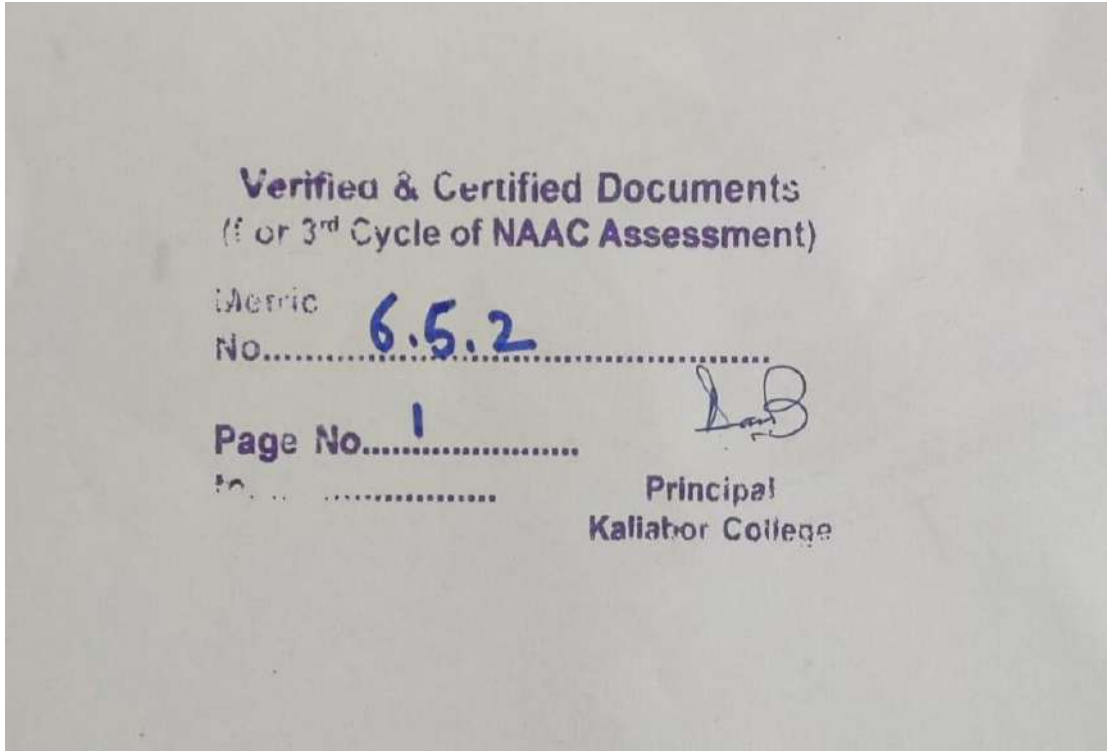


OFFICE OF THE PRINCIPAL
KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)
P.O.- KUWARITOL -782137: NAGAON: ASSAM

Email: kaliaborcollege@gmail.com

Tele-Fax: 03672-295517 website: www.kaliaborcollege.ac.in



NIRF -2020-21

National Institutional Ranking Framework

Ministry of Education

Government of India

Welcome to Data Capturing System: COLLEGE

Submitted Institute Data for NIRF'2022'

Institute Name: Kaliabor College [IR-C-C-17183]

Sanctioned (Approved) Intake

Academic Year	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16
UG [3 Years Program(s)]	960	960	960	-	-	-
PG [2 Year Program(s)]	65	65	-	-	-	-

Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	1071	951	2022	2018	4	0	992	1030	2022	0	0	0
PG [2 Year Program(s)]	29	61	90	89	1	0	63	27	0	0	0	90

Placement & Higher Studies

UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2016-17	960	902	2018-19	480	81	85000(Rupees Eighty Five Thousand)	156
2017-18	960	900	2019-20	377	85	92200(Rupees Ninety Two Thousand Two Hundred)	42
2018-19	960	955	2020-21	327	68	81000(Rupees Eighty One Thousand)	56

PG [2 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2017-18	65	65	2018-19	38	10	55000(Rupees Fifty Five Thousand)	2
2018-19	65	69	2019-20	25	10	60000(Rupees Sixty Thousand)	4

2019-20	65	51	2020-21	25	10	65000(Rupees Sixty Five Thousand)	3
---------	----	----	---------	----	----	-----------------------------------	---

Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	334798 (Rupees Three Lacs Thirty Four Thousand Seven Hundred Ninety Eight)	618283 (Rupees Six Lacs Eighteen thousand two hundred eighty three)	1285977 (Rupees Twelve Lacs Eighty Five Thousand Nine hundred Seventy seven)
New Equipment for Laboratories	241925 (Rupees Two Lacs Forty one Thousand Nine hundred Twenty Five)	1334207 (Rupees Thirteen Lacs Thirty four thousand Two hundred seven)	2143964 (Rupees Twenty one Lacs Forty Three Thousand Nine hundred Sixty four)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	1145000 (Rupees Eleven Lacs Forty Five Thousand)	1004444 (Rupees Ten Lacs Four Thousand Four Hundred Forty Four)	1720450 (Rupees Seventeen Lacs Twenty Thousand Four Hundred Fifty)

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	94031667 (Rupees Nine crore Forty Lacs Thirty one Thousand six hundred sixty seven)	89904274 (Rupees Eight crores ninety nine lacs four thousand two hundred seventy four)	102881175 (Rupees Ten crores twenty eight lacs eighty one thousand one hundred seventy five)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	1173788 (Rupees Eleven Lacs Seventy three thousand seven hundred eighty eight)	1133825 (Rupees Eleven Lacs Thirty Three Thousand Eight Hundred Twenty Five)	1677909 (Rupees Sixteen Lacs Seventy Seven Thousand Nine hundred Nine)
Seminars/Conferences/Workshops	0 (Zero)	35000 (Rupees Thirty Five Thousand)	30000 (Rupees Thirty Thousand)

PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps?	Yes, more than 80% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, less than 40% of the buildings

Faculty Details

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	Dr Birender Pal	34	Other	Male	Ph.D	84	Yes	01-01-2020	--	Regular
2	Dr Biren Barkataki	58	Associate Professor	Male	Ph.D	390	Yes	16-01-1989	--	Regular
3	Runima Sarmah	59	Associate Professor	Female	M.A	414	No	19-01-1987	31-01-2022	Regular
4	Dr BIPUL KR SARMAH	60	Associate Professor	Male	Ph.D	388	No	24-10-1988	28-02-2021	Regular
5	RUPSAGAR SAHNI	57	Associate Professor	Male	M.COM	371	Yes	28-08-1990	--	Regular
6	BALIN HAZARIKA	57	Associate Professor	Male	Ph.D	371	Yes	28-08-1990	--	Regular

7	KULA DHAR BORAH	58	Associate Professor	Male	M.Sc.	371	Yes	28-08-1990	--	Regular
8	DR POMPI BARUAH	55	Associate Professor	Female	Ph.D	359	Yes	23-08-1991	--	Regular
9	Dr SANJEEB HAZARIKA	57	Associate Professor	Male	Ph.D	354	Yes	24-01-1992	--	Regular
10	MANOJ KUMAR DUTTA	57	Associate Professor	Male	M.A	353	Yes	06-02-1992	--	Regular
11	Bhanu Borthakur	58	Associate Professor	Female	Ph.D	351	Yes	01-04-1992	--	Regular
12	Anjali Chutia	54	Associate Professor	Female	M. Phil	351	Yes	01-04-1992	--	Regular
13	Mafizul Haque	56	Assistant Professor	Male	M.Sc.	348	Yes	01-01-2013	--	Regular
14	Dr Sarada Upadhyaya	53	Associate Professor	Female	Ph.D	347	Yes	01-08-1992	--	Regular
15	Debicharan Goswami	54	Associate Professor	Male	M.A	344	Yes	16-11-1992	--	Regular
16	Raju Pokhrel	56	Associate Professor	Male	Ph.D	344	Yes	19-11-1992	--	Regular
17	Rajnish Sarmah	56	Associate Professor	Male	M.COM	341	Yes	25-02-1993	--	Regular
18	Utpal Kr Borah	57	Associate Professor	Male	M.COM	341	Yes	25-02-1993	--	Regular
19	Dr Gahan Mahanta	57	Assistant Professor	Male	Ph.D	334	Yes	03-09-1993	--	Regular
20	Dr Rupa Borah	53	Associate Professor	Female	Ph.D	309	Yes	26-10-1995	--	Regular
21	Anupam Kumar Medhi	50	Assistant Professor	Male	M.Sc.	308	Yes	01-01-2013	--	Regular
22	Dr Arun Mahanta	56	Associate Professor	Male	Ph.D	305	Yes	14-02-1996	--	Regular
23	Binod Kumar Sah	51	Assistant Professor	Male	M.Sc.	299	Yes	01-01-2013	--	Regular
24	Gosai Chan Das	50	Assistant Professor	Male	M.Sc.	298	Yes	01-01-2013	--	Regular
25	Ridip Das	51	Associate Professor	Male	M.COM	290	Yes	05-05-1997	--	Regular
26	Dr Basistha Kalita	50	Assistant Professor	Male	Ph.D	284	Yes	01-01-2013	--	Regular
27	Pratap Medhi	51	Assistant Professor	Male	M.Sc.	275	Yes	01-01-2013	--	Regular
28	Rekha Borah	52	Assistant Professor	Female	M.Sc.	275	Yes	01-01-2013	--	Regular
29	Dr Dhruba Jyoti Bora	49	Assistant Professor	Male	Ph.D	275	Yes	01-01-2013	--	Regular
30	Chiranjeev Bezbaruah	54	Assistant Professor	Male	M.Sc.	269	Yes	01-01-2013	--	Regular
31	Dr Jayanta Kr Das	53	Associate Professor	Male	Ph.D	264	Yes	18-07-1999	--	Regular
32	Gopal Mili	46	Assistant Professor	Male	M.A	225	Yes	01-10-2002	--	Regular
33	Arati Basumatary	45	Assistant Professor	Female	M.A	221	Yes	08-02-2003	--	Regular
34	Dr Dilip Kumar Sonowal	38	Assistant Professor	Male	Ph.D	159	Yes	12-04-2008	--	Regular
35	Pradip Mochahary	46	Assistant Professor	Male	Ph.D	159	Yes	24-04-2008	--	Regular

36	Dr Barnali Kakati	40	Assistant Professor	Female	Ph.D	158	Yes	17-05-2008	--	Regular
37	Dr Hara Kanta Nath	49	Assistant Professor	Male	Ph.D	118	Yes	29-09-2011	--	Regular
38	Pinaki Das	36	Assistant Professor	Female	M.A	114	Yes	04-01-2012	--	Regular
39	Purabee Bhuyan	55	Assistant Professor	Female	M.Sc.	102	Yes	01-01-2013	--	Regular
40	Sujoy Borthakur	52	Assistant Professor	Male	M.A	102	Yes	01-01-2013	--	Regular
41	Dr Pranjit Kr Bhuyan	49	Assistant Professor	Male	Ph.D	102	Yes	01-01-2013	--	Regular
42	Kiron Moni Kro	35	Assistant Professor	Male	M. Phil	9	Yes	01-10-2020	--	Regular
43	Ankur Saikia	27	Assistant Professor	Male	M. Phil	9	Yes	07-10-2020	--	Regular
44	Sukanya Hazarika	25	Assistant Professor	Female	M.A	9	Yes	08-10-2020	--	Regular
45	Pratyosh Gogoi	26	Assistant Professor	Male	M. Phil	7	Yes	07-12-2020	--	Regular
46	Dr Hiranya Kr Chaliha	58	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	391	Yes	08-12-2004	--	Regular
47	Parag Dahal	51	Assistant Professor	Male	M.Sc.	269	Yes	06-02-2013	--	Regular
48	Dr Luish Gogoi	37	Assistant Professor	Female	Ph.D	55	Yes	27-12-2016	--	Regular
49	Rijib Kumar Borah	51	Assistant Professor	Male	Ph.D	39	Yes	26-04-2018	--	Regular
50	Rimbiso Terangpi	27	Assistant Professor	Female	M.A	17	Yes	12-01-2021	--	Regular
51	Bhabesh Sharmah	46	Assistant Professor	Male	M.A	7	Yes	01-01-2021	--	Regular
52	Ujjal Sut	27	Assistant Professor	Male	M.A	7	Yes	09-01-2021	--	Regular
53	Dr Sunita Saikia	33	Assistant Professor	Female	Ph.D	7	Yes	09-01-2021	--	Regular
54	Aparna Saikia	26	Assistant Professor	Female	M.A	13	Yes	14-12-2020	--	Adhoc / Contractual
55	Sangita Saikia	24	Assistant Professor	Female	M.A	2	Yes	01-12-2021	--	Adhoc / Contractual
56	Juri Moni Laskar	25	Assistant Professor	Female	M.A	13	Yes	01-01-2021	--	Adhoc / Contractual
57	Dr Barnali Sarma	38	Assistant Professor	Female	Ph.D	7	Yes	01-01-2013	--	Adhoc / Contractual
58	Dr Dipanjali Saikia	32	Assistant Professor	Female	Ph.D	84	Yes	02-03-2015	--	Adhoc / Contractual
59	Swagata Das	26	Lecturer	Female	M.Sc.	13	Yes	01-12-2020	--	Adhoc / Contractual
60	Champak Gogoi	28	Assistant Professor	Male	M.A	42	Yes	06-08-2018	--	Adhoc / Contractual
61	Debajyoti Sarkar	29	Assistant Professor	Male	M.COM	12	Yes	23-08-2017	--	Adhoc / Contractual
62	Bhagyashree Das	25	Assistant Professor	Female	M.COM	12	Yes	18-01-2021	--	Adhoc / Contractual
63	Mayuri Hazarika	31	Assistant Professor	Female	MBA	83	Yes	19-03-2015	--	Adhoc / Contractual
64	Bhaskar Dutta	23	Lecturer	Male	MBA	3	Yes	01-12-2021	--	Adhoc / Contractual
65	Anuradha Hazam	31	Lecturer	Female	MTTM(Tour & Travel)	80	Yes	27-05-2015	--	Adhoc / Contractual
66	Jadumoni Rajkhowa	28	Lecturer	Male	M.Sc(Agriculture)	42	Yes	01-08-2018	--	Adhoc / Contractual
67	Rahul Yadav	29	Assistant Professor	Male	B.Sc.	24	Yes	27-11-2019	--	Adhoc / Contractual

68	MANISHA GOSWAMI	42	Assistant Professor	Female	M.Sc.	6	Yes	01-01-2021	--	Regular
69	Amit Dutta	34	Lecturer	Male	M.Tech	53	Yes	05-09-2017	--	Adhoc / Contractual
70	Monmayuri Gogoi	25	Lecturer	Female	M.Tech	12	Yes	01-11-2020	--	Adhoc / Contractual
71	Asif Iqbal Ahmed	38	Lecturer	Male	MTTM(Tour & Travel)	140	Yes	18-08-2012	--	Adhoc / Contractual
72	Dr Rinju Bharali	42	Assistant Professor	Female	Ph.D	132	Yes	14-05-2010	--	Adhoc / Contractual
73	Anjan Kumar Sarma	36	Lecturer	Male	M.Tech	36	Yes	19-08-2019	--	Adhoc / Contractual

NIRF -2021-22

National Institutional Ranking Framework

Ministry of Education

Government of India

Welcome to Data Capturing System: OVERALL

Submitted Institute Data for NIRF'2023'

Institute Name: Kaliabor College [IR-O-C-17183]

Sanctioned (Approved) Intake

Academic Year	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
UG [3 Years Program(s)]	905	905	905	-	-	-
PG [2 Year Program(s)]	65	65	-	-	-	-

Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	820	965	1785	1785	0	0	723	1062	1305	0	0	480
PG [2 Year Program(s)]	33	64	97	97	0	0	0	73	0	0	0	73

Placement & Higher Studies

UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students admitted through Lateral entry	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2017-18	905	948	2018-19	0	2019-20	325	3	120000(Rupees One Lac Twenty Thousand)	42
2018-19	905	842	2019-20	0	2020-21	331	19	168000(Rupees One Lac Sixty eight Thousand)	73
2019-20	905	720	2020-21	0	2021-22	401	51	180000(Rupees One Lac Eight Thousand)	54

PG [2 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2018-19	65	61	2019-20	61	25	192000(Rupees One Lac Ninety Two thousand)	8
2019-20	65	51	2020-21	42	26	204000(Rupees Two lacs four thousand)	7

2020-21	65	49	2021-22	34	4	96000(Rupees Ninety Six Thousand)	3
---------	----	----	---------	----	---	-----------------------------------	---

Ph.D Student Details

Ph.D (Student pursuing doctoral program till 2021-22 Students admitted in the academic year 2022-23 should not be entered here.)			
			Total Students
Full Time			0
Part Time			0
No. of Ph.D students graduated (including Integrated Ph.D)			
	2021-22	2020-21	2019-20
Full Time		0	0
Part Time		0	0
PG (Student pursuing MD/MS/DNB program till 2021-22 Students admitted in the academic year 2022 - 23 should not be entered here)			
Number of students pursuing PG (MD/MS/DNB) program			0
No. of students Graduating in PG (MD/MS/DNB) program			
2021-22	2020-21	2019-20	
0	0	0	

Online Education

1. Does all programs/courses were completed on time.	Yes
2. Measures taken to complete the syllabus of courses and programs.	<p>Post-Covid academic year initiated with new guidelines to compensate the damages. General structure of the Curriculum, Departmental Syllabus & Academic Calendar were as usual prepared by the parent University (Gauhati University), Kaliabor College implements these through a well devised mechanism involving the Authority, Departmental HODs, Academic Committees & Co-ordinators, Advisory Committees, Co-coordinators of various cell and unit, with peripheral adjustments.</p> <p>At the beginning of the Semesters (Odd & Even) the Principal commence a meeting with the faculties where the entire work plan is discussed. The Vice Principal's office outlines the Composite as well as Master Routine. The Master Routine is narrowed department wise and work load assigned to the respective teachers.</p> <p>Student Orientation/Induction Programme initiates the semester classes. The department concern prepare the detail programme for the entire semester such as Class Seminar, Assignment, Project submission guidelines, field visit for project purpose, Practical class, Laboratory use, Internal Assessment, Remedial class, exposure visits, internship and training programmes, participation in cultural & sport events and other non – Academic activities.</p> <p>The question of Curriculum delivery is deliberated centrally with input and support from the departments.</p> <p>Each department follows the class routine as per the CBCS norms. Regular Departmental Academic meetings are conducted to get the progress of the syllabus of different courses. Necessary measures are taken further for timely completion of the course so that the students may not face any difficulty in appearing in the exam. Further, teachers also take initiative in the revision of the completed syllabus so that the doubts and difficulties of the students can be further addressed.</p> <p>Conduct of Continuous Internal Assessment is done with the following method-</p> <ol style="list-style-type: none"> 1. Internal Assessment is done continuously 2. Planning for Internal Assessment is done centrally with input & support from respective departments <p>The department follows the following procedure for the Internal assessment</p> <ul style="list-style-type: none"> •designed and set question papers •evaluate answer-scripts •discussed outcomes and area for improvement with the students •assignments given as and when required •uploaded marks in Gauhati University Portal •copies of uploaded marks filed in the departments
3. The period of delay in completion of syllabus (in months).	0
4. The period of delay in conducting exams (in months).	0

Portal Name	No. of students offered online courses which have credit transferred to transcript	Total no. of online courses which have credit transferred to the transcript	Total no. of credits transferred to transcript
Swayam	0	0	0
5. No. of courses developed and available online on Swayam platform by your institution faculty		0	

Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	453000 (Rupees Four Lacs Fifty Three thousand)	334798 (Rupees Three Lacs Thirty Four Thousand Seven Hundred Ninety Eight)	618283 (Rupees Six Lacs Eighteen thousand two hundred eighty three)
New Equipment for Laboratories	240000 (Rupees Two Lacs Forty Thousand)	241925 (Rupees Two Lacs Forty one Thousand Nine hundred Twenty Five)	1334207 (Rupees Thirteen Lacs Thirty four thousand Two hundred seven)
Engineering Workshops	0 (Zero)	0 (Zero)	0 (Zero)
Studios	0 (Zero)	0 (Zero)	0 (Zero)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	175510 (Rupees One Lac Seventy Five thousand Five hundred Ten)	1145000 (Rupees Eleven Lacs Forty Five Thousand)	1004444 (Rupees Ten Lacs Four Thousand Four Hundred Forty Four)

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	110926790 (Rupees Eleven crore Nine lacs Twenty six thousand seven hundred Ninety)	98019267 (Rupees Nine crore eighty lacs Nineteen thousand two hundred sixty seven)	94216426 (Rupees Nine Crore Forty Two lacs sixteen thousand four hundred twenty six)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	683863 (Rupees Six lacs eight three thousand eight hundred sixty three)	1173788 (Rupees Eleven Lacs Seventy three thousand seven hundred eighty eight)	1133825 (Rupees Eleven Lacs Thirty Three Thousand Eight Hundred Twenty Five)
Seminars/Conferences/Workshops	0 (zero)	0 (zero)	35000 (Rupees Thirty Five Thousand)

IPR

Calendar year	2021	2020	2019
No. of Patents Published	2	0	0
No. of Patents Granted	0	0	0

Sponsored Research Details

Financial Year	2021-22	2020-21	2019-20
Total no. of Sponsored Projects	0	0	0
Total no. of Funding Agencies	0	0	0
Total Amount Received (Amount in Rupees)	0	0	0

Amount Received in Words	Zero	Zero	Zero
--------------------------	------	------	------

Consultancy Project Details

Financial Year	2021-22	2020-21	2019-20
Total no. of Consultancy Projects	0	0	0
Total no. of Client Organizations	0	0	0
Total Amount Received (Amount in Rupees)	0	0	0
Amount Received in Words	Zero	Zero	Zero

Executive Development Program/Management Development Programs

Financial Year	2021-22	2020-21	2019-20
Total no. of Executive Development Programs/ Management Development Programs	0	0	0
Total no. of Participants	0	0	0
Total Annual Earnings (Amount in Rupees)(Excluding Lodging & Boarding Charges)	0	0	0
Total Annual Earnings in Words	Zero	Zero	Zero

PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps?	Yes, more than 80% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, less than 40% of the buildings

Accreditation

NBA Accreditation

1.Does your institute have a valid NBA Accreditation?	NO
---	----

NAAC Accreditation

1. Does your institute have a valid NAAC Accreditation?	NO
---	----

Faculty Details

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	Ajay Dahal	25	Lecturer	Male	M.Sc.	3	Yes	20-04-2022	--	Adhoc / Contractual
2	Arati Basumatary	46	Assistant Professor	Female	M.A	233	Yes	08-02-2003	--	Regular
3	Champak Gogoi	29	Assistant Professor	Male	M.A	54	Yes	06-08-2018	--	Adhoc / Contractual
4	Dr Basistha Kalita	51	Assistant Professor	Male	Ph.D	296	Yes	01-01-2013	--	Regular

5	Dr Hara Kanta Nath	50	Assistant Professor	Male	Ph.D	130	Yes	29-09-2011	--	Regular
6	Dr Rupa Borah	54	Associate Professor	Female	Ph.D	321	Yes	26-10-1995	--	Regular
7	Jadumoni Rajkhowa	29	Lecturer	Male	M.Sc(Agriculture)	54	Yes	01-08-2018	--	Adhoc / Contractual
8	MANOJ KUMAR DUTTA	58	Associate Professor	Male	M.A	365	Yes	06-02-1992	--	Regular
9	Pratyosh Gogoi	27	Assistant Professor	Male	M. Phil	19	Yes	07-12-2020	--	Regular
10	Ridip Das	52	Associate Professor	Male	M.COM	302	Yes	05-05-1997	--	Regular
11	Sukanya Hazarika	26	Assistant Professor	Female	M.A	21	Yes	08-10-2020	--	Regular
12	Amit Dutta	35	Lecturer	Male	M.Tech	65	Yes	05-09-2017	--	Adhoc / Contractual
13	Asif Iqbal Ahmed	39	Lecturer	Male	MTTM(Tour & Travel)	152	Yes	18-08-2012	--	Adhoc / Contractual
14	Chiranjeev Bezbaruah	55	Assistant Professor	Male	M.Sc.	281	Yes	01-01-2013	--	Regular
15	Dr Biren Barkataki	59	Associate Professor	Male	Ph.D	402	Yes	16-01-1989	--	Regular
16	Dr Hiranya Kr Chaliha	59	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	403	No	08-12-2004	31-12-2022	Regular
17	Dr SANJEEB HAZARIKA	58	Associate Professor	Male	Ph.D	366	Yes	24-01-1992	--	Regular
18	Juri Saikia	24	Lecturer	Female	M.A.(History)	8	Yes	01-11-2021	--	Adhoc / Contractual
19	Mayuri Hazarika	32	Assistant Professor	Female	MBA	95	Yes	19-03-2015	--	Adhoc / Contractual
20	Purabee Bhuyan	56	Assistant Professor	Female	M.Sc.	114	Yes	01-01-2013	--	Regular
21	Rijib Kumar Borah	52	Assistant Professor	Male	Ph.D	51	Yes	26-04-2018	--	Regular
22	Swagata Das	27	Lecturer	Female	M.Sc.	25	Yes	01-12-2020	--	Adhoc / Contractual
23	Anjan Kumar Sarma	37	Lecturer	Male	M.Tech	48	Yes	19-08-2019	--	Adhoc / Contractual
24	Bhabesh Sharmah	47	Assistant Professor	Male	M.A	19	Yes	01-01-2021	--	Regular
25	Debicharan Goswami	55	Associate Professor	Male	M.A	356	Yes	16-11-1992	--	Regular
26	Dr Dhruba Jyoti Bora	50	Assistant Professor	Male	Ph.D	287	Yes	01-01-2013	--	Regular
27	Dr Luish Gogoi	38	Assistant Professor	Female	Ph.D	67	Yes	27-12-2016	--	Regular
28	Dr Sunita Saikia	34	Assistant Professor	Female	Ph.D	19	Yes	09-01-2021	--	Regular
29	Kiron Moni Kro	36	Assistant Professor	Male	M. Phil	21	Yes	01-10-2020	--	Regular
30	Parag Dahal	52	Assistant Professor	Male	M.Sc.	281	Yes	06-02-2013	--	Regular
31	Rajashree Payeng	25	Assistant Professor	Female	M.A.(Economics)	7	Yes	01-12-2021	--	Regular
32	RUPSAGAR SAHNI	58	Associate Professor	Male	M.COM	383	Yes	28-08-1990	--	Regular
33	Utpal Kr Borah	58	Associate Professor	Male	M.COM	353	Yes	25-02-1993	--	Regular
34	Rumi Saikia	24	Lecturer	Female	M.A	7	Yes	19-01-2022	--	Adhoc / Contractual

35	Anupam Kumar Medhi	51	Assistant Professor	Male	M.Sc.	320	Yes	01-01-2013	--	Regular
36	Bhaskar Dutta	24	Lecturer	Male	MBA	16	Yes	01-12-2021	--	Adhoc / Contractual
37	Dr Barnali Kakati	41	Assistant Professor	Female	Ph.D	170	Yes	17-05-2008	--	Regular
38	Dr Dipanjali Saikia	33	Assistant Professor	Female	Ph.D	96	Yes	02-03-2015	--	Adhoc / Contractual
39	Dr Pranjit Kr Bhuyan	50	Assistant Professor	Male	Ph.D	114	Yes	01-01-2013	--	Regular
40	Gopal Mili	47	Assistant Professor	Male	M.A	237	Yes	01-10-2002	--	Regular
41	Mafizul Haque	57	Assistant Professor	Male	M.Sc.	360	Yes	01-01-2013	--	Regular
42	Pradip Mochahary	47	Assistant Professor	Male	Ph.D	171	Yes	24-04-2008	--	Regular
43	Raju Pokhrel	57	Associate Professor	Male	Ph.D	356	Yes	19-11-1992	--	Regular
44	SOUMITRA PAUL	25	Lecturer	Male	M.COM	9	Yes	01-11-2021	--	Adhoc / Contractual
45	Abhijit Sonowal	26	Lecturer	Male	M.Sc.	12	Yes	21-08-2021	--	Adhoc / Contractual
46	Anuradha Hazam	32	Lecturer	Female	MTTM(Tour & Travel)	92	Yes	27-05-2015	--	Adhoc / Contractual
47	Binod Kumar Sah	52	Assistant Professor	Male	M.Sc.	311	Yes	01-01-2013	--	Regular
48	Dr Barnali Sarma	39	Assistant Professor	Female	Ph.D	19	Yes	01-01-2013	--	Adhoc / Contractual
49	Dr Gahan Mahanta	58	Assistant Professor	Male	Ph.D	346	Yes	03-09-1993	--	Regular
50	Dr Rinju Bharali	43	Assistant Professor	Female	Ph.D	144	Yes	14-05-2010	--	Adhoc / Contractual
51	Gosai Chan Das	51	Assistant Professor	Male	M.Sc.	310	Yes	01-01-2013	--	Regular
52	MANISHA GOSWAMI	43	Assistant Professor	Female	M.Sc.	18	Yes	01-01-2021	--	Regular
53	Pratap Medhi	52	Assistant Professor	Male	M.Sc.	287	Yes	01-01-2013	--	Regular
54	Rekha Borah	53	Assistant Professor	Female	M.Sc.	287	Yes	01-01-2013	--	Regular
55	Sujoy Borthakur	53	Assistant Professor	Male	M.A	114	Yes	01-01-2013	--	Regular
56	Ankur Saikia	28	Assistant Professor	Male	M. Phil	21	Yes	07-10-2020	--	Regular
57	Bhanu Borthakur	59	Associate Professor	Female	Ph.D	363	Yes	01-04-1992	--	Regular
58	Dr Arun Mahanta	57	Associate Professor	Male	Ph.D	317	Yes	14-02-1996	--	Regular
59	Dr Dilip Kumar Sonowal	39	Assistant Professor	Male	Ph.D	171	Yes	12-04-2008	--	Regular
60	DR POMPI BARUAH	56	Associate Professor	Female	Ph.D	371	Yes	23-08-1991	--	Regular
61	Dr Uttam Kumar Baruah	53	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	312	Yes	31-12-2022	--	Regular
62	Kuladhar Borah	59	Associate Professor	Male	M.Sc.	396	No	16-08-1989	30-09-2022	Regular
63	Pinaki Das	37	Assistant Professor	Female	M.A	126	Yes	04-01-2012	--	Regular
64	Rajnish Sarmah	57	Associate Professor	Male	M.COM	353	Yes	25-02-1993	--	Regular

65	Sangita Saikia	25	Assistant Professor	Female	M.A	14	Yes	01-12-2021	--	Adhoc / Contractual
66	Anjali Chutia	55	Associate Professor	Female	M. Phil	363	Yes	01-04-1992	--	Regular
67	BALIN HAZARIKA	58	Associate Professor	Male	Ph.D	383	Yes	28-08-1990	--	Regular
68	Debajyoti Sarkar	30	Assistant Professor	Male	M.COM	24	Yes	23-08-2017	--	Adhoc / Contractual
69	Dr Birender Pal	35	Other	Male	Ph.D	96	Yes	01-01-2020	--	Regular
70	Dr Jayanta Kr Das	54	Associate Professor	Male	Ph.D	276	Yes	18-07-1999	--	Regular
71	Dr Sarada Upadhyaya	54	Associate Professor	Female	Ph.D	359	Yes	01-08-1992	--	Regular
72	Kabita Borah	36	Lecturer	Female	M.A.(Tourism Management)	60	Yes	01-08-2017	--	Adhoc / Contractual
73	Meghna Borah	29	Lecturer	Female	M.Sc.	2	Yes	23-05-2022	--	Adhoc / Contractual
74	Rahul Yadav	30	Assistant Professor	Male	B.Sc.	36	Yes	27-11-2019	--	Adhoc / Contractual
75	Rimbiso Terangpi	28	Assistant Professor	Female	M.A	29	Yes	12-01-2021	--	Regular
76	Ujjal Sut	28	Assistant Professor	Male	M.A	19	Yes	09-01-2021	--	Regular

**ACADEMIC AND
ADMINISTRATIVE AUDIT
2021-22**



KALIABOR COLLEGE

Kuwaritol : Nagaon : Assam - 782137

REPORT OF ACADEMIC & ADMINISTRATIVE AUDIT (AAA)

Date of Visit 26 November 2022

REPORT OF ACADEMIC & ADMINISTRATIVE AUDIT (AAA)

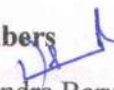
KALIABOR COLLEGE

Date of visit 26-11-2022

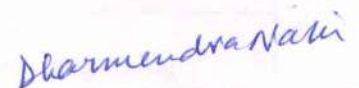


Dr Mridul Hazarika
Vice Chancellor,
Mahapurusha Srimanta
Sankaradev Viswavidyalaya

The team members



Prof Debendra Chandra Baruah
Professor, Dept of Energy
Tezpur University



Dr Dharmendra Nath
Principal
S.B. Deorah College

Principal
S.B. DEORAH COLLEGE
Ulubari, Guwahati-781007

1. Preface

Kaliabar College invited a three-member committee comprising of (i) Prof. Dr Mridul Hazarika, Honourable Vice Chancellor, Mahapurusha Srimanta Sankaradeva Viswavidyalaya, Nagaon, Assam (ii) Prof. Debendra Chandra Baruah, Professor, Department of Energy and Director, Center for Multidisciplinary Research, Tezpur University, Tezpur, Assam and (iii) Dr. Dharmendra Nath, Principal, S. B. Deorah College, Guwahati, Assam for Academic and Administrative Audit (AAA) of the College vide letter No. KC/IQAC/17 dated 7-11-22. The members of the AAA committee visited the College on 26-11-2022 and conducted the detail audit through visits to the administrative sections, academic Departments, Library, Canteen, Sports facilities, including places having notable activities and various infrastructure facilities of the College. The team also held series of meetings with relevant stakeholders of the College including Governing body, teaching staff, non-teaching staff, students, hostel wardens, parents, and alumni.

The agenda of the AAA visit is provided below.

Time	Programme
09:00 am	Meeting of AAA team
09:30 am	Introductory meeting with the Principal of the College
09:45 am	Presentation of Report by the Principal of the College (The report covers the brief introduction of the college and broadly highlight the important aspects covering all the key indicators of NAAC accreditation viz., (i) Curricular Aspects; (ii) Teaching- Learning and Evaluation; (iii) Research, Innovations and Extension; (iv) Infrastructure and Learning Resources; (v) Student Support and Progression; (vi) Governance, Leadership and Management; (vii) Institutional Values and Best Practices) Highlight of the implementation of NEP2020 was also mentioned in the presentation.
10:45 am	Visit to the selected Departments The AAA team has attempt to understand specially the status concerning Criteria #1, #2 and #3 of NAAC manual during the visit and interacted with the Departments
1:00 pm	Break for lunch
1:45 pm	Visit to library, canteen, sports facilities, NSS, NCC etc (with special reference to Criteria #4, #5 and #7 of NAAC manual)
2:30 pm	Interaction with different stakeholders represented by management, teachers, non- teaching staffs, students, alumni, and society (with special reference to Criteria #5, #6 and #7 of NAAC manual)
3:20 pm	Meeting of AAA team and Preparation of AAA report
4:00 pm	Submission of AAA report and Exit meeting (in presence of President-Governing Body, Principal, Teachers, IQAC Coordinator and other staff members of the college)

The details of the report of the AAA Committee are presented below.

1.1 Kaliabor College: A brief overview

Kaliabor College, established in 1969, has been accredited by NAAC (B++ in 2005 and 'A' grade in 2015). The College is recognized under 2(f) and 12(B) of the UGC Act and affiliated to Gauhati University. Primarily Kaliabor College offers 21 programme at UG level covering 18 academic Departments in 4 streams. The college also provides 2 programme at Post Graduate level covering 2 academic Departments in two streams. Besides, the college also offers the courses under distance mode of Krishna Kanta Handiqui State Open University.

23 Academic programmes covering all the streams (Table 1) under the academic Departments.

Table 1 Details of Academic programmes of Kaliabor College

Programmes	Intake Capacity (as per 2022-year data)	Streams
1. B.A. Honours in Political Sc.	40	Bachelor in Arts
2. B.A. Honours in Education	30	
3. B.A. Honours in Assamese	50	
4. B.A. Honours in Economics	20	
5. B.A. Honours in History	40	
6. B.A. Honours in English	30	
7. B.A. Regular	300	
8. B.Sc. Honours in Mathematics	25	Bachelor in Science
9. B.Sc. Honours in Physics	20	
10. B.Sc. Honours in Zoology	20	
11. B.Sc. Honours in Botany	20	
12. B.Sc. Honours in Chemistry	20	
13. B.Sc. Honours in Statistics	10	
14. B.Sc. Regular	20	
15. B.Com, Regular	40	Bachelor in Commerce
16. B.Com Honours in Commerce	60	
17. M. Com	40	PG
18. MA in Education	25	
19. Bachelor of Computer Application	20	Professional/Vocational at UG
20. Bachelor of Business Administration	20	
21. B. Sc. in Biotechnology	20	
22. Bachelor in Vocations (B. Voc) in Tourism and Service Industry (TSI)	50	
23. Bachelor in Vocations (B. Voc) in Small Tea Garden Management (STGM).	50	

As per the prevailing academic practice, Kaliabar College is also supporting the higher secondary programmes of AHSEC (Assam Higher Secondary Council, Assam).

1.2 Curricular, Teaching Learning and related aspects

The eighteen academic Departments at UG level in Kaliabar College are Assamese, Botany, Physics, Chemistry, Economics, Education, English, History, Mathematics, Statistics, Political Science, Zoology, Commerce, Computer Science, Biotechnology, Business Administration, Tourism and Service Industry (TSI), Small Tea Garden Management (STGM). At PG level, PG department of Commerce and PG department of Education are extending the PG courses. The Departments implement the structured course curriculum recommended by Gauhati University and also strictly follow the examination and evaluation schedule of the university through structured governance and academic management units.

The notable points pertaining to the curricular aspects of Kaliabar College are mentioned below:

- Enrichment of the curriculum through students' seminars, fieldworks, and projects are almost common features implemented by all the Departments.
- Allotment of the course among the Faculty members is done based on the expertise and experience.
- Faculty members participate in the regular programmes of capacity building, especially for Assessment/Evaluation of examinations as per the directive of the Gauhati University.
- Choice Based Credit System (CBCS) has been implemented by all the 18 Departments since 2019-20 session.
- Certificate courses are also offered time to time for the benefits of the students.
- Increase in student strength, specially in last two years, has been positively taken by the College and College appears ready to cope up with the increase.
- Prompt action of the College to support the academic activities through application of available IT technologies and e-resources during Covid pandemic deserves appreciation.
- College considers the issue of drop-out seriously and makes efforts to reduce drop-out of students caused due to prevalent socio-economic conditions in the region.
- Overall, the academic performance of majority the Departments, in terms of pass percentage

 HPL W D

of students, has been encouraging. There are also University rank holders among the students of Kaliabor College. However, some of the Departments with higher level of unsuccessful students are initiating plan based on the analysis to improve the performance.

1.3 Faculty, Research, Innovations and Extension activities of the College

The general status of Kaliabor College in terms of the human resources (Faculty), Research, Innovations and Extension appears good. Conservations of natural elements and cultural heritage are found as focal areas of the College with tremendous opportunities in both the areas. Some of the high points in the above contexts are noted as below.

- There are 54 numbers of sanctioned academic staff (i.e. Principal, 53 numbers of teachers and Librarian) in the college. Apart from it the college has 23 contractual faculty members working as full time teachers. There are 27 numbers of teachers (both in-sanctioned and non-sanctioned) having the PhD Degree.
- A total of 20 research publications by the Faculty members belonging to different Departments (viz., Education, English, History, Political Science, Zoology, Biotechnology, Chemistry) are published in UGC care Journals during the last Five Years. Similarly, 25 numbers of research papers are published in different peer reviewed journals. There are 20 numbers of books published by the faculty members of the college. There are also 10 edited books published by the faculty members. The faculty members of the college have also published 75 numbers of chapters in different ISBN publication published in national/ international conference proceedings/Books. during last Five Years.
- There are also successful efforts made by the Faculty members in innovation leading to grant of patents. In the year 2021, the college has published two numbers patents.
- The college is also active in organising extension activities covering important areas like Swachha Abhiyan/Cleanliness, Awareness on Yoga, Awareness on AIDS, Awareness on legal provision against sexual harassment, In-service Teachers' Training, Observance of events like World Disabled Day, etc. relevant to regional and national importance. A total of 78 events have been organized by the College during last five years and details are made available on the website of the College.
- College is also active in collaboration with different Organization through signing of MoUs (Table 2). The College has plan to assess the functioning of these 12 MoUs and

analysis the outcomes in the meeting of Governing body.

Table 2: MoUs signed during the last five years

Organisation with which MoU is signed	Year of signing MoU	Leading Department
1. Green Ashiyana	2017	B. Voc
2. Kamarbandha Tea Estate	2017	B. Voc
3. North Eastern Regional Institute of Water Land Management, Tezpur	2018	Chemistry
4. Assam Skill development Mission, Govt. Of Assam	2018	B. Voc
5. Mindset, Tezpur	2018	B. Voc
6. Jungle Travels', Guwahati	2018	B. Voc
7. Khuipat Organic Tea manufacturer, Gohpur	2019	B. Voc
8. BH Mini Tea Plantation	2019	B. Voc
9. C.N. Travels', Guwahati	2019	B. Voc
10. Dept. of Chemical Sciences, Tezpur University	2019	Chemistry
11. Centre for Tourism Studies, Guwahati	2019	B. Voc
12. North Eastern Regional Institute of Water and Land Management	2020	Biology
13. JDSG College, Bokakhat	2022	Kaliabor college
14. SRD Group, Mangaldai	2022	Entrepreneurship Cell
15. Qi-Qua, Kaliabor	2022	Entrepreneurship Cell

- In addition to fulfilling the own requirements, the sports facilities are also extended to the local youth regularly for their practice and also for organizing different competitions.
- Faculty members encourage the students to pursue higher study. As a result of which adequate number of graduated students from all the Departments are reported to enroll in the Higher Education Institutes (HEI) for attaining higher degree such as M.Lib, B.Ed., D. El. Ed, BT (DIET), LAW, PGDCA, MBA and MA.
- Faculty members also encourage the students for various competitive examinations.
- Similarly, there are also examples of success by the graduating students in SLET and TET.
- There are provisions of financial assistances for the topper students of the Departments.
- There are 521 successful students of Kaliabor College qualifying for the Ishan-Uday Scholarship (Govt. of India Scholarship).
- College has records of placements of 322 students in different places including Government Sector (School, Police Department, etc.) and Non-Government and Banking Sectors in recent times.
- College felicitates the meritorious students and achievers and actively considering displaying records of such students for public notice.

- Principal of the College takes the key responsibility to lead all the affairs of the College with well-coordinated action plan.
- College has clear-cut Vision and Mission Statements well displayed for all stakeholders in the college website.
- College has rationally prepared financial budget and all expenditures are appropriately audited.
- Regular meetings of Governing body are convened to discuss all the key issues of the functioning of the College. Minutes are well circulated.
- There are also various decentralized committees in the College to look after various academic and administrative affairs including purchase, maintenances of the infrastructure and campus beautification.
- The student Union of Kaliabor College is active and works in coordination with the College administration.
- College has provision to provide financial support to teachers to attend conferences/workshop and towards membership fee of professional bodies.
- College supports professional development programmes for the teaching fraternity in the key areas required for quality improvement.
- Information regarding Faculty members successfully completing Faculty Development Programmes (FDP) in the areas of ICT, Pedagogy, MOOCS, E-Content development, human rights, is available in the Faculty profile uploaded in the college website.
- College website is updated regularly.

1.6 Quality Assurance, Community engagement/Outreach, Best Practices

The College is keen to upkeep the quality in all the affairs of its functioning. It has an active Internal Quality Assurance Cell (IQAC) to monitor and assure quality. IQAC organizes programmes in association with the teaching Departments, Cells and College Authority from time to time which is reported on the website of the college. College has a dynamic website for benefits of the students and all stakeholders. College is keen to conserve resources, promote renewable energy, and environment friendly sustainable practices. College observes all major events of national importance with the participation of students and Faculties.

Cordial teacher-students relationship while executing curricular and co-curricular activities including special club to promote healthy practices is one of the best practices. Strict adherence to the academic plan, progressive adoption of ICT in teaching, regular student mentoring, demonstrating revenue generating avenues in the campus, overcoming the challenges showing team spirit (particularly during recent lock-down) are some of other notable practices of the

- Principal of the College takes the key responsibility to lead all the affairs of the College with well-coordinated action plan.
- College has clear-cut Vision and Mission Statements well displayed for all stakeholders in the college website.
- College has rationally prepared financial budget and all expenditures are appropriately audited.
- Regular meetings of Governing body are convened to discuss all the key issues of the functioning of the College. Minutes are well circulated.
- There are also various decentralized committees in the College to look after various academic and administrative affairs including purchase, maintenances of the infrastructure and campus beautification.
- The student Union of Kaliabor College is active and works in coordination with the College administration.
- College has provision to provide financial support to teachers to attend conferences/workshop and towards membership fee of professional bodies.
- College supports professional development programmes for the teaching fraternity in the key areas required for quality improvement.
- Information regarding Faculty members successfully completing Faculty Development Programmes (FDP) in the areas of ICT, Pedagogy, MOOCS, E-Content development, human rights, is available in the Faculty profile uploaded in the college website.
- College website is updated regularly.

1.6 Quality Assurance, Community engagement/Outreach, Best Practices

The College is keen to upkeep the quality in all the affairs of its functioning. It has an active Internal Quality Assurance Cell (IQAC) to monitor and assure quality. IQAC organizes programmes in association with the teaching Departments, Cells and College Authority from time to time which is reported on the website of the college. College has a dynamic website for benefits of the students and all stakeholders. College is keen to conserve resources, promote renewable energy, and environment friendly sustainable practices. College observes all major events of national importance with the participation of students and Faculties.

Cordial teacher-students relationship while executing curricular and co-curricular activities including special club to promote healthy practices is one of the best practices. Strict adherence to the academic plan, progressive adoption of ICT in teaching, regular student mentoring, demonstrating revenue generating avenues in the campus, overcoming the challenges showing team spirit (particularly during recent lock-down) are some of other notable practices of the

College. Faculty members' involvement in publishing books (by reputed publisher) including textbooks is laudable.

2.0 Recommendations

Based on the threadbare analysis of all the inputs gathered during the visit, the AAA team expresses its happiness on the spirit of demonstrated by all the stakeholders in functioning the College. AAA team also believes that College has potential to excel further leading to be one of the prominent institutes of higher education in the region. Some of the notable points are summarized as recommendations:

- The College has the potential to become an autonomous institution of higher education. An Institutional Development Plan (IDP) may be prepared for reflecting the long run perspective of the College in tune with NEP, 2020.
- Implementation of effective ERP may be considered within a time frame to make the administration automated.
- College may consider establishing special centre on preservation of Cultural heritage and Natural resources which would benefit not only the students of the College, but also will be beneficial for the region. This will result wider visibility of all the existing works in this area.
- College may include more programmes relevant to the current contexts similar to the vocational course on tea.
- The College should take pro-active measures to reduce the student drop-outs.
- Enhanced alumni engagement is recommended for the benefit of the College.
- More stress on publication of quality research papers
- More collaboration with neighbouring institutes for sharing of resource
- More focus on resource mobilisation from different Govt. and Non-Govt. agencies including Alumni.
- Actions to attract more meritorious students and provision for encouragement to achievers
- There is scope for developing centres for Performing Arts and Language Studies.
- Providing financial support to faculties for attending conferences/seminars.

- Scientific mechanism for waste disposal should be initiated.
- Welfare measures for the needy staff members and financial support to poor students.
- Library should be upgraded with more E-resources. It should establish its own standard digital library having 24 x7 hours access.
- More number of computers be procured to make the student-computer ratio better specially a browsing section in library
- Existing ICT facilities may be augmented with training for faculty on updated system.



(Mridul Hazarika)

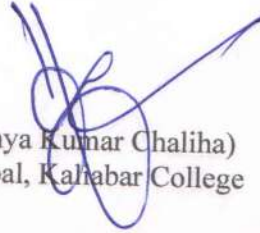


(Debendra Chandra Baruah)
Members of AAA Team



(Dharmendra Nath)

Principal
S.B.DEORAH COLLEGE
Ulubari, Guwahati-781007



(Hiranya Kumar Chaliha)
Principal, Kalihabor College

**ACTION TAKEN
ON
ACADEMIC AND
ADMINISTRATIVE AUDIT
2021-22**



KALIABOR COLLEGE

(Affiliated to Gauhati University, UGC recognized)
P.O.- KUWARITOL -782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org Tele-Fax: 03672-295517 website: www.kaliaborcollege.ac.in

ACTION TAKEN REPORT

BASED ON RECOMMENDATIONS FROM THE AAA TEAM AFTER THEIR VISIT ON NOVEMBER 26, 2022

As per the recommendations of the Academic and Administrative Audit (AAA) Team based on their visit to the college on November 26, 2023, the following actions were taken by the college:

1. As recommended by the audit team, talks and workshops based on NEP-2020 were conducted in the college under the aegis of IQAC as recommended by the audit team.
2. ERP was set up in the college and the office staff was sensitized on management through online means with the help of S.S. Technologies, Assam.
3. A special cell on preservation of cultural resources namely Cell for Promotion of Local Art and Culture was created. The cell has thus far set up a traditional handloom in the college campus and conducted an add-on course.
4. Classes were conducted by teachers from various departments in nearby schools to encourage the students there to pick up their subject of choice post passing out of school.
5. Based on the recommendations of the audit team, the college organized a national seminar on *Reviving Traditional Practices in Light of Climate Change* that was sponsored by Assam Science Technology and Environment Cell and Climate Change Department, government of Assam. An exhibition for school students was also held allied to this event.
6. Steps to get the alumni association registered have been taken.
7. The college library has undergone notable technological enhancements post the audit including transitioning from SOUL 2.0 to SOUL 3.0 for an Integrated Library Management System. Innovations such as an automated gate register system and the adoption of the D-Space open-source software for a digital library have been done.
8. A new computer centre with 10 new computers and internet connectivity was set up in the library for use by students.

Dr. Uttam Kumar Baruah
Principal
Principal
Kaliabor College
Kuwaritol- 782137
Nagaon, Assam

**ACADEMIC AND
ADMINISTRATIVE AUDIT
2022-23**



KALIABOR COLLEGE

Report of Academic and Administrative Audit

2022-2023

Date of visit: December 23, 2023

1. Preface

Kaliabor College initiated an Academic and Administrative Audit (AAA) by extending an invitation to a two-member committee. The esteemed committee consisted of (i) Prof. Debendra Chandra Baruah, Professor in the Department of Energy, Director of the Internal Quality Assurance Cell (IQAC) and Director of the Centre for Multidisciplinary Research at Tezpur University, Tezpur, Assam, and (ii) Dr. Nripen Chandra Das, Principal of Dr. B.K.B. College, Puranigudam, Nagaon, Assam. This invitation was extended through letter numbers KC/IQAC/AAA/23/12 and KC/IQAC/AAA/23/13 respectively dated 20-12-2023 following a resolution in the college's Governing Body.

The members of the AAA committee conducted a thorough audit of the College on 23-12-2023. The audit encompassed visits to various administrative sections, academic departments, the library, canteen, sports facilities, and other locations hosting notable activities, along with an assessment of various infrastructure facilities. Additionally, the committee held a series of meetings with pertinent stakeholders of the College, including the Governing Body, Teaching and Non-Teaching Staff, Students, Hostel Wardens, Parents, and Alumni.

The outlined agenda for the AAA visit is provided below, reflecting the comprehensive scope of the audit:

Time	Programme
09:00 am	Meeting of AAA team
09:30 am	Introductory meeting with the Principal of the College
09:45 am	Presentation of Report by the Principal of the College (The report covers the brief introduction of the college and broadly highlight the important aspects covering all the key indicators of NAAC accreditation viz., (i) Curricular Aspects; (ii) Teaching- Learning and Evaluation; (iii) Research, Innovations and Extension; (iv) Infrastructure and Learning Resources; (v) Student Support and Progression; (vi) Governance, Leadership and Management; (vii) Institutional Values and Best Practices) Highlight of the implementation of NEP2020 will also be mentioned.
10:45 am	Visit to the select Departments The AAA team will attempt to understand specially the status concerning Criteria #1, #2 and #3 of NAAC manual during the visit and interaction with the Departments
1:00 pm	Break for lunch
1:45 pm	Visit to library, canteen, sports facilities, NSS, NCC etc.
2:30 pm	Interaction with different stakeholders represented by management, teachers, non-teaching staffs, students, alumni, and society
3:20 pm	Meeting of AAA team and Preparation of AAA report

4:00 pm	Submission of AAA report and Exit meeting <i>(in presence of Principal, Teachers, IQAC Coordinator and other members as decided by the College)</i>
---------	--

The details of the report of the AAA Committee are given below:

1.1 Kaliabor College: A Brief Overview

Established in 1969, Kaliabor College has garnered recognition as an institution committed to academic excellence. Accredited by the National Assessment and Accreditation Council (NAAC), the college received a 'B++' grade in 2005 and subsequently achieved an 'A' grade in 2015. It operates under the provisions of Sections 2(f) and 12(B) of the UGC Act, aligning its academic pursuits with the standards set by Gauhati University.

Kaliabor College offers a comprehensive academic portfolio, encompassing a total of 23 programs distributed across the different departments. This diverse array of academic offerings is administered through 17 academic departments offering 23 programmes, contributing to the overall educational landscape of the institution. A detailed breakdown of the academic programs available at Kaliabor College is presented in Table 1:

Table 1: Details of Academic Programs at Kaliabor College

Programme	Department	Intake Capacity (as per 2023-year data)	Stream
1. B.A. Honours in Political Sc.		40	Bachelor in Arts
2. B.A. Honours in Education		30	
3. B.A. Honours in Assamese		50	
4. B.A. Honours in Economics		20	
5. B.A. Honours in History		40	
6. B.A. Honours in English		30	
7. B.A Regular		300	
8. B.Sc. Honours in Mathematics		20	Bachelor in Science
9. B.Sc. Honours in Physics		20	
10. B.Sc. Honours in Zoology		20	
11. B.Sc. Honours in Botany		20	
12. B.Sc. Honours in Chemistry		20	
13. B.Sc. Honours in Statistics		10	
14. B.Sc. Regular		25	
15. B.Com Honours in Accountancy		30	Bachelor's in Commerce

山

Programme	Department	Intake Capacity (as per 2023-year data)	Stream
16. B.Com Honours in Management		30	PG
17. B.Com Regular		40	
18. M. Com		40	
19. MA in Education		25	
20. Bachelor of Computer Application		20	Professional/Vocational
21. Bachelor of Business Administration		20	
22. B. Sc. in Biotechnology		20	
23. Bachelor in Vocations (B. Voc) in Travel and Service Industry & Small Tea garden Management.		100	

Consistent with academic practices, Kaliabor College also supports the Higher Secondary programs conducted by the Assam Higher Secondary Council (AHSEC).

1.2 Curricular, Teaching-Learning, and Related Aspects

Kaliabor College houses seventeen academic departments viz. Political Science, English, Education, Assamese, History, Economics, Physics, Chemistry, Mathematics, Botany, Zoology, Biotechnology, Statistics, Commerce, B.Voc., BBA and BCA. These departments adhere to the structured course curriculum outlined by Gauhati University, meticulously following the examination and evaluation schedule through established governance and academic management units.

Key points regarding the curricular aspects of Kaliabor College include:

- Enrichment of the curriculum through student seminars, fieldwork and projects is a practice followed by the College.
- Course allotment among the Faculty is done based on the expertise and experience.
- Regular participation of faculty members in capacity-building programs, particularly focused on the assessment and evaluation of examinations in accordance with Gauhati University directives.
- Implementation of the Choice Based Credit System (CBCS) by all 17 departments since the 2019-20 session, with the Four Year Undergraduate Programme (FYUGP) introduced under the National Education Policy (NEP) 2020 since 2023.
- Certificate and add-on courses are offered periodically for the benefit of students.
- College made provision to support academic activities through the application of available IT technologies and e-resources during the Covid-19 pandemic.
- Serious consideration of the drop-out issue, with efforts made to address student attrition caused by prevailing socio-economic conditions in the region.



- Encouraging academic performance across the majority of departments, reflected in high pass percentages and the presence of university rank holders among Kaliabor College students. Departments with a higher rate of unsuccessful students are actively analysing and implementing improvement plans based on the analysis.

1.3 Research, Innovations, and Extension Activities of the College

- Overall, the performances of the College in terms of research, innovations, and extension activities, conservation of natural elements and cultural heritage led by the competent and experience Faculty members are notable. Some key highlights in these above are mentioned as below:
- Out of 49 sanctioned teaching positions, 28 teachers currently hold a Ph.D. degree. In addition to the regular position, college is also appointing additional 32 faculty members on a contractual full-time basis for teaching purposes.
- Faculty members from various departments, including Economics, Education, English, History, Physics, Political Science, and Zoology, have contributed a total of 24 research publications in the last five years. Additionally, 84 other publications, encompassing books, chapters in edited volumes, and papers in national/international conference proceedings, are credited to faculty members of which 25 were in the current academic session.
- Successful endeavours by faculty members in innovation have led to the grant of patents.
- The college actively engages in extension activities covering significant areas such as Swachhata Abhiyan/Cleanliness, Awareness on Yoga, Awareness AIDS, Awareness of legal provisions against sexual harassment, In-service Teachers' Training, Observance of events like World Disabled Day, etc. These activities, over the last five years, are relevant to regional and national importance, with detailed information available on the college website.
- The college fosters collaboration with various organizations through the signing of Memoranda of Understanding (MoUs), as indicated in Table 2. As reported by the Governing body of the college, regular assessment of the functioning of MoUs is planned.

Table 2: MoUs signed during last reported by Kaliabor College in the last five years:

Organisation with which MoU is signed	Name of the institution/ industry/ corporate house	Year of signing MoU	Duration (in years)
North East Regional Institute of Water and Land Management	North East Regional Institute of Water and Land Management	2018	1
Mindset, Tezpur	Mindset, Tezpur	2018	1
Jungle Travels	Jungle Travels	2018	1

44

Tezpur University	Department of Chemical Sciences	2019	5
BKB College	BKB College	2019	2
Lokapriya Gopinath Bordoloi Regional Institute of Mental Health	Department of Psychiatric Social Work and Clinical Psychology	2019	1
Assam Skill Development Mission	Assam Skill Development Mission	2019	0.5
Tourism Studies, Guwahati	Tourism Studies, Guwahati	2019	1
KUHIPAT, Gohpur	KUHIPAT, Gohpur	2019	1
B.H. Mini Tea Plantation	B.H. Mini Tea Plantation	2019	1
C.N. Travels, Guwahati	C.N. Travels, Guwahati	2019	1
North East Regional Institute of Water and Land Management	North East Regional Institute of Water and Land Management	2020	3
JDSG College	JDSG College	2022	3
SRD Group	SRD Group	2022	2
Oi-Qua	Oi-Qua	2022	2
Royal Global University	Royal Global University	2023	5
Nabanita Nandini Makeup Studio	Nabanita Nandini Makeup Studio	2023	3
AMTRON, Assam	AMTRON, Assam	2023	1

- Sports facilities at Kaliabor College extend beyond meeting internal requirements, regularly providing local youth with access for practice and organizing various competitions.
- Faculty members actively encourage students to pursue higher education. Graduates from all departments enrol in Higher Education Institutes (HEI) for advanced degrees such as B. Lib, B.Ed., D. El. Ed, BT (DIET), LAW, PGDCA, MBA, and MA.



- Students from departments like Assamese, Education, Political Science, and English have successfully qualified for the National Eligibility Test (UGC), demonstrating the college's commitment to fostering academic excellence.
- Noteworthy achievements include students' success in State Level Eligibility Test (SLET) and Teacher Eligibility Test (TET), showcasing the effectiveness of the academic programs.
- The provision of financial assistance for top-performing students in various departments contributes to fostering a culture of academic achievement.
- A significant number of Kaliabor College students, have received free ships/scholarships in the current session.
- The college has an impressive track record of placing students in diverse sectors, including government (schools, police department, etc.) and non-government and banking sectors.
- Recognizing and celebrating meritorious students and achievers is a regular practice, with the college actively considering publicizing records of such students.
- Initiatives by Kaliabor College include ground-water testing in nearby localities, particularly focusing on removing arsenic from drinking water. A dedicated cell, 'NEER,' is formed for raising awareness about arsenic contamination.
- An innovative capsule for arsenic removal from drinking water has been developed, and the application for a patent has been duly registered.
- The Department of History hosts a cultural museum aimed at conserving the historical and cultural resources of the locality, reflecting the college's commitment to preserving heritage.

1.4 Infrastructure and Learning Resources

- Kaliabor College, spanning an area of about 23 acres and strategically positioned 0.4 kilometers from the national highway, is characterized by well-designed structures housing classrooms, offices, laboratories, a museum, hostels and sports facilities. Some of the classrooms are also equipped with ICT facilities, enhancing the academic milieu.
- The college library, maintained by a dedicated staff uses the latest library software in its premises and employs appropriate IT tools to record footfall data. It contains valuable resources, including historically significant items. Despite limited hostel facilities, the majority of students being local residents, there are both a boys and girls hostel in the college.
- The laboratories are well maintained, and Science Departments also encourages innovative projects developed by faculty members which are systematically showcased in the laboratories.
- A distinctive feature of Kaliabor College is the Orchidarium, housing many local species. Furthermore, the college's museum preserves endangered species of animals and snakes as specimens, collected by the Zoology department faculty members based on information from local sources. Despite its primary focus on students, these resources also serve as educational tools for the local community on environmental issues.



- Kaliabor College's commitment to environmental education is evident through its Orchidarium, showcasing local flora, and the museum's role in preserving and educating about biodiversity. The college serves as a community resource, providing valuable information and insights to both students and local residents in matters pertaining to the environment.

1.5 Governance, Leadership and Management

The governance and management framework of Kaliabor College is characterized by a well-structured system. The Governing Body, composed of the President, Principal, Local MLA, University-nominated members, Librarian, teaching and non-teaching representatives and parents, adheres to the guidelines established by the Higher Education Department of the Government of Assam.

Key points concerning the governance, leadership, and management of Kaliabor College are outlined below:

- The Principal of the College takes central leadership role, orchestrating institutional affairs through a carefully coordinated action plan.
- Vision and Mission of the college are displayed prominently for all stakeholders on the college website and visibly displayed in the campus.
- As reported, financial matters are prudently managed, with a well-considered budget subject to statutory auditing processes.
- Regular meetings of the Governing Body are convened to deliberate on pivotal issues related to the college's operational aspects. It is also learnt that comprehensive minutes from these meetings are systematically disseminated among stakeholders.
- There are decentralized committees formed to oversee academic and administrative affairs, including procurement, infrastructure maintenance, and campus beautification.
- The student union operates effectively collaborating with the college administration and mentored by Faculty members.
- Governance take care the proposal for Financial assistance to faculty members to facilitate their attendance at conferences, workshops, and cover membership fees for professional bodies. The governance of the college encourages professional development programs for faculty, emphasizing key areas crucial for the enhancement of academic quality.
- Information on faculty members who have successfully completed Faculty Development Programs (FDP) in areas such as ICT, Pedagogy, MOOCS, E-Content development, and human rights is readily accessible on the college website within comprehensive faculty profiles.
- The college regularly update its website for timely dissemination of information.

1.6 Quality Assurance, Community Engagement/Outreach, Best Practices

Internal Quality Assurance Cell (IQAC) of the college is active and carry out several programmes to sustain quality. The IQAC collaborates with teaching departments, cells, and college authorities, periodically orchestrating programs with comprehensive reports available on the official college website.




In alignment with the environmental awareness initiative of the academic fraternity, the college prioritizes resource conservation, advocates for renewable energy, and adopts environmentally friendly practices. Furthermore, the institution actively commemorates significant national events, fostering engagement from both students and faculty.

The cordial teacher-student relationship as seen through the records of participation in the events organized by the College is seen. The establishment of specialized clubs aim to promote healthy practices of students' engagement and learning beyond classrooms. The college adheres to the academic plan, progressively integrating information and communication technology (ICT) in teaching methodologies, engaging in systematic student mentoring, and showcasing adeptness in revenue generation within the campus.

The academic hassles witnessed during the recent lockdown has been successfully overcome by the team spirit demonstrated by the academic fraternity of the college supported by the IQAC. Participation of faculty members in scholarly endeavors, including the publication of books (including textbooks) through reputable publishers deserves appreciation. Such scholarly contributions are potential to enrich academics of the college.


1.7 Recommendations

- a. Augment the prescribed curriculum through local flavour of art, culture, skill.
- b. Enhance the technology integration in the curriculum delivery through development of standard e-contents.
- c. Better visibility of successful programmes (in terms of employment and engagement) such as commerce and management are suggested.
- d. Recognised PhD supervisors with experiences of research guidance may take lead to initiate research programmes in the college.
- e. More works on cultural heritage and skill integrated business for graduates.
- f. Several unique resources including sports complex, museum, tea garden etc. may be converted into ventures of revenue generation.
- g. Explore the engagement of vast alumni resources for development of the College taking the advantage of the current Chairman of Governing body being one of the distinguished Alumni of the college.
- h. Use stakeholder inputs for implementation of provisions of NEP2020


(Prof. Debendra Chandra Baruah)

DIRECTOR
IQAC
TEZPUR UNIVERSITY
Napaam- 784028, Sonitpur (Assam)

Members of AAA Team


(Dr. Uttam Kumar Baruah)
Principal, Kaliabor College
Principal
Kaliabor College
Kuwaritol- 782137
Nagaon, Assam


(Dr. Nripen Chandra Das)

Principal
Dr. B.K.B. College
Puranigudam
Nagaon (Assam)